



School of Interdisciplinary Studies



## Manual for Policies and Procedures for Graduate Students

Department of Linguistics  
Purdue University

Beering Hall of Liberal Arts and Education, Room 6180  
100 North University Street  
West Lafayette, IN 47907-2098  
U.S.A.

Email: [bplante@purdue.edu](mailto:bplante@purdue.edu)

Phone: (765) 496-9629

Fax: (765) 496-1581

<https://www.cla.purdue.edu/academic/sis/p/linguistics/>

## Checklist and Instructions for Graduate Admission

- Department** 1. \_\_\_\_ Application for admission and \$60 domestic/\$75 international application fee submitted directly to the Graduate School.
- Degree or Enrollment Objective** The Graduate School requires an electronic application. This electronic application can be accessed by going to: <http://www.purdue.edu/gradschool/admissions/how/index.html>. Please indicate “Linguistics” for major. Select your degree goal based on your *final* objective (M.A. or Ph.D.). Most entering students, regardless of preparation, are required to enroll in 6 core courses in linguistics and may have other conditions on their acceptance. Prospective applicants should familiarize themselves with the research profiles of our faculty members and laboratories to identify a potential advisor with a mutual fit of research interests and to determine the availability of facilities necessary to achieve applicants’ research goals. Applicants are required to specify the faculty members they would like to work with.
- Statement of Purpose** 2. \_\_\_\_ In this statement, be sure to describe: Your academic and professional goals, including your research goals and ideas, as well as your preparation in linguistics and your background (courses taken, research projects you have participated in, teaching experience, experiential learning opportunities, etc.). You may also wish to describe your prior work and internship experiences and other relevant preparation and skills and cite any published works. Explain why our program is a good fit for you. Name the professors you are interested in working with and explain why you would like to work with them. It is important that you expand on the extent to which the professors' research interests match your own. Finally, you may wish to include information about yourself demonstrating resilience, sense of direction, self-awareness, and other qualities necessary to successfully navigate the challenges of graduate school. If you are applying for an M.A., please indicate if you expect to terminate your studies with the M.A. or hope to continue to a Ph.D. Approximately 500 words.
- Transcripts** 3. \_\_\_\_ You must upload to the online application transcripts and/or academic documents for every institution of higher education you attended. If a transcript is not in English, you must upload an English translation certified by the college or university, which issued the transcript. This includes both the transcript and diploma. The uploaded transcripts and/or academic document must represent the official version of the document.

An official transcript bears the original signature of the registrar and/or the original seal of the issuing institution. All transcripts and/or academic documents uploaded to the online application system are considered unofficial. You will need to provide official transcripts and/or academic records at the request of the graduate program or if you are admitted and choose to enroll. These materials must be sent to:

**Graduate Studies Office  
Department of Linguistics.  
Purdue University  
Beering Hall of Liberal  
Arts and Education,  
Room 6180,  
100North University  
Street  
West Lafayette, IN. 47907-  
2098  
USA**

- GRE Scores** 4. \_\_\_\_\_ GRE scores are **not** required.
- TOEFL Scores** 5. \_\_\_\_\_ Required if your native language is not English. Minimum of 550 required for paper-based tests; 213 for computer-based tests; and the following for internet-based tests: writing – 18, speaking – 18, listening – 14; reading – 19. Total minimum required: 80. These requirements are established by the graduate school. Please note that requirements for certain types of funding are higher than those for admission.
- Note:** A score of 100 and 27 on the speaking section of the TOEFL iBT or its equivalent is required to be considered for teaching assistantships, with the exception of teaching assistantships for courses in which English is not the primary language of instruction. Students who do not meet the University's requirement (at least 27 on the speaking portion of TOEFL) must take the Oral English Proficiency Test (OEPT).
- Writing Sample** 6. \_\_\_\_\_ An academic paper written in English, consisting of at least 2,500 words. See next page for information on the writing sample.
- Diversity Essay 7. \_\_\_\_\_ In this document, please explain how your background and experiences demonstrate your commitment to diversity and inclusion. What is your experience dealing with the issues of diversity and inclusion? How do you think you could contribute to fostering diversity and inclusion in our department and in the broader campus community? Approximately 500 words.
- Letters of Recommendation** 8. \_\_\_\_\_ Three letters of recommendation from persons familiar with your academic ability. There is a form on the electronic application to submit reviewer names. An email request will be sent to them directly. Electronic copies may also be sent to [bplante@purdue.edu](mailto:bplante@purdue.edu)
- Deadline** 9. \_\_\_\_\_ Applications for admission must be complete and in our office by **December 15**.

**Note on writing sample requirement:** A writing sample is required of all applicants to the graduate programs in Linguistics, both at the M.A. level and at the Ph.D. level.

1. Applications for graduate study in Linguistics at the M.A. level should include a course paper or other work that the student feels represents his/her general writing ability.
2. Applications for admissions to the Ph.D. program must include a writing sample relevant to Linguistics. This writing sample may be something written specifically for the application, a term paper for a previous course, M.A thesis, or published work.
3. The writing sample at the Ph.D. level should show the student's general writing ability and also that the student has a sufficient understanding of Linguistics to enter at the Ph.D.

level.

