I. Eligibility
Any SLC student pursuing an M.A. or Ph.D in French, German, Japanese, (SLC) Second Language Acquisition, or Spanish who is presenting a paper or poster at a conference is eligible to apply given the following restrictions:
1. You may only submit a grant application for one conference per competition. Award money may only be applied towards the conference applied for.
2. You may only submit a grant application for one presentation per competition. If you are giving multiple presentations at one conference, please apply with the one you feel is strongest. Giving other presentations at the conference may be noted at the end of your abstract.
3. You may only apply if you will be traveling during the dates specified for the current competition. To apply for the current competition, you must be traveling between September 1, 2013 and February 28, 2014. Typically, the School is able to provide partial funding for only one trip during the university year (fall-spring). Students who receive funding in the first part of the school year may apply for a second conference in the second part, but priority will be given to applicants who have not yet received funding in the current year. The student must be an SLC graduate student in good standing at the time of application and at the time the presentation is given in order to be eligible for the award.

NB: students are highly encouraged to apply as well for the university-wide PGSG (Purdue Graduate Student Government) Travel Grant initiative (fall and spring of each year). Deadlines, application information, and form are available at http://web.ics.purdue.edu/~pgsg/projects/travel-grants/).

II. Application
Application consists of one single attachment comprising A) a completed application form, B) a current curriculum vitae (CV), and C) your conference acceptance letter (if available; please forward to Ms. Hipsher afterwards if necessary). If appropriate, please work with your advisor to draft a fitting abstract and CV adapted to your program.

A. Application Form
--Be sure to include all parts of the application and answer all questions. Incomplete applications will automatically be disqualified.
--Please complete the application form in MS Word, using only the space provided and without modifying the application form.
--Budget: Please try to provide a realistic estimate. Asking for more or less money will in no way affect your likelihood of getting a travel grant.
--Short abstract: SLC faculty in linguistics will read and evaluate linguistics abstracts, and SLC faculty in literature will read and evaluate literature abstracts. In addition to a very short version of the abstract you submitted for the conference, please include:
   --a sentence that characterizes the (inter)national reputation of the conference and explains why it is an appropriate venue for your presentation;
   --If appropriate, a sentence that specifies the relation between the paper and your larger research project, such as your dissertation. **Abstracts exceeding space provided or in font size less than 10 will not be considered**
B. Current curriculum vitae (attach)
C. Conference acceptance message. Please attach the email or letter accepting your presentation, translating it into English if necessary; alternately, you may provide a copy of the program listing your presentation. If the conference acceptance message is not available by the application deadline, please forward it to Joni Hipsher as soon afterwards as possible. Awards may be made provisionally, pending acceptance.

III. Concur travel request and Reimbursement
Three weeks or more before traveling, please submit a travel request in the Concur system. Upon your return, you must file an expense report in the Concur system for reimbursement. For assistance, consult the SLC Business Office.
School of Languages and Cultures Graduate Student Travel Grant
Application Form
Fall 2013 competition for travel September 1, 2013 through February 28, 2014

Send as one attachment with curriculum vitae & acceptance message by 5 p.m. Friday, November 8, 2013 to Joni Hipsher, jlhipshe@purdue.edu, copying your faculty advisor

LATE OR INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED

First Name: ___________________________ Last Name: ___________________________

Graduate Program: French___ German___ Japanese___ Second Language Acquisition___ Spanish___

Area: Linguistics____ Literature____ Today’s Date: __________________________

Email Address: ___________________________

Title of Presentation: ___________________________

Name of Conference: ___________________________

Sponsoring Organization: ___________________________

Dates of Conference*: ___________________________
*For this grant cycle, travel must be between 9/1/2013 and 2/28/2014

Location of Conference: ___________________________

Will you be presenting this paper (i.e. giving the talk, standing at the poster, etc.)? Yes___ No___

Applicant – Please Read: By submitting this application I certify that I have read and agree to the conditions for the Travel Grant program and certify that all information I have provided in this application is accurate. I further grant permission to the Travel Grant Committee and SLC to verify my status as a graduate student in good standing at Purdue and my eligibility for the Travel Grant Competition.

Purdue ID#: ___________________________ - ___________________________
* not Social Security number

Faculty Advisor Information:
Name: ___________________________
Campus Phone: ___________________________
Email Address: ___________________________
### Travel Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel:</td>
<td></td>
</tr>
<tr>
<td>Airline Ticket</td>
<td>$</td>
</tr>
<tr>
<td>or Ground:</td>
<td></td>
</tr>
<tr>
<td>Miles @ $0.565/mile (or current rate)</td>
<td></td>
</tr>
<tr>
<td>or Other (specify):</td>
<td></td>
</tr>
<tr>
<td>Conference Registration:</td>
<td>$</td>
</tr>
<tr>
<td>Lodging:</td>
<td></td>
</tr>
<tr>
<td>$ per night x nights ÷ occupants</td>
<td>$</td>
</tr>
<tr>
<td>Meals:</td>
<td></td>
</tr>
<tr>
<td>days @ $ per day =</td>
<td>$</td>
</tr>
</tbody>
</table>

**NB:** the current daily subsistence rate (“per diem” for meals & incidentals) for the city in which the conference is held is available at [http://www.gsa.gov/portal/category/21287](http://www.gsa.gov/portal/category/21287).

### Total Travel Costs

**Short Abstract** (use 10 pt. font or greater)