

Microsoft Office 365

Office 365 is Microsoft's web-based productivity suite that ensures you always have the most up-to-date and modern application version. The suite includes Word, Excel, PowerPoint, and Outlook among others. Outlook online is extremely helpful if our customers ever have an issue with their Outlook desktop application. It can be accessed directly at outlook.office.com. Office 365 also includes 1TB of online storage in OneDrive.

The online suite is available to all Purdue students, faculty and staff. It can be accessed at portal.office.com. Sign in with your Purdue alias@purdue.edu and Purdue password.

Microsoft Training Material

Watch the short overview video

<https://support.microsoft.com/en-us/office/what-is-microsoft-365-847caf12-2589-452c-8aca-1c009797678b>

Word Training

<https://support.microsoft.com/en-us/office/word-for-windows-training-7bcd85e6-2c3d-4c3c-a2a5-5ed8847eae73>

Excel Training

<https://support.microsoft.com/en-us/office/excel-for-windows-training-9bc05390-e94c-46af-a5b3-d7c22f6990bb>

PowerPoint Training

<https://support.microsoft.com/en-us/office/powerpoint-for-windows-training-40e8c930-cb0b-40d8-82c4-bd53d3398787>

Outlook Training

<https://support.microsoft.com/en-us/office/outlook-training-8a5b816d-9052-4190-a5eb-494512343cca>