## **Introduction**

Purdue's Department of Linguistics offers a wide range of courses leading to the M.A. and Ph.D. degrees. M.A. and Ph.D. curricula encourage students to tailor their linguistics studies to their interdisciplinary interests. We offer a thorough grounding in the foundations of linguistics and opportunities to develop research and teaching skills, while also allowing students to specialize in an area of interest.

One of the main strengths of the program is the analysis of bilingual language systems. The program provides advanced training in the analysis and characterization of the linguistic and psycholinguistic development of bilingualism, broadly construed, in young children and adults. How does the bilingual mind process, develop, and maintain multiple linguistic systems? What characteristics do these systems have and why; how do they affect each other and relate to each other in the lifespan of bilingual speakers? What tools can be used to assess the degree of language acquisition and to facilitate language learning? These are vital questions in current linguistic research and the Purdue Linguistics Department is uniquely situated to address them.

## **Areas of Specialization**

- Theoretical and experimental approaches to syntax, phonetics, and phonology
- Bilingualism in children and adults
- Second language acquisition
- Heritage language acquisition
- Spanish linguistics (L2 and heritage acquisition of Spanish morphosyntax, phonetics, and pragmatics)
- German linguistics (historical linguistics of Germanic languages, language contact and change)
- Japanese linguistics (classroom pedagogy and pragmatics)
- Sign Language
- Fieldwork and language documentation

We welcome applications from students interested in all areas of linguistics that match our faculty members' expertise, including language-specific areas such as Hispanic linguistics, German linguistics, and Japanese linguistics. Students can be admitted at the M.A level, Ph.D. level or in the dual M.A./Ph.D. track. Students should specify in their applications which program or track they seek admission into.

Admitted students will be provided with tuition remission as well as funding in the form of TA-ships or RA-ships. Students will be housed in the Department of Linguistics (School of Interdisciplinary Studies), but they will have the opportunity to complete course work and conduct research with a vibrant group of faculty members housed in various departments and schools including the English Department, the School of Languages and Cultures, the School of Communication, the Department of Anthropology and the Department of Speech, Language, and Hearing Sciences.

## Contact information:

Department of Linguistics  
Beering Hall of Liberal Arts and Education, Room 6180  
100 North University Street  
West Lafayette, IN. 47907.  
Email: [bplante@purdue.edu](mailto:bplante@purdue.edu)  
Phone: (765) 496-9629

Application deadline: **December 15.**

## Faculty Members

**Myrdene Anderson:** Anthropological Linguistics; Qualitative Methodologies; Semantics; Pragmatics; Folklore.

**Elena Benedicto:** Theoretical Linguistics; Syntax and Syntax-Semantics Interface; Indigenous, Endangered and Minority Languages; Sign Languages.

**Robert Channon:** Russian and Slavic Linguistics, Historical Linguistics, Phonetics, Syntax

**Alejandro Cuza-Blanco:** Hispanic Linguistics, Second Language Acquisition, Child Bilingual Development, Heritage Speakers Bilingualism, Language Contact.

**Lori Czerwionka:** Hispanic Linguistics, Pragmatics; Second Language Pragmatics; Speech Acts; Mitigation; Intercultural Communicative Competence.

**Olga Dmitrieva:** Acoustic Phonetics; Speech Perception; Laboratory Phonology; Second Language Speech.

**Alexander Francis:** Speech Perception; Psychophysiology; Acoustic Phonetics.

**Elaine Francis:** Syntax; Semantics; Language Processing; Form and Function in Linguistic Theory.

**Atsushi Fukada:** Japanese Linguistics; Pragmatics; Computer-Assisted Language Learning; Language Pedagogy.

**April Ginther:** Second Language Assessment, Testing, Program Development, Administration, And Evaluation

**Shaun Hughes:** Old Norse; Old and Middle English Language; History of the English Language.

**Colleen Neary-Sundquist:** Applied Linguistics; Second Language Acquisition; Language Pedagogy; Materials Design; Complexity, Accuracy, and Fluency in SLA.

**Daniel Olson:** Hispanic Linguistics; Phonetics and Phonology; Psycholinguistics; Bilingualism; Language Contact.

**Victor Raskin:** Linguistics and Humor Studies.

**Felicia Roberts:** Sociolinguistics; Patient-Provider Communication; Grammar in Interaction; Language and Gender.

**Tony Silva:** Second Language Studies; Second Language Writing; Theoretical Foundations; Historical Studies; Translingual Writing.

**Jessica Sturm:** French SLA, Language Pedagogy; Acquisition of L2 French Pronunciation.

**John Sundquist:** Historical Germanic Linguistics; Syntax and Morphology; Language Variation and Change; Second Language Acquisition Theory; Language Pedagogy.

