



**Graduate Student  
Policies and Procedures Manual**

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Beering Hall of Liberal Arts and Education  
Room 1289  
100 North University Street  
West Lafayette, IN 47907-2098 U.S.A.  
Phone: (765) 496-9629

Heavilon Hall  
Room G8  
500 Oval Drive  
West Lafayette, IN 47907 U.S.A.  
Phone: (765) 494-7161

<http://www.cla.purdue.edu/american-studies/>

# Checklist and Instructions for Graduate Admission American Studies Program, Purdue University

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|---------------------------------------|----------|---|
| <b>Department</b>                     | 1. _____ | Application for admission and \$60 domestic/\$75 international application fee submitted directly to the Graduate School.   |
| <b>Degree or Enrollment Objective</b> |          | The Graduate School requires an electronic application. This electronic application can be accessed by going to:<br><a href="http://www.gradschool.purdue.edu/admissions/">http://www.gradschool.purdue.edu/admissions/</a><br><br>Indicate “Activism, Resistance, and Social Movement Studies,” “Comparative Race and Ethnic Studies,” “Design and Material Cultural Studies,” “Gender, Sexuality, and Queer Studies,” “New Media and Popular Cultural Studies,” “Science, Technology, and Environment Studies,” or “Transnational American Studies” as your area of interest. |
| <b>Statement of Purpose</b>           | 2. _____ | Describe your long-range scholarly goals, your preparation for graduate training, and your research and writing background. You may wish to describe your prior work experiences and reference any published works. (Approximately 500 words.) This may be submitted with your application.   |
| <b>Transcripts</b>                    | 3. _____ | Official transcripts from all institutions of higher education. Unofficial transcripts may be uploaded with your application for review purposes. If your application is recommended for admission, you will be required to submit original documents for processing the admission. Upon beginning their studies at Purdue, students must have had final transcripts from their previous school(s) filed with the Purdue Graduate School. <b>Foreign transcripts must include the English translation of both transcripts and diplomas and must be original documents.</b>      |
| <b>GRE Scores</b>                     | 4. _____ | M.A. and Ph.D. admission requires the general test only.  |
| <b>TOEFL Scores</b>                   | 5. _____ | Required if your native language is not English. Minimum of 550 required of paper-based tests; 213 for computer-based tests; and the following for internet-based tests: writing – 18, speaking – 18, listening – 14; reading – 19, total – 77.   |
| <b>Writing Sample</b>                 | 6. _____ | An academic paper written in English of at least 2,500 words. This may be submitted with your application.  |
| <b>Letters of Recommendation</b>      | 7. _____ | Three letters of recommendation from persons familiar with your academic ability. There is a form on the electronic application to submit reviewer names. An email request will be sent to them directly. Electronic copies may also be sent to <a href="mailto:bplante@purdue.edu">bplante@purdue.edu</a> .  |
| <b>Deadline</b>                       | 8. _____ | January 1.  |

Item #3 must be sent to: Graduate Studies Office, American Studies Program, Purdue University, Heavilon Hall, Room 6008, 500 Oval Drive, West Lafayette, IN 47907. Applications for admission, including requests for financial support, must be complete and in our office by **January 1**.

## ***Introduction***

Purdue's graduate American Studies Program offers a wide range of courses and seminars leading to the M.A. and Ph.D. degrees. The program is designed for students of demonstrated abilities in many kinds of undergraduate and graduate study who have interdisciplinary interests. The curriculum on both levels encourages students to tailor their studies to their own interdisciplinary concerns.

The following guidelines describe the requirements for master's and doctoral training. This information introduces students to our program and will assist in planning graduate study. Included are "check lists" which summarize the requirements for both degrees.

Additional information concerning Graduate School requirements and deadlines is provided in the Graduate School Policies & Procedures Manual.

