Checklist for the Ph.D. Student

☐ Provide Graduate School with documents required as stated in letter of acceptance. These may include the following:

☐ English proficiency examinations
☐ Final transcripts and/or official evidence of B.A. and M.A. awarded

These documents must be in the Graduate School during the first semester of enrollment.

☐ Form Preliminary Advisory Committee
This committee must have a chair or co-chair who is a member of the American Studies faculty or affiliate faculty. The committee must have at least two additional members, but at least 50% of the advisory committee must be drawn from the American Studies faculty. Additional members may be added as appropriate.

☐ Complete course requirements
☐ AMST 60100 and 60200 (unless already taken as an M.A. student at Purdue)
☐ AMST 60300
☐ AMST 65000 (variable title/variable content AMST seminar; must be taken at least once)
☐ Other courses necessary to prepare for preliminary examinations in the major field

☐ Fulfill language and/or research methods requirement.
This requirement must be completed before taking preliminary examinations.

☐ File Plan of Study
A Plan must be submitted by the end of the second full semester of study. Please see the American Studies web site (http://www.cla.purdue.edu/american-studies/) for information on completing the Plan of Study.

☐ Preliminary Examination
Students must submit their request to schedule the oral defense to the Program’s Administrative Assistant no later than three weeks prior to the defense date.

☐ Defend dissertation prospectus

☐ Form Dissertation Committee

☐ Dissertation Format approval by Dissertation Committee

☐ Request for Final Examination
Students must submit their request to schedule the dissertation defense to the Administrative Assistant no later than three weeks prior to the defense date.

☐ Final Examination (Defense of Dissertation)

☐ Declare degree candidacy
When registering for the final semester, indicate on the registration form (Form 23) or to the Administrative Assistant by email that you are a degree candidate.