**Mariko Moroishi Wei:** Japanese Linguistics; Second Language Acquisition; Language Pedagogy; Autism; Bilingualism.

**Ronnie Wilbur:** Syntax; Semantics; Sign Languages; Neurolinguistics; Perception, Cognition/Production.

## Offices and Staff

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## **General Policies and Procedures**

### **Advising**

Entering M.A and Ph.D. students in Linguistics will be matched with an advisor (major professor) according to their chosen area of specialization and research goals. In consultation with the major professor, M.A students should have at least two additional faculty members for their advisory committee (3 members total). A Plan of Study should then be filed with the Graduate School by the end of the second semester at Purdue.

Ph.D. students must have an Advisory Committee made of 3 professors for the prelim exams and 4 professors for the dissertation committee by the time they are ready to defend their dissertation prospectus. A tentative Plan of Study must be drafted by the end of the second semester and submitted for approval to the major professor and the Director of Graduate Studies. The Plan of Study (revised, if need be) must be approved by the major professor, the other members of the committee, the Director of Graduate Studies, and the Graduate School before the preliminary examination can be scheduled.

The advisory committee bears primary responsibility on matters such as: plans of study, course registration, monitoring of academic progress, retention in program or termination, and scheduling of doctoral preliminary examinations. The student's advisory committee and the Director of Linguistics certify the completion of degree requirements.

### **Plan of Study**

All M.A. and Ph.D. students entering the program must submit a Plan of Study for their degree by the end of their second full semester of study. Each student must meet with the individual members of their advisory committee at least once during each academic year, but no later than the end of spring semester of each year.

## **Minimum Registration Requirements**

All students are expected to make steady progress toward their degrees. Students holding a half-time assistantship must register for a minimum of six hours per semester. Students on scholarships and fellowships are expected to register for at least eight hours per semester, or as directed by the award.

## **Residency Requirements**

Residency requirements for graduate degrees are governed by rules specified in the *Graduate School Policies & Procedures Manual*. At least one-third of the course work must be taken during continuous residency.

## **Transfer Credits**

With the approval of the Director of Linguistics, up to twelve credit hours may be transferred toward either the M.A. or Ph.D. program. Such credits must be requested in writing (with transcript and course content documentation), and must be for courses appropriate for a Linguistics Plan of Study at Purdue. Any transfer credits must have been earned within the last five years, must have carried a “B” or better, and may not have been used previously to satisfy the requirements of a degree held by the student. Petitions for transfer credits should be submitted in the student’s first year of graduate course work at Purdue. Under exceptional circumstances up to 30 credits may be transferred toward the Ph.D.

## **Annual Assessment and Progress Toward Degree**

At the end of each academic year, the major professor, in consultation with the student, will submit a one-page progress report to the Director of Graduate Studies (DGS), and to the student’s file. The DGS will, as necessary, meet with each student after filing of the progress report.

## **Incompletes**

In those rare cases in which an Incomplete is legitimate, the academic regulation of the University Senate applies: “The student must achieve a permanent grade in the course no later than one year after the incomplete is given, or the Incomplete grade will revert to a failing grade.”

## **Assistantships**

Assistantships are awarded competitively to incoming students who have satisfied our admission criteria. Assistantships are offered in the form of annual contracts and thus are not automatically renewable. Retention of assistantships is contingent on four factors: (1) budgetary allocations; (2) the student’s academic progress; (3) the student’s performance as an assistant; and (4) term limits. By term limits we mean the maximum number of years a student may carry an assistantship. Broadly summarized, our rules limit master’s students to a maximum of two years and doctoral students to five years. Doctoral students should expect to submit applications for competitive

doctoral dissertation fellowships. Some of these fellowships require that the dissertation be completed and deposited within 12 months of their start.

### **University Fellowships**

Bilsland Dissertation Fellowships are intended to provide support to Ph.D. students in their final year of doctoral degree completion. Purdue Ross-Lynn Research Scholar Fund is awarded to faculty and can be used to support one year of a Ph.D. student stipend/tuition and fee remission. For further information on these and other funding opportunities, please consult the Graduate School's funding page (<https://www.purdue.edu/gradschool/fellowship/funding-resources-for-students/>) or contact the Graduate School's Fellowship Office (765) 494-2598 or [gradinfo@purdue.edu](mailto:gradinfo@purdue.edu).

### **Submissions to Conferences or Publications**

The major professor must approve the abstract/manuscript itself before it can be submitted to a conference or for publication. This is to ensure that content and authorship are appropriate and professional.

### **Responsible Conduct of Research**

Students are expected to complete the required training in responsible conduct of research by the end of their second semester. Currently this is available at [CITIprogram.org](http://CITIprogram.org). The certificate should be saved and an electronic copy sent to the student's major professor. This ensures that students can be included in faculty research. Students must consult their major professor to make sure they get the necessary IRB permission for any sort of research activity.

### **Academic Integrity**

Students are responsible for informing themselves about Purdue's policy on plagiarism and academic dishonesty; they are also responsible for understanding the letter and spirit of Purdue's *Code of Honor* and Purdue regulations concerning academic misconduct. In brief, the following guidelines are highlighted:

1. Work turned in under a student's name must be the work of that student.
2. Plagiarism or the use of someone else's work without acknowledging and properly handling that source is unacceptable and will result in a variety of responses, ranging from no credit for assignments (or an entire course) to action on a program or university level.

