

What is Box?

Box is a cloud computing business which provides file sharing, collaborating, and other tools for working with files that are uploaded to its servers.

Where can I get Box?

First, be sure you can access your Purdue Box account by going to: <https://purdue.box.com>

If you cannot sign into Purdue Box, please contact the ITaP Customer Service Center by emailing itap@purdue.edu or calling 494-4000.

Second, if you wish to install the application on your computer to more easily upload and share files follow these steps below.

If you are on a PC:

- Simply go to Software Center in the start menu, located under the Microsoft Endpoint Manager folder.
- In the top right type Box in the search bar
- Click on the Box icon, and then click install.
- After installing, go back to the Start Menu and click on Box Drive.
- Sign in with BoilerKey

If you are on a Mac:

- Open Self Service and sign in
- In the top left, search for Box
- Click Install
- Once it is finished, the Box Drive application will open automatically
- Sign in with BoilerKey

Tips for Using Box

Located in your Box Drive is a folder called Getting Started with Box. It is highly recommended that you take some time to explore the documents and videos located within.

There are also courses you can take found here: <https://community.box.com/t5/Box-University-Courses/Box-University-User-Courses-Live-amp-Self-Paced/ta-p/57511>