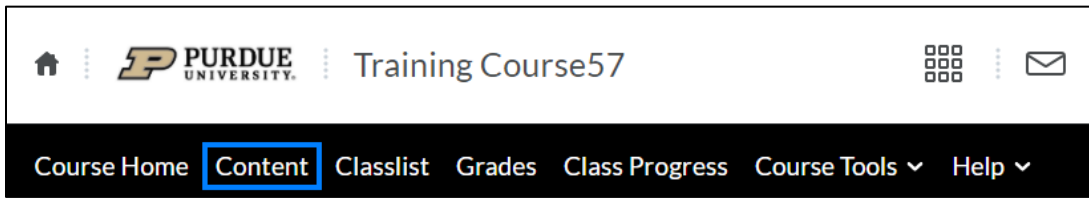


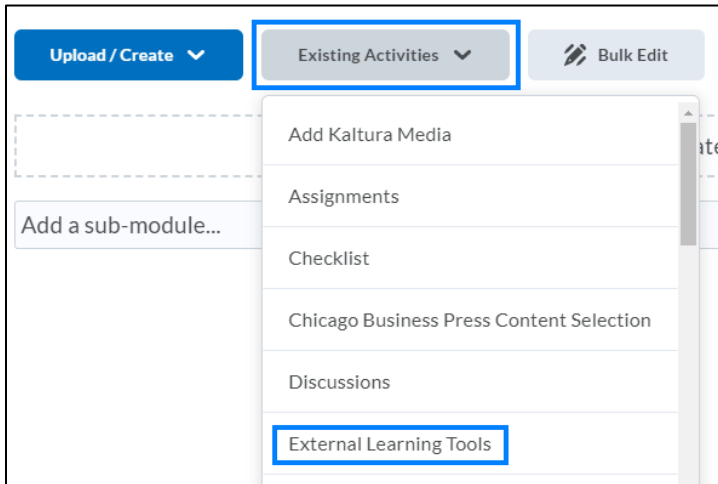
- **Open** your Brightspace course and **click** 'Content' from the course navigation bar



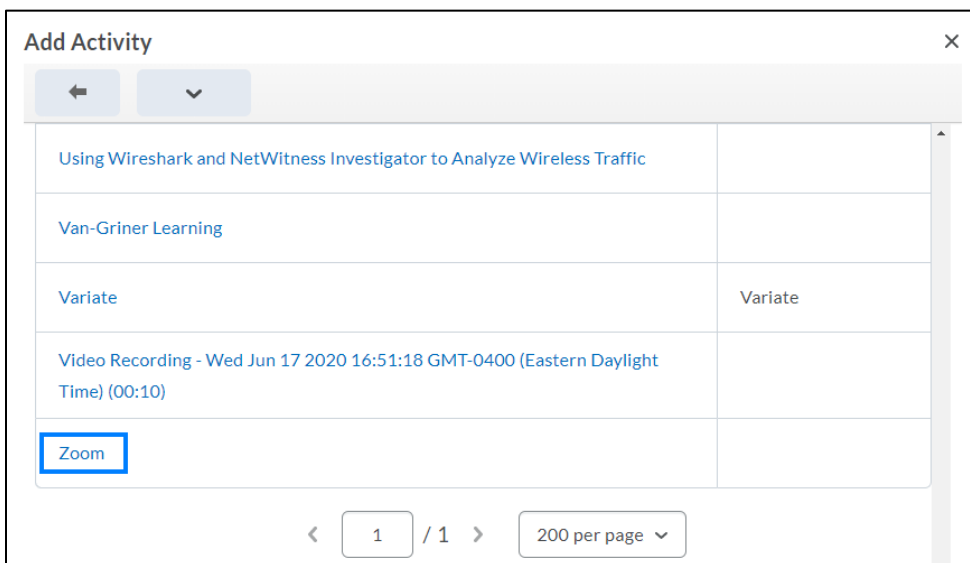
- **Open** an existing module where the Zoom link should reside, or **create** a new module using the 'Add a module' text box



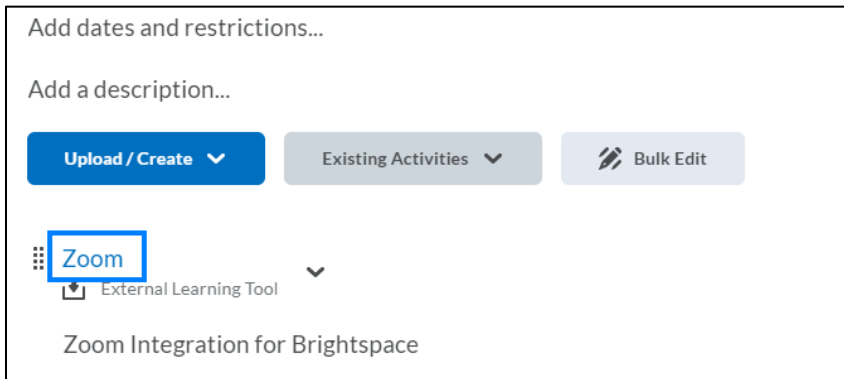
- **Click** 'Existing Activities' and **select** 'External Learning Tools' from the drop-down



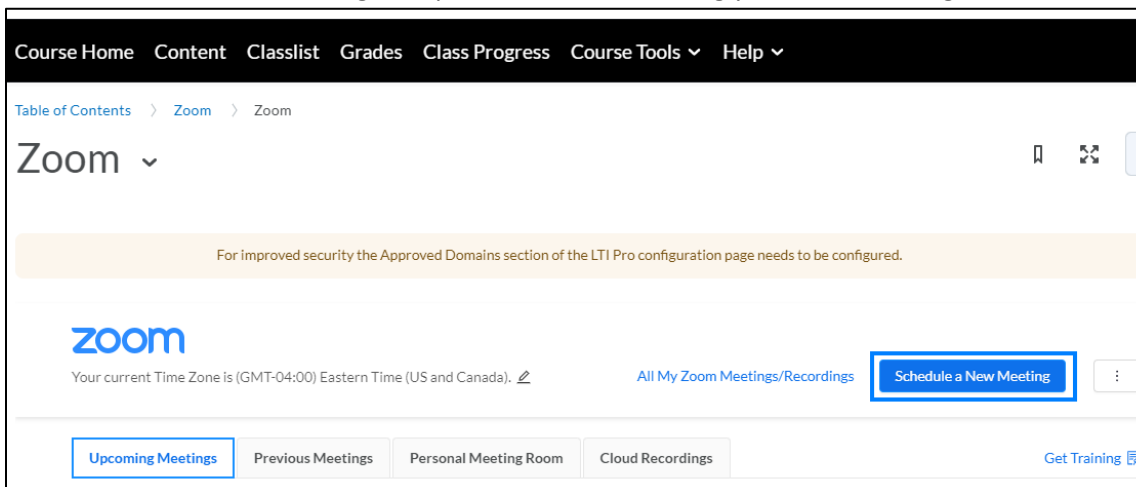
- **Select** 'Zoom' from the list of available tools



- Click the 'Zoom' link that has been added to the course module



- Click 'Schedule a New Meeting' and proceed with scheduling your class meeting



- When students login, the Zoom link in the module will take them to a page listing the upcoming Zoom meetings with a button to 'Join'.