3. Any questions about what constitutes fair collaboration between students or the proper use of sources should be brought to the instructor before the assignment is submitted for a grade.

## **Guidelines for the M.A. Student**

The Purdue University Department of Linguistics prepares students in the scholarly study of language. The Department awards the master's and doctoral degrees in Linguistics to students who successfully complete the requirements for each degree. Below is the course of study prescribed for M.A. degree students in Linguistics. The expected time to completion for an M.A. degree is two calendar years.

### **Degree Requirements**

The M.A. program in Linguistics requires a completion of a minimum of 30 credits hours. For students completing an M.A. thesis, the course work includes 24 credit hours of course work and 6 hours of thesis research. Non-thesis students must complete 30 credit hours of course work. An M.A. thesis is required in order to be considered for admission into the Ph.D. program.

MA-thesis students must complete a set of 6 core courses (18 credits), 2 courses (6 credits) in their specific area of specialization (Area Specific Requirements) and 6 research credits. Non-thesis students must complete 30 credit hours (18 core credits and 12 credits of ASR).<sup>1</sup>

Students are expected to maintain a minimum grade point average of 3.0 (on a 4-point scale) in their course work. Those who fail to maintain the minimum cumulative average for two consecutive semesters will likely be dropped from the program.

### **Major Professor and Advisory Committee**

Entering students in Linguistics will be matched with an advisor (major professor) according to their chosen area of specialization and research goals.

The major professor must be a member of the Linguistics Program faculty, but students who so desire may arrange for co-chairs of their advisory committee so long as one co-chair is a Linguistics faculty member.

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<sup>1</sup> Area Specific Requirement refers to courses specific to language areas or courses related to the student's sub-concentration at the 500 or 600 level (Language Acquisition, Bilingualism, Pragmatics, Semantics, etc.). These courses must be selected with the advice and guidance of the student's major professor.

In consultation with the major professor, the student will select an advisory committee, the chair of which is the student's major professor. A committee must consist of at least three members but may have more. At least two members of the advisory committee must be drawn from the Linguistics faculty. Additional faculty members may be added to the committee as the student desires. Committee members who are not Purdue faculty must be approved by the Director of Linguistics and the Graduate School. Students should obtain a CV from the individual and submit it to the Linguistics Director. The advisory committee is to be consulted in the preparation of the Plan of Study. The major professor and the Director of Graduate Studies should be consulted on the scheduling of courses and the distribution requirements.

### **Plan of Study**

All M.A. students entering the program must submit a Plan of Study for their degree by the end of their second semester of study. Each student must meet with each member of their committee at least once during each academic year, but no later than the end of spring semester of each year.

Under ordinary circumstances, no more than three credit hours of individual directed reading courses numbered 590 may be included in the Plan of Study.

A formal Plan of Study should be created as early as feasible in the student's career because it guides a student's academic degree progress. A Plan of Study is an academic contract between a student, the faculty members of the advisory committee, and the Graduate School. All departmental and Graduate School policies related to the filing of a Plan of Study must be adhered to explicitly. Access to the Plan of Study Generator (POSG) is via MyPurdue (<http://www.mypurdue.purdue.edu>). The Graduate School provides access to the POSG.

To begin your plan of study, click on the Plan of Study Generator link, and then click on "Create a new plan of study" link. Once in the POSG, refer to the Help buttons located on each page to assist you in using the electronic POSG. You do not need to complete the entire form in one sitting; you may save your plan of study and return to it later. You **may not bookmark** any pages within the Graduate School link. To return to the POSG you must login to MyPurdue.

When you have completed your Plan of Study and feel it is ready for review by your advisory committee, submit your plan as a Draft. All plans of study must first be submitted as a Draft before you can submit your plan as a Final. While your plan is in Draft status, review the information with your advisory committee to ensure that it satisfies Program and Graduate School policies.

Once your entire committee has verbally accepted your Plan of Study, return to the POSG and submit your plan as "Final." The Plan of Study form will be electronically routed, reviewed and, if approved, signed by your major professor, your advisory committee, the Linguistics Director,

and the Graduate School. You may check the status of your plan at any time by returning to the POSG and clicking on the “Display Submitted Plan of Study” link.

Once the Graduate School has approved your Plan of Study, you should check it every semester to monitor your academic degree progress. Any changes to the plan should be made in a timely manner, as each one will require new signatures from the people who approved the original. Changes to the Plan of Study are submitted using the POSG. There is a link provided to create a change form.

### **Satisfactory Progress in the M.A. Program**

A student’s progress is monitored regularly by the students’ major professor and Linguistics Graduate Committee until the student has filed the Plan of Study, after which the student’s Advisory Committee becomes the primary monitor. The Director of Graduate Studies will, as necessary, meet with each student after filing of the progress report.

To make satisfactory progress in Linguistics, an M.A. student must successfully complete the M.A. core program on schedule and must be on schedule for completion of the overall M.A. requirements. The students must complete most of the Linguistics M.A. core requirements in Year 1 and in Year 2 satisfy the remaining courses on the M.A. Plan of Study. The M.A. thesis **must** be completed in the fourth semester of study (for Thesis-students wishing to continue into the Ph.D.).

