



Guidelines for Course Submissions to the Five Themes of Cornerstone

The Steering Committee welcomes proposals for courses to be included in the Five Themes of Cornerstone. Proposals are submitted by Department Heads or by individual faculty with permission from their Department Head in the fall semester. The Cornerstone Steering Committee reviews the submitted proposals and sends those accepted for final approval to the CLA Curriculum Committee and the CLA Senate.

In order to be considered, courses must have been:

1. Approved by the CLA Curriculum Committee and Senate and be listed in the University Course Catalogue. Courses listed in the University Core Curriculum are preferred.
2. Taught at the 200, 300, or 400 level.
3. Taught on a regular basis (at least once every third semester).
4. Cornerstone cannot accept courses with variable titles and prefers courses without prerequisites.

Proposals *must* include the course syllabus and a brief justification, explaining which Cornerstone Theme the course should be listed under and how the content of the course relates to that theme.

Proposals must speak to the ways the course further enhances students' written and oral communication skills, critical and creative thinking skills, and must list the learning outcomes tied to the course.

For AY 2020-21, all materials must be sent no later than October 1, 2020.

All materials must be sent to the Cornerstone Academic Program Manager, Stephanie Ayala-Chittick (smatosay@purdue.edu) who will forward materials to the Cornerstone Steering Committee for their review.

Once approved by the Cornerstone Steering Committee, course submission proposals will be presented to the CLA Curriculum Committee; if accepted, they will be presented for final approval from the CLA Senate in the Spring semester.

Academic units will be notified of the final decisions regarding their proposal via email.

An announcement of the approved changes will be published in the Cornerstone website.