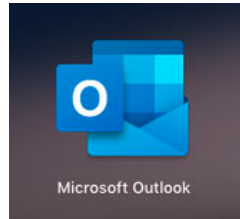
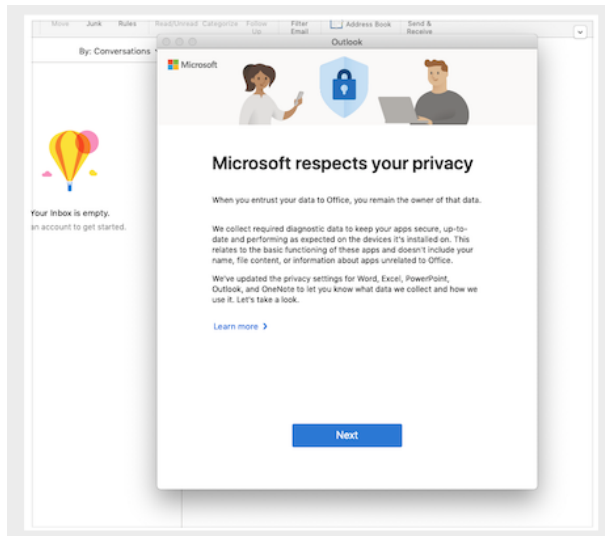


Configure Microsoft Outlook for macOS

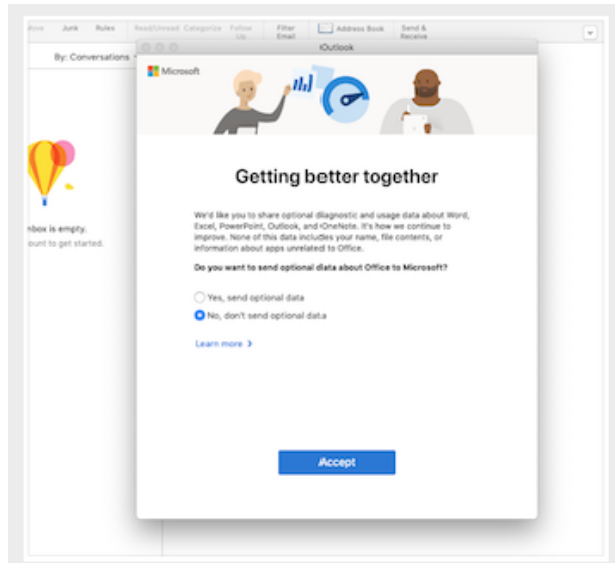
1. Open Microsoft Outlook from Launch Pad or the Applications folder in Finder



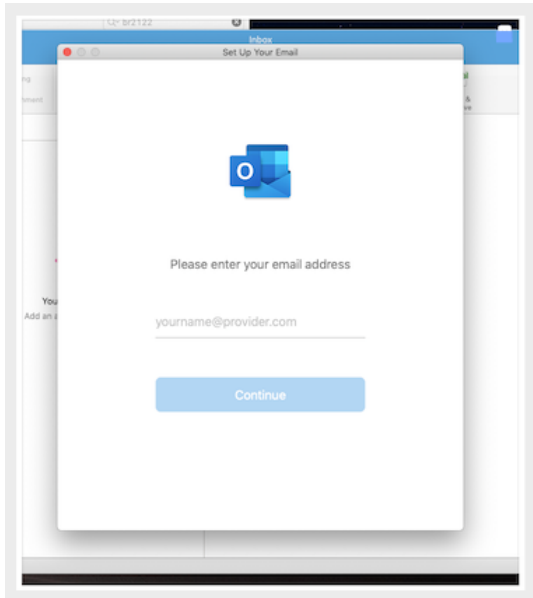
2. After opening Microsoft Outlook, the first screen you will see is the Privacy screen