### **Course Work**

1. Domestic students must complete at least 6 credits per semester. International students must complete a minimum of 9 credits per semester. Please check with ISS.
2. Students must maintain a minimum GPA of 3.0.
3. Courses with a grade of ‘C’ or lower cannot be used on the M.A. Plan of Study.
4. Courses taken ‘pass/no pass’ cannot be used on the M.A. Plan of Study.
5. Courses taken to satisfy the Foreign Language Proficiency Requirements cannot be used on the M.A. Plan of Study.
6. No more than three credit hours of individual directed reading courses numbered 590 may be included in the Plan of Study.

The Plan of Study must be filed on schedule.

### **Foreign Language Requirement**

Students in the M.A. program must demonstrate proficiency in one natural language other than English. Proficiency may be established in any of the following ways:

- a. by passing the fourth semester course of a regular language sequence at Purdue with a grade of ‘C’ or higher or the equivalent transferred from another institution of higher education.

- b. by passing the appropriate 60300 or 60500 course at Purdue with a grade of 'C' or higher (for those languages in which these courses are available).
- c. by satisfying the foreign language requirement at another graduate school and transferring the record to Purdue.
- d. by examination (for those languages in which an examination is available).
- e. by scoring 600 or more on an Educational Testing Service Graduate School Foreign Language Test (for languages where these tests are available).
- f. by being a native speaker of the language (with appropriate documentation as required by the Graduate School).

Note: Courses taken in the process of satisfying (a) and (b) above cannot be used on the Plan of Study.

## **Thesis**

The Department of Linguistics offers a thesis and a non-thesis M.A. options. Please note that an M.A. thesis is required in order to be considered for admission into the Ph.D. program. Students admitted into the M.A./Ph.D. track must complete an M.A. thesis during the first two years of residence in order to continue to the Ph.D. portion of the program.

For students completing an M.A. thesis, the following schedule must be followed:

### **1. Prospectus**

Students, with the advice of their thesis committee, shall prepare a written prospectus outlining the research to be undertaken for the thesis. Students are then required to defend their prospectus before a meeting of their committee.

### **2. Final Examination (Defense of Thesis)**

When, in the opinion of the student's thesis committee, the thesis is complete, the student will defend it in an oral examination conducted by the members of the thesis committee and any interested members of the Linguistics faculty. The examination is public, that is, open to all University faculty and students.

Format Approval: Formal requirements are of two kinds.

- a. All matters of manuscript style are not covered by the generic University format. Linguistics thesis writers must satisfy the requirements of the major professor and committee. The major professor must work with the student to ensure that the appropriate format requirements are met. These requirements must be addressed and satisfied before the student schedules a dissertation defense.
- b. University-wide format requirements must also be satisfied. The Purdue Graduate School Thesis Office reviews each thesis to ensure that these requirements have been satisfied.

This review takes place when students deposit their final copies of the thesis dissertation to the Thesis Office.

### 3. Defense Scheduling and Timelines

- a. With committee approval, students may schedule their thesis defense. Students must submit this request to the Administrative Assistant **no later than three (3) weeks** prior to the desired defense date. There must be **at least 2 weeks** between the defense date and the University thesis deposit date.
- b. At least two weeks before the examination, the student must submit a clean, typed copy of the thesis to each member of the thesis committee for their review.
- c. Once the final examination is passed, the Department will recommend that the M.A. be awarded. Students **MUST** have final approval from their major professor **BEFORE** final thesis deposit. Students must submit a final copy of their thesis to the major professor, to the Department, and to the Library Thesis Deposit Office.

Other requirements concerning the preparation and distribution of copies of the thesis are determined by the Graduate School and summarized in the *Graduate School Bulletin*.

It is the student's responsibility to consult with the office of graduate studies and Purdue University Graduate School to find out the requirements for M.A. thesis and Ph.D. dissertation formatting, deadlines for deposit, and graduation dates

**The following page contains a checklist summary of all requirements for the M.A. degree in Linguistics.**



### Checklist for the M.A. Student

- Provide Graduate School with documents required as stated in letter of acceptance. These may include the following:
  - English proficiency examinations
  - Final transcripts and/or official evidence of B.A. awarded.

These documents must be in the Graduate School during the first semester of enrollment.

- Form M.A. Committee  
Committee must have a chair (your major professor) who is a member of the Linguistics faculty and at least two additional members.

Chair: \_\_\_\_\_

Member: \_\_\_\_\_

Member: \_\_\_\_\_

- File Plan of Study

A Plan of Study must be submitted by the end of the second full semester of study. You must have all coursework added and committee changes made to the Plan of Study no later than the end of the semester prior to the semester in which you plan to receive the degree.

- Complete 6 course requirements (18 credit hours)

- |                                   |                      |        |
|-----------------------------------|----------------------|--------|
| <input type="checkbox"/> LING 511 | Phonology I          | 3 hrs. |
| <input type="checkbox"/> LING 521 | Syntax I             | 3 hrs. |
| <input type="checkbox"/> LING 565 | Sociolinguistics     | 3 hrs. |
| <input type="checkbox"/> LING 563 | Language Acquisition | 3 hrs. |
| <input type="checkbox"/> LING 598 | Research Methods     | 3 hrs. |
| <input type="checkbox"/> LING 598 | Teaching Methods     | 3 hrs. |

In addition to core requirements:

M.A. Thesis-students

Complete six credit hours of ASRs

\_\_\_\_\_ 3 hrs.

