

CLA Publication Subvention Program

With the support from the Office of the Vice President for Research (OVPR), the College of Liberal Arts piloted a publication subvention program. The goal of the program is to support faculty in meeting subsidy requirements of reputable presses in the publication of high-quality books. In this arrangement, the department/school has provided funds to cover 1/3 the cost, and - upon the college's endorsement - OVPR has provided funds to cover the remaining 2/3 of the subvention.

OVPR and CLA plan to continue this effort, and to ensure that all CLA faculty are aware of the program. We will review the program every 3 years. Please direct questions about this program to the CLA Associate Dean for Research at the following email address: CLA-ADR@purdue.edu.

Procedure:

- Faculty submits a written formal subvention request to the Head of their department for approval.
 - The formal subvention request must include the following documents: (a) the publisher's letter of acceptance, and (b) the publisher's letter indicating the dollar amount of the subvention.
- Using criteria including the quality of the scholarship as reflected in the reputation of the publisher (and whether the subvention is mandatory or not), department heads will make the decision to support the request at the departmental level by awarding 1/3 of the subvention cost.
- Subvention requests approved by department heads will then be submitted to the CLA Associate Dean of Research. Along with the publisher's letter of acceptance and formal subvention request, department heads shall also submit a letter indicating their support/commitment to providing funds for 1/3 of the subvention. The template for this letter is provided by our office, via email, to the faculty requesting subvention.
- Upon endorsing the unit request, the CLA Associate Dean for Research will request 2/3 of the subvention cost to be covered by OVPR. When a request is granted by OVPR, the requesting professor and the department head will receive confirmation from the CLA Associate Dean for Research, after the ADR receives confirmation from OVPR.

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COLLEGE OF LIBERAL ARTS

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