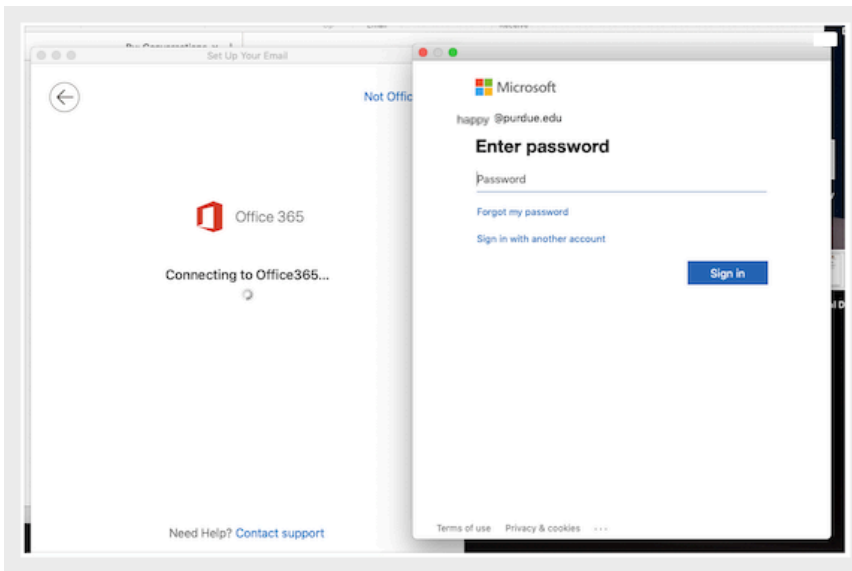
3. Clicking next produces the "Optional Data" screen:



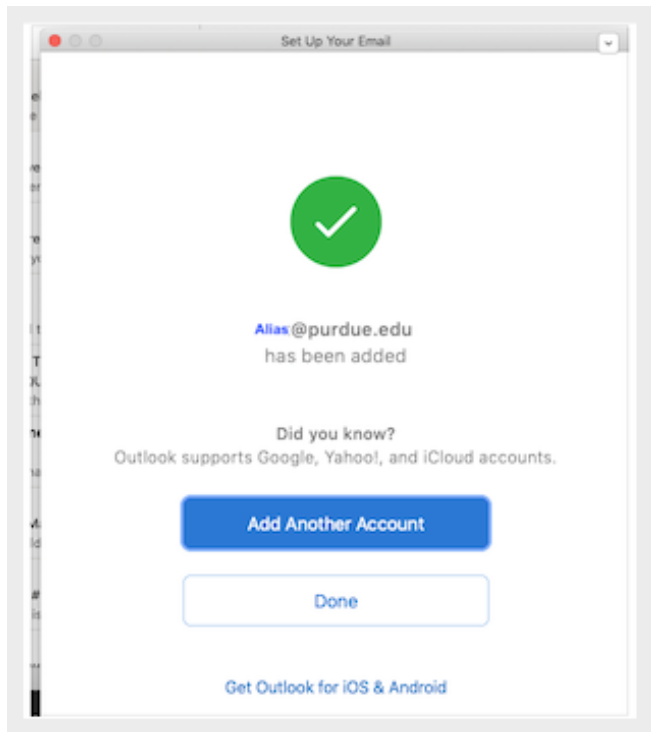
4. Clicking “Accept” after clicking one of the radio buttons will give you the “Setup” screen:



5. Enter your email address (alias@purdue.edu). Then click “Continue”
6. Enter your password (career account) and click “Sign in”



7. The next screen should appear:



8. Click "Done" so that your email can begin downloading. This may take some time pending the size of your mailbox.

Bonus links for setting up your @purdue.edu address on different devices:

- For Apple Mail - go here: purdue.edu/goldanswers/644692
- For IOS devices - go here: purdue.edu/goldanswers/569667
- For Android devices - go here: purdue.edu/goldanswers/569663
- For any browser - go here: outlook.office365.com