\_\_\_\_\_ 3 hrs.

Complete six credits hours of Thesis Research

\_\_\_\_\_ 3 hrs.

\_\_\_\_\_ 3 hrs.

                      
Min. 30 hrs.

Complete thesis

- Prepare approved prospectus
- Conduct research and write thesis
- Submit paperwork to schedule thesis defense
- Defend thesis
- Deposit approved formatted thesis
- Copy to the Linguistics Program

Non-M.A. Thesis-students

Complete 12 credit hours of ASRs

- \_\_\_\_\_ 3 hrs.
- \_\_\_\_\_ 3 hrs.
- \_\_\_\_\_ 3 hrs.
- \_\_\_\_\_ 3 hrs.

## **Guidelines for the Ph.D. Student**

The Purdue University Department of Linguistics prepares students in the scholarly study of language. The Program awards the master's and doctoral degrees in Linguistics to students who successfully complete the requirements for each degree. Below is the course of study prescribed for Ph.D. degree students in Linguistics. The expected time to completion in the doctoral program is five calendar years.

### **Degree Requirements**

Students must complete at least 60 credit hours beyond the bachelor's degree. This will consist of at least 30 hours of course work beyond the master's degree, and at least 30 hours of research. The 30 hours of course work must include the 6 core courses, 8 area specific requirements, Historical Linguistics and Semantics I or II.

**Note:** Students who have completed their MA program at Purdue do not have to retake the 6 core courses but they cannot count those credits toward the total required number of credits.

Core courses cannot be taken as directed/independent study/research. Such permission will be granted only in exceptional circumstances.

Students are expected to maintain a minimum grade point average of 3.0 (on a 4-point scale) in their course work. Those who fail to maintain the minimum cumulative average for two consecutive semesters will likely be dropped from the program. Satisfactory progress is reviewed each semester; students failing to make satisfactory progress will receive written notification from the Director of Graduate Studies.

The above requirements and other requirements of the program (e.g., see language requirements below) must be satisfied in a manner approved by the student's Advisory Committee. Advisory Committees may also recommend that students satisfy additional requirements, such as statistics, computer literacy, or symbolic logic.

### **Major Professor and Advisory Committees**

#### Ph.D. Advisory Committee

As early as possible and no later than the second semester of the first year in the Ph.D. program, the student, in consultation with his or her major professor, should select a Ph.D. advisory committee and submit a Plan of Study. A minimum of three faculty members shall serve as the student's Ph.D. advisory committee. The chair of the advisory committee must be a member of the Linguistics faculty, but students who so desire may arrange for co-chairs of their advisory committee so long as one co-chair is a Linguistics faculty member.

At least two members of the advisory committee must be drawn from the Linguistics faculty. Additional faculty members may be added to the committee as the student desires. Committee members who are not Purdue faculty must be approved by the Director of Linguistics and the Graduate School. Students should obtain a CV from the individual and submit it to the Linguistics Director.

The advisory committee helps the student plan and pursue a course of study, oversees the student's progress, provides general advice as needed, and arranges for the preliminary examinations.

#### Dissertation Committee:

After being admitted to candidacy, the student shall select members for the dissertation committee, whose responsibility it shall be to direct the dissertation research and writing. The dissertation committee should have **four members** and must be chaired or co-chaired by a member of the Linguistics faculty. Other members of the committee may include any appropriate faculty member, provided at least two members (including the chair or co-chair) are members of the Linguistics faculty. Committee members who are not Purdue faculty must be approved by the Director of Linguistics and the Graduate School. Students should obtain a CV from the individual and submit it to the Linguistics Director.

#### **Review of Progress**

- Each semester the student's advisory committee and the Linguistics Graduate Director will evaluate the student's progress in the program. Students whose progress is deemed inadequate will be so informed in writing, and with one grade of "Unsatisfactory" in research hours a student will be put on probation. A second "Unsatisfactory" will result in a possible dismissal from the Linguistics Program. The student will receive a letter outlining steps and providing deadlines that must be met in order to continue. Any student not nearing completion of the dissertation in the fourth year of doctoral study will receive a letter detailing the required steps in order to continue in the program.

#### **Plan of Study**

- All Ph.D. students entering the program must submit a Plan of Study for their degree by the end of their second full semester of study. Each student must meet with the members of their Plan of Study committee at least once during each academic year, but no later than the end of spring semester.
- Under ordinary circumstances, no more than three credit hours of individual directed reading courses numbered 590 may be included in the Plan of Study.
- A formal Plan of Study should be created as early as feasible in the student's career because it guides a student's academic degree progress. A Plan of Study is an academic contract between a student, the faculty members of the advisory committee, and the Graduate School. All departmental and Graduate School policies related to the filing of a Plan of Study must be adhered to explicitly. Access to the electronic Plan of Study Generator

(POSG) is via MyPurdue (<http://www.mypurdue.purdue.edu>). The Graduate School provides access to the POSG.

- To begin your Plan of Study, click on the Plan of Study Generator link, and then click on "Create new Plan of Study" link. Once in the POSG, refer to the Help buttons located on each page to assist you in using the electronic POSG. You do not need to complete the entire form in one sitting; you may save your Plan of Study and return to it later. You **may not bookmark** any pages within the Graduate School link. To return to the POSG you must login to MyPurdue.
- When you have completed your Plan of Study and feel it is ready for review of your advisory committee, submit your plan as a Draft. **All plans of study must first be submitted as a Draft before you can submit your Plan of Study as a Final.** While your plan is in Draft status, review the information with your advisory committee to ensure that it satisfies Program and Graduate School policies.
- Once your entire committee has verbally accepted your Plan of Study, return to the POSG and submit your plan as "Final." The Plan of Study form will be electronically routed, reviewed and, if approved, signed by your major professor, your advisory committee, the Linguistics Director, and the Graduate School. You may check the status of your plan at any time by returning to the POSG and clicking on the Display Submitted Plan of Study link.
- Once the Graduate School has approved your Plan of Study, you should check it every semester to monitor your academic degree progress. Any changes to the plan should be made in a timely manner, as each one will require new signatures from the people who approved the original. Changes to the Plan of Study are submitted using the POSG. There is a link provided to create a change form.

## Language Requirements

Students in the Ph.D. program must typically demonstrate proficiency in three natural languages other than English. Proficiency in two of these languages may be demonstrated by the means described below in (3). The third language must be a 'less commonly taught language'; this requirement is described below in (b). To the greatest extent possible, all three languages should be ones which are pertinent to the student's program or projected area of research and must be approved by the student's Advisory Committee. Exceptions may be made by the student's advisory committee with the approval of the Graduate Committee.

Proficiency may be established by:

- passing the fourth semester course of a regular language sequence at Purdue with a grade of C or higher or the equivalent transferred from another institution of higher education.
- passing the appropriate 60300 or 60500 courses at Purdue with a grade of C or higher (for those languages in which these courses are available).

- satisfying the foreign language requirement at another graduate school and transferring the record to Purdue.
- examination (for those languages in which an examination is available).
- scoring 600 or more on an Educational Testing Service Graduate School Foreign Language Test (for languages where these tests are available).
- being a native speaker of the language (with appropriate documentation as required by the Graduate School).
- courses taken in the process of satisfying options (a) and (b) above cannot be used on the Plan of Study.

#### *Less-Commonly-Taught Language Requirement*

- Students in the Ph.D. program are expected to demonstrate knowledge of a less-commonly-taught natural language. The language must be approved by the student's Advisory Committee.
- Knowledge may be established by passing a course on the language (including a field methods course) with a grade of B or higher at Purdue or the equivalent transferred from another institution of higher education, by examination (for those languages in which an examination is available), or by being a native speaker of the language.
- Courses taken to satisfy this requirement can be used on the Plan of Study if they otherwise meet the criteria of the Graduate School. The language used to satisfy this requirement must be different from the language(s) used to satisfy requirement A above.

#### **Satisfactory Progress in the Ph.D. Program**

- A student's progress is monitored regularly by the students' major professor and Linguistics Graduate Committee until the student has filed the Plan of Study, after which the student's Advisory Committee becomes the primary monitor of the student's progress, with oversight by the Linguistics Graduate Committee.

#### **Course Work**

- Students must complete at least 6 credits per semester. International students must complete 9.
- Students must maintain a minimum GPA of 3.0.
- Courses with a grade of 'C' or lower cannot be used on the Ph.D. Plan of Study.
- Students must complete 90 hours of course credit beyond the bachelor's degree. Credits applied to the M.A. constitute 30 hours; the remaining 60 hours are to consist of appropriate committee-approved coursework and research.
- One third of the coursework must be taken during continuous residence at Purdue University.
- The following do not count for credit toward the degree or toward the requirement in (6) and cannot be used on the Plan of Study: bibliographic skills courses, proseminars,

courses taken to satisfy the Foreign Language Proficiency Requirement, and audited courses.

- The Plan of Study must be filed on schedule.
- All required coursework must be completed before taking the Preliminary Examination.
- The Foreign Language Proficiency Requirement must be satisfied before taking the Preliminary Examination.
- No more than three credit hours of individual directed reading courses numbered 590 may be included in the Plan of Study.

