

Color Printing workshop

<http://www.cla.purdue.edu/vpa/etb/>

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Required software/hardware for this workshop:

Description	
Color Printer (use in the Digital Learning Collaboratory, HICKS Undergraduate Library)	
Adobe Creative Suite (incl. Photoshop CS3 or later, is on the machines in the DLC)	

Printing workshop

Printing overview: the ETB Macintosh computer lab in STEW B31 has a B/W printer that everybody can use free of charge. It only prints letter size.

The Digital Learning Collaboratory (DLC) in the basement of the HICKS Undergraduate Library has Macintosh computers that are connected to color and B/W printers. Each student has a virtual budget of \$40.00 – given by the university – every academic session (Winter/Summer/Fall) and printing fees are deducted from this budget:

B/W print letter size (11x8.5):	\$0.06
Color print letter size (11x 8.5):	\$0.12
Color print tabloid size (17x11):	\$0.24

How to make tabloid size color prints in the DLC

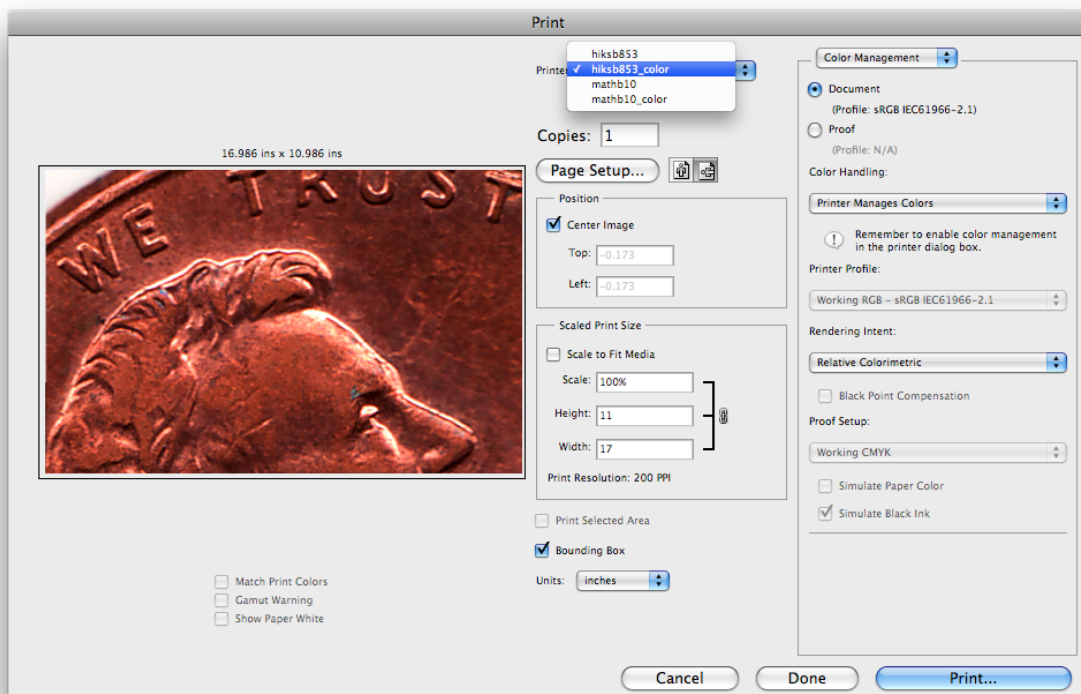
Prepare your print in Photoshop making sure that you have a size of 17x11 inches and a resolution of at least 150dpi. Check with Image > Image Size ...

And consult Opening and importing images > Image size and resolution > About pixel dimensions and resolution in the Photoshop Help for more information.

Save your Photoshop document as a TIFF file and copy it onto your thumbdrive.

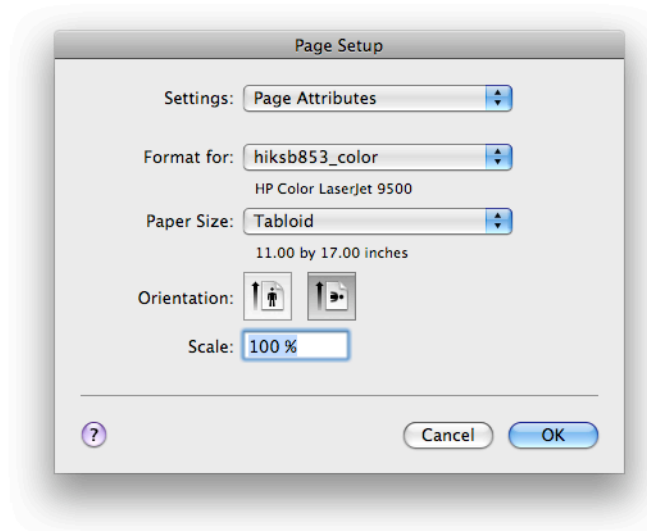
Find a Macintosh workstation in the DLC and open the TIFF file in Photoshop.

Go to File > Print ...



Make sure you select the right printer in the pull-down menu at the top of the window:
hiksb853_color

If the orientation of your picture does not look right (i.e. if it does not fill the preview box on the left as expected because it is rotated 90 degrees or if it looks too big in the preview box due to cropping) click on the **Page Setup ...** button:



Make the following changes:

Format for: hiksb853_color

Paper Size: Tabloid

Orientation: choose between portrait or landscape depending on how you set up your image in Photoshop.

Click OK which brings you back to the main printing window. The preview on the left side of the window should now accurately represent your image.

If everything looks fine press the **Print ...** button and wait for your printout at the printer directly next to the entrance to the lab.