(<http://www.purdue.edu/gradschool/faculty/publications.html>)

The American Studies Graduate Student Policies and Procedures Manual, in conjunction with the Graduate School Policies & Procedures Manual, are the primary resources for all graduate degree information.

## ***Core Faculty***

**Rayvon Fouché:** Science & technology studies, African American studies, material culture, built environment, technology and sport, hip hop culture

**Cheryl Cooky:** Girls' participation and experiences in sport, gendered media representations of sport and athletes

**Shannon McMullen:** Design, material culture, electronic & time-based art

**Bill Mullen:** African American studies, cultural studies, working-class studies, critical race theory, Marxist criticism

**Monica Trieu:** Asian American studies, race/ethnicity, second-generation experience, immigration, transnational American studies

## ***Affiliated Faculty***

**David Atkinson:** U.S. Foreign Relations History, Migration and Diplomatic History, International History, U.S. History

**Jean Beaman:** Race and ethnicity; International migration; Urban sociology; Sociology of culture; Ethnography and qualitative methodology.

**TJ Boisseau:** U.S. women's and gender history, cultural studies and visual history, African-American women's history, and feminist theory

**Kristina Bross:** American literature

**Nadia Brown:** American Politics  
Politics, Groups, and Identities

**Kathryn Brownell:** U.S. History; 20th Century U.S. Political History, the American Presidency, and the Media

**Jake Burdick:** Public and popular sites of education, activist studies, community knowledge, perceptions of education

**Susan Curtis:** U.S. Intellectual and Religious History

**Charles Cutter:** Latin American history, Spanish Southwest

**Marlo David:** 20th-century American literature, race, gender, sexuality, black women writers, black cultural studies

**Joseph Dorsey:** Globalist; African American Studies

**John Duvall:** American Literature

**Jennifer Freeman Marshall:** Black feminist literary theory, feminist anthropology and ethnography, 20th century African American literary and cultural production

**Colleen L. Gabauer:** Social Justice Education

**Nancy Gabin:** U. S. Women's and Gender History, U. S. Labor History, 20th Century U. S. History

**Kim Gallon:** African American; African Diaspora; Sub-Saharan Africa; Women, Gender

and Sexuality; Journalism History; Digital Humanities

**Matthew Hannah:** Digital Humanities

**Leonard Harris:** American Philosophy, Continental European Philosophy, Social and Political Philosophy

**Elizabeth Hoffman:** Sociology of law, legal consciousness, sociology of organizations

**Stacy E. Holden:** Modern Middle East and North Africa, U.S. Engagement with the Arab World

**Jennifer Kaufmann-Buhler:** Design History

**Cara Kinnally:** Mexican and Mexican American literature; Latino/a studies and literature; border studies; empire studies and (post) colonial theory; critical race theory.

**Christian Knoeller:** English education

**Robert Lamb:** American Literature

**Alfred Lopez:** Postcolonial Literature

**Christopher Lukasik:** Early American studies, American literature before 1900, visual culture and theory, American literary history and criticism

**Derek Pacheco:** Nineteenth-Century American Literature

**Venetria Patton:** African American and Diasporic Women's Literature, African American Literature, 19th c. American Literature, & Feminist Discourse

**Nancy Peterson:** American Literature

**Yvonne Pitts:** U.S. History, U.S. Legal and Constitutional History, History of Sexuality

**Ryan Schneider:** American Literature

**Kevin Stainback:** Work and organizations; Social inequality (race, gender, class)

**Ronald Stephens:** African American rural and urban communities, 20<sup>th</sup> century African American culture, identity, history, and political thought.

**Sharra Vostral:** Gender, Science and Technology; Science, Technology & Society; Health & Popular Culture; Material Culture

**Laura Zanotti:** feminist political ecology, space and place, decolonizing and collaborative methodologies, digital anthropology, communities and conservation

**Stephanie Zywicki:** Critical qualitative and Indigenous methodologies, Experiences of racialized youth in schools, Influence of colonialism in educational spaces, Qualitative inquiry in STEM research and evaluation

## ***Offices and Staff***

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## **General**

### Advising

The Director of American Studies will serve as the initial point of advising for entering students. By the end of the first year of study, M.A. students must select a major advising professor and two additional faculty members to serve on the three-member thesis advisory committee.