### **Preliminary Projects and Examination**

- **Overview:** The preliminary process consists of three separate parts: two preliminary projects, followed by an examination based on the two projects. After passing the examination, a student advances to candidacy. The term **preliminary examination** refers specifically to the final step in the process, but it cannot be taken until the preliminary projects have been completed.
- **Preliminary Projects:** Students must register for 3 credits of LING 69000 for each of the projects. Both projects may be supervised by the same professor or by two different professors, depending on the advice of the student's committee. The exact content of the projects should be determined through consultation between the student and the committee. The projects can differ in nature: one might focus on a critical discussion of relevant literature while the other focuses on designing and carrying out an experiment, both might focus on two separate research projects, or any other structure that the student's committee considers appropriate. Ideally, the projects should lead the student into the dissertation topic; in many cases, material from the projects is included in the dissertation itself. The two projects, taken together, should demonstrate (a) mastery of the literature, (b) methodological competence, and (c) the ability to conceive of and carry out original research independently.
- Students have the option, but are not required, to use material from the M.A. thesis as one of their preliminary projects, but only if their committee feels that the material fits with the goal of progressing towards the dissertation. If material from the thesis is used, the student must revise the material into a scholarly paper and submit the paper to a journal for review. The time spent on this revision counts as the work done for one of the 3-credit 69000 seminars taken.
- **Preliminary Examination:** Upon completion of the two preliminary projects, the student meets with their committee for the preliminary examination, which typically consists of a presentation and defense of the preliminary projects. Material from the LING 69000 seminars, such as papers written or annotated bibliographies, may be submitted to demonstrate mastery in the designated areas, either individually or collectively. The Preliminary Examination must be taken and passed by **the end of the first semester of Year 3** in the Ph.D. program, after which time the student is officially admitted to candidacy.

- Students who fail one or more portions of the preliminary examinations may petition their advisory committee and the DGS for permission to retake those portions failed. If permission is granted, the student must retake the failed examinations **no later than the following semester**. Only one retake is permitted.
- Once all preliminary examinations are passed, the student will be admitted to Ph.D. candidacy by the Graduate School. The Preliminary Examination must be completed at least one full year before graduation is permitted.

**Note:** Please notify the graduate administrator of your proposed Preliminary Examination date at least three (3) weeks in advance in order to process the paperwork for the Graduate School.

### **Prospectus (Ph.D. Dissertation Proposal)**

- After being admitted to candidacy, students, with the advice of their dissertation committee, shall prepare a written prospectus outlining the research to be undertaken for the dissertation. Students are then required to defend their prospectus before a meeting of their committee.
- The prospectus **must be completed by the end of Year 3**. It may also be completed at the same time as the Preliminary Examination.

### **Final Examination (Defense of Dissertation)**

- When, in the opinion of the student's dissertation committee, the dissertation is complete, the student will defend it in an oral examination conducted by the members of the dissertation committee and any interested members of the Linguistics faculty. This examination is public, that is, open to all University faculty and students.

### **Defense Scheduling and Timelines**

- With committee approval, students may schedule their dissertation defense. Students must submit this request to the Administrative Assistant **no later than three (3) weeks** prior to the desired defense date. There must be **at least 2 weeks** between the defense date and the University dissertation deposit date.
- **At least two weeks before the examination**, the student must submit a clean, typed copy of the dissertation to each member of the dissertation committee.
- Once the final examination is passed, the Department of Linguistics will recommend that the Ph.D. be awarded. Students **MUST** have final approval from their major professor **BEFORE** final thesis deposit. Students must submit a final copy of their dissertation to the major professor, to the Linguistics Program, and to the Library Thesis Deposit Office.



*Format Approval: Formal requirements are of two kinds.*

- All matters of manuscript style are not covered by the generic University format. Linguistics dissertation writers must satisfy the requirements of the major professor and committee. The major professor must work with the student to insure that the appropriate format requirements are met. These requirements must be addressed and satisfied before the student schedules a dissertation defense.
- University-wide format requirements must also be satisfied. The Purdue Graduate School Thesis Office reviews each dissertation to insure that these requirements have been satisfied. This review takes place when students deposit their Final copy of the dissertation with the Thesis Office.

Other requirements concerning preparation and distribution of copies of dissertations are determined by the Graduate School in the [Graduate School Policies & Procedures Manual](#). It is the student's responsibility to see that these requirements are met by the deadlines set.

#### Years-to-Degree Policy

- The total elapsed time of a completed Ph.D. program in Linguistics, from admission to the completion of the final examination, shall be no more than eight years. Extensions of this limitation will not be granted.

**“The following page contains a checklist summary of all requirements for the Ph.D. degree in Linguistics.”**



- 2 required courses (Historical Linguistics and Semantics I or II)

- \_\_\_\_\_
- \_\_\_\_\_

### Thesis Research

- Fulfill language requirements.

This requirement must be completed before taking Preliminary Examination.

- Language 1 \_\_\_\_\_
- Language 2 \_\_\_\_\_
- Language 3 \_\_\_\_\_

- Preliminary Examination:

- Preliminary Project 1: Ling 69000 \_\_\_\_\_
- Preliminary Project 2: Ling 69000 \_\_\_\_\_
- Preliminary Examination and Advancement to Candidacy

- Form Dissertation Committee

- Dissertation Prospectus Meeting

- Dissertation Format approval by Dissertation Committee

- Request for Final Examination

Students must submit their request to schedule the dissertation defense to the Administrative Assistant **no later than three (3) weeks** prior to the defense date. The committee must receive the written dissertation **at least 2 weeks** before the defense date. There must be **at least 2 weeks** between the defense date and the University thesis deposit date.

- Final Examination (Defense of Dissertation)

- Declