

**Intrusive Advising – A Bag of Time Management Tricks**  
**PACADA Presents – Wed April 22, 2009**

Presented by Kathy Kroll, Director, Academic Success Center, Maggie Selo, Continuing  
Lecturer and Student Advisory Board Members – Lisa Hunt, Stefanie Flesher and  
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Students arrive at Purdue with a variety of skills and needs. As an advisor, you see the freshman, who is completely disorganized, the chronic procrastinator and the crammer! How can you meet the needs of each of these students? In our bag of tricks you'll find a tool to fit each personality. The procrastinator learns to prioritize, the disorganized freshman schedules his/her time and the crammer sets goals and rewards for each of the five days before an exam.

Two Academic Success Center professionals and Student Advisory Board members will demonstrate and model how to use these tools. You'll leave with handouts and directions for their usage. These 3 different approaches will allow you to intervene quickly and effectively in a variety of situations. The bonus will be when your student arrives on time and prepared for his/her next advising appointment.

Here's where you can find the documents presented.

Using a Weekly Time Chart Effectively And Weekly Calendar

Go to <http://www.cla.purdue.edu/students/asc/student-support/handouts.html>

24 hour calendar

Go to [http://www.d.umn.edu/kmc/student/loon/acad/strat/time\\_use\\_chart.html](http://www.d.umn.edu/kmc/student/loon/acad/strat/time_use_chart.html)

Planning for Exams – 5 day Calendar