By the end of the first year of study, Ph.D. students must select a major advising professor and two additional faculty members to serve on the three-member doctoral preliminary examination committee. After passing the doctoral preliminary examination, but prior to the formal start of the dissertation, students must defend a dissertation prospectus. For the dissertation prospectus defense and the doctoral final examination, students must constitute a doctoral advisory committee with a minimum of four members. Students may substitute faculty members as needed for the successful completion of the master's, the doctoral preliminary examination, the dissertation prospectus defense, or the doctoral final examination.

Advisory committees serve as the liaison between the student and the Director in matters such as: plans of study, course registration, monitoring of academic progress, retention in program or termination, and scheduling of all examinations. The student's advisory committee and the Director of American Studies certify the completion of degree requirements.

### Minimum Registration Requirements

The American Studies Program expects all students to make steady progress toward a degree. Students holding a half-time assistantship must register for a minimum of six hours per semester. Students on scholarships or fellowships are expected to register for a minimum of nine hours per semester or as directed by the award.

### Residency Requirements

At least one-third of coursework must be taken during continuous residency at Purdue University. Please consult the Graduate School Policies & Procedures Manual for the specific residency requirements.

<https://www.purdue.edu/gradschool/search/index.html?q=policies%20and%20procedures%20manual>

### Transfer Credits

With the approval of the student's academic advisor and the Director of American Studies, students may transfer up to six credit hours toward a M.A. degree and up to thirty credit hours toward a Ph.D. degree. Students must request credit transfers in writing during the first semester of residency with transcript and course content documentation. The courses must be appropriate for an American Studies plan of study at Purdue University. Transfer credits must have been earned within the last five years, carry a grade of "B-" or better, and may not have been used previously to satisfy the requirements of a degree held by the student.

### Plan of Study

All M.A. and Ph.D. students entering the program must submit a Plan of Study for their degree by the end of their second full semester of study. Each student must meet with his or her advisory committee at least once during each academic year.

### Annual Review

The graduate program in American Studies requires students to submit an annual activities report each year. This report documents student accomplishments and achievements over the past academic year (June 1 to May 31). This evaluation will be used as part of the annual program assessment of graduate student progress and may also assist internal funding considerations. This evaluation is due to the American Studies Program Assistant and your advisor no later than May 15. If you do not have an advisor, the program Director can approve. The program Director will meet with each student during the following fall semester to discuss this self-assessment.

### Incompletes

In the rare case where an Incomplete is legitimate, the academic regulation of the University Senate applies: "The student must achieve a permanent grade in the course no later than the twelfth week of the second subsequent semester, or the I-grade will revert to a failing grade." Summer semester is not counted as a "subsequent semester."

### Assistantships

The Program may award assistantships to incoming students who have satisfied our criteria, which includes the quality of the applicant's undergraduate education (and prior graduate education in the case of

applicants to doctoral studies), grades in previous university studies, statements of purpose, writing samples, GRE scores, prior experiences as an assistant or tutor, and letters of reference.

Teaching assistantships may be available in American Studies, as well as in other departments and programs at the university. The American Studies Program has a long history of teaching assistantship partnering. American Studies students have taught within all of the College of Liberal Arts' departments and schools. The program in which the student will teach determines the nature of the assignment.

Assistantships are offered in the form of annual contracts and thus are not automatically renewable. Retention of assistantships is contingent on four factors: (1) budgetary allocations, (2) the student's academic progress, (3) the student's performance as an assistant, and (4) term limits. By term limits we mean the maximum number of years a student may carry an assistantship. The American Studies Program limits master's students to two years. Terms for doctoral students vary depending on the nature of the assistantship, but the American Studies Program limits students to five years. A year on scholarship or fellowship does not count against these limits, but an assistantship concurrent with a fellowship does count.

The salary for an assistantship is paid in ten monthly installments (September through May). The deadline for a completed application file is January 15 if the applicant is seeking an assistantship.

#### University Fellowships

Incoming students are eligible to apply for Purdue Doctoral, Chappelle, Knox, and Lynn Fellowships. Bilsland Dissertation Fellowships provide support to Ph.D. students in their final year of doctoral degree completion. Purdue Research Foundation Grants awards yearlong and summer grants for dissertation research. For further information please consult the Graduate School's funding page (<http://www.gradschool.purdue.edu/funding/>) or contact the Graduate School's Fellowship Office (765) 494-2598 or [gradinfo@purdue.edu](mailto:gradinfo@purdue.edu). Applicants who hope to be nominated for University fellowships must have completed applications files by January 1.

#### Committee on Institutional Cooperation (CIC) Traveling Scholar Program

The CIC is a consortium of the Big Ten member universities plus the University of Chicago, the University of Illinois at Chicago, and the University of Wisconsin at Milwaukee. These world-class research institutions have advanced their academic missions, generated unique opportunities for students, and served the common good by sharing expertise, leveraging campus resources, and collaborating on innovative programs. The Traveling Scholar Program allows CIC doctoral students to spend up to a full academic year pursuing specialized courses of study, researching unique library collections, and working in facilities at other CIC institutions—with no change in registration procedures from their home university or additional tuition. For further information please contact Cyndi Lynch, Director of Fellowships & Professional Development, The Graduate School, (765) 494-2598 or the CIC (<http://www.cic.net/projects/shared-courses/traveling-scholar-program/introduction>).

# Guidelines for the M.A. Student

## Degree Requirements

Students wishing to earn an M.A. in American Studies must complete a minimum of 36 graduate hours. The course of study prescribed for degree candidates is as follows:

### 1. Major Field (15 hours):

American Studies promotes interdisciplinary inquiry. With interdisciplinarity as a guiding principle, all graduate students will select an interdisciplinary major field. The Program suggests seven major fields from which to choose. They are:

- Activism, Resistance, and Social Movement Studies
- Comparative Race and Ethnic Studies
- Design and Material Cultural Studies
- Gender, Sexuality, and Queer Studies
- New Media and Popular Cultural Studies
- Science, Technology, and Environment Studies
- Transnational American Studies

You and your major advisor will determine which courses fulfill your major field's coursework.

The Program recognizes that the above seven major fields will not necessarily encompass the breadth and depth of the questions students may want to address in their graduate studies. With this in mind, the American Studies Program allows students to construct their own major field. The student's major advisor and the Director of the American Studies Program must approve a constructed major field.

### 2. American Studies Seminars (12 hours):

All M.A. students must take three American Studies seminars:

- AMST 60100 (3 hours)
- AMST 60200 (3 hours)
- AMST 63000 (6 hours)

Preferably, students will take AMST 60100 and AMST 60200 in their first two semesters and AMST 63000 in the fourth semester of graduate study.

### 3. Minor Field (9 hours):

Though American Studies is interdisciplinary, it is important to be familiar with the methods, concepts, theories, and practices of an additional discipline or a scholarly field. Students must take nine hours within one discipline or a scholarly field.

## Thesis

No thesis or special exam is required.

## Grade Point Average

Students are expected to maintain a minimum grade point average of 3.0 (on a 4 point scale) in their coursework. The Program may terminate graduate study for students who fail to maintain the minimum cumulative average for two consecutive semesters.

## Major Professor and Advisory Committee

Each student shall select a three-member thesis advisory committee, the chair of which is the student's major professor. The major professor must be a member of the American Studies faculty or an affiliate faculty member. Students should consult with their thesis advisory committee during the plan of study preparation.

Plan of Study

All M.A. students entering the program must submit a Plan of Study for their degree by the end of their second full semester of study. Each student must meet with his or her advisory committee at least once during each academic year.

Foreign Language Requirement

There is no foreign language requirement for the M.A. degree in American Studies.

Admission to the Ph.D. Program

Purdue American Studies M.A. students wishing to continue into the doctoral program in American Studies must submit a formal letter of application to the Director of American Studies by January 1 of the proceeding academic year he or she wishes to enter doctoral studies. The letter should indicate the applicant's proposed major field for the Ph.D. and the major professor with whom the applicant will work. The letter should also state whether the applicant seeks financial support for the Ph.D. program. In addition, the student should submit an updated statement of purpose and one letter of recommendation from an American Studies faculty member. Those planning to enter the Ph.D. program in the fall semester and seeking financial support must submit their letters no later than January 15.

M.A. Concentrations:

For students interested in additional training beyond the minor field requirement, there are five Graduate School approved concentrations available. Below are the concentrations and their requirements.

*African American Studies* (12 hours)

- AAS 57400: Research Methods in African American Studies
- AAS 57500: Theories of African American Studies
- Two additional courses determined in consultation with the advisory committee

*Anthropology* (12 hours)

- One theory course (ANTH 50700)
- One subfield course (ANTH 50400, 50500, 51400, or 53500)
- Two additional anthropology courses related to area of interest (50000 or 60000 level)

*Political Science* (12 hours)

M.A. students in American Studies should take POL 61000 along with whatever additional coursework that relates to their particular interest.

*Sociology* (12 hours)

- One theory course (SOC 6000)
- One methods/statistics course (SOC 58000)
- Two additional Sociology courses

*Women's Studies* (9 hours)

- Feminist Theory and Methodology (WOST 68000)
- Two additional graduate courses offered by the Women's, Gender, and Sexuality Studies

Other graduate concentrations may be available, please consult the Graduate School for details.

**“The following page contains a checklist summary of all requirements for the M.A. degree in American Studies.”**



## Guidelines for the Ph.D. Student

The student who wishes to earn a Ph.D. in American Studies must complete relevant coursework, a doctoral preliminary examination, a dissertation prospectus defense, and doctoral final examination. The course of study prescribed for degree candidates is as follows.

### Coursework

A total of 90 graduate hours is required for the Ph.D. Students must complete two semesters of coursework before taking the doctoral preliminary examination.

The Graduate School sets certain resident study requirements for all Ph.D. students at the University. Details concerning these requirements are provided in the Graduate School Policies & Procedures Manual. <http://www.purdue.edu/gradschool/faculty/publications.html>

Students must take each of the following American Studies courses at least once:

- AMST 60100 (unless already taken in the M.A. program at Purdue)
- AMST 60200 (unless already taken in the M.A. program at Purdue)
- AMST 60300
- AMST 65000 (this seminar may be repeated for additional credit)

American Studies promotes interdisciplinary inquiry. With interdisciplinarity as a guiding principle, all graduate students will select an interdisciplinary major field to direct coursework. The Program suggests seven major fields from which to choose. They are:

- Activism, Resistance, and Social Movement Studies
- Comparative Race and Ethnic Studies
- Design and Material Cultural Studies
- Gender, Sexuality, and Queer Studies
- New Media and Popular Cultural Studies
- Science, Technology, and Environment Studies
- Transnational American Studies

You and your major advisor will determine which courses fulfill your major field's coursework.

The Program recognizes that the above seven major fields will not necessarily encompass the breadth and depth of the questions students may want to address in their graduate studies. With this in mind, the American Studies Program allows students to construct their own major field. The student's major advisor and the Director of the American Studies Program must approve a constructed major field.

### Plan of Study

All Ph.D. students entering the program must submit a Plan of Study for their degree by the end of their second full semester of study. Each student must meet with his or her advisory committee at least once during each academic year.

### Ph.D. Concentrations

For students interested in additional training, there are five Graduate School approved concentrations available. Below are the concentration and their requirements.

#### *African American Studies* (12 hours)

- AAS 57400: Research Methods in African American Studies
- AAS 57500: Theories of African American Studies
- Two additional graduate courses determined in consultation with the advisory committee.

#### *Anthropology* (15 hours):

- One theory course (ANTH 50700)
- One methods course (ANTH 60500 or 60600)
- One subfield course (ANTH 50400, 50500, 51400, or 53500)
- One 60000-level course
- One additional graduate course in Anthropology related to area of interest

*Political Science*

Students must complete course requirements expected of a major in one field and a minor in another field of Political Science, one of which must be American Political Systems.

*Sociology (12 hours)*

- One theory course (SOC 602)
- One methods/statistics course (SOC 581)
- One 600-level seminar
- One additional course in the student's area of interest

*Women's Studies (12 hours)*

- Feminist Theory and Methodology (WOST 68000)
- Contemporary Issues in Feminist Scholarship (WOST 68100)
- Two additional graduate courses offered by the Women's, Gender, and Sexuality Studies Program.

Foreign Language and/or Research Methods

The Program does not require doctoral students to show proficiency in a foreign language or a specific research method. However, in a world defined by increasing international, cross-national, multinational, and transnational exchanges, the competency and eventual mastery of languages beyond one's native language is an invaluable asset. Our Program aims to produce scholars whose work is intellectually meaningful, socially valuable, and culturally significant. What this means is that students and their committees are responsible for determining the languages and methods necessary to successfully complete a dissertation.

Doctoral Preliminary examination

To take the doctoral preliminary examination, a student must have filed a plan of study, satisfactorily completed most of the appropriate coursework, and satisfied any foreign language requirements. The preliminary examining committee must consist of a minimum of three members of the graduate faculty who need not be faculty members with whom the student has taken coursework. Ideally students will take the doctoral preliminary examination in the third semester of their doctoral study.

All American Studies graduate students will take an exam of the same structure. The preliminary examining committee will evaluate a student's command of material on an agreed upon reading list. The preliminary examining committee will provide the content of the exam, which will consist of three questions. Students will write three essays for the given questions over a five-day period (preferably Monday, Wednesday, and Friday) and orally defend the examination essays written within three days following the completion of the final essay (preferably the following week).

In the week following the successful completion of the doctoral preliminary exam, students must submit their reading list and the questions to the American Studies Administrative Assistant.

Dissertation prospectus defense

Students must defend a dissertation prospectus within 4 months of passing the doctoral preliminary exam. Ideally students will defend a dissertation prospectus in the third semester of their doctoral study.

The student's preliminary advisory committee will administer the dissertation prospectus defense. Students should schedule the defense after he or she passes the doctoral preliminary examination. Students must submit their request to schedule the prospectus defense examination to the Program's Administrative Assistant no later than three weeks prior to the defense date.

Students who fail the doctoral preliminary exam or the dissertation prospectus defense may petition their advisory committee and the Director of American Studies for permission to retake the failed exam. If both the advisory committee and the Director of American Studies approve the request, the student must retake the examination within three months of the failed exam date. Ordinarily, one retake is permitted.

At least two sessions of research and writing must take place between a doctoral student's preliminary and final examinations.

Doctoral Final Examination

When, in the opinion of the student's dissertation committee, the dissertation is complete, the student will defend it in an oral examination conducted by the members of the dissertation committee and any interested members of the American Studies faculty. This examination is public, that is, open to all University faculty and students.

Students must submit their request to schedule the dissertation defense to the Program's Administrative Assistant no later than three weeks prior to the defense date. At least two weeks before the examination, the student must submit a clean copy of the dissertation to each member of the dissertation committee.

Once a student passes the final examination, he or she should follow Purdue University policies on the preparation and distribution of copies of the dissertation. It is the student's responsibility to see that these requirements are met by the deadlines set. The Graduate School Policies & Procedures Manual contains the policies. <http://www.purdue.edu/gradschool/faculty/publications.html>

University-wide format requirements must be satisfied. The Purdue Graduate School Thesis Office reviews each dissertation to insure that these requirements have been satisfied. This review takes place when students deposit their final copies of the dissertation with the Thesis Office. (<https://www.purdue.edu/gradschool/research/thesis/index.html>).

### Advisors and Committees

#### *Preliminary Advisory Committee*

As early as possible and no later than the second semester of the first year in the Ph.D. program, the student, in consultation with his or her major professor, should select a Ph.D. preliminary advisory committee.

A minimum of three faculty members shall serve as the student's Ph.D. preliminary advisory committee. The chair of the advisory committee must be a member of the American Studies faculty or affiliate faculty, but students who so desire may arrange for co-chairs of their advisory committee so long as one co-chair is an American Studies faculty or affiliate faculty member. Additional faculty members may be added to the committee as the student desires, but at least 50% of the advisory committee must be drawn from the American Studies faculty.

The advisory committee helps the student plan and pursue a course of study, develop the content of the major field, oversee the student's progress, provide general advice as needed, and arrange for the preliminary examinations.

Each year the student's advisory committee and the Director of American Studies will evaluate his or her progress in the program. Students whose progress is deemed inadequate will be so informed. Continued inadequate progress may result in a student being dropped from the program.

#### *Dissertation Committee*

After being admitted to candidacy, the student shall select members of his or her dissertation committee, whose responsibility it shall be to direct the dissertation research and writing.

The dissertation committee will have a minimum of four members, and must be chaired or co-chaired by a member of the American Studies faculty or affiliate faculty. Other members of the committee may include any appropriate faculty members, provided at least 50% of committee members (including the chair or co-chair) are members of the American Studies faculty or affiliate faculty.

#### Years-to-Degree Policy

The total elapsed time of a completed Ph.D. program in American Studies, from admission to the completion of the final examination, shall be no more than eight years. The Director of American Studies upon the recommendation and justification by the American Studies faculty or the Dean of the Graduate School may grant extensions of this limitation. Extensions may require reapproval of plans of study and/or retaking of preliminary examinations.

**“The following page contains a checklist summary of all requirements for the Ph.D. degree in American Studies.”**

## Checklist for the Ph.D. Student

- Provide Graduate School with documents required as stated in letter of acceptance. These may include the following:

- English proficiency examinations
- Final transcripts and/or official evidence of B.A. and M.A. awarded

These documents must be in the Graduate School during the first semester of enrollment.

- Form Preliminary Advisory Committee

This committee must have a chair or co-chair who is a member of the American Studies faculty or affiliate faculty. The committee must have at least two additional members, but at least 50% of the advisory committee must be drawn from the American Studies faculty. Additional members may be added as appropriate.

- Complete course requirements

- AMST 60100 and 60200 (unless already taken as an M.A. student at Purdue)
- AMST 60300
- AMST 65000 (variable title/variable content AMST seminar; must be taken at least once)
- Other courses necessary to prepare for preliminary examinations in the major field

- Fulfill language and/or research methods requirement.

This requirement must be completed before taking preliminary examinations.

- File Plan of Study

A Plan must be submitted by the end of the second full semester of study. Please see the American Studies web site (<http://www.cla.purdue.edu/american-studies/>) for information on completing the Plan of Study.

- Preliminary Examination

- Defend dissertation prospectus

- Form Dissertation Committee

- Dissertation Format approval by Dissertation Committee

- Request for Final Examination

Students must submit their request to schedule the dissertation defense to the Administrative Assistant no later than three weeks prior to the defense date.

- Final Examination (Defense of Dissertation)

- Declare degree candidacy

When registering for the final semester, indicate on the registration form (Form 23) or to the Administrative Assistant by email that you are a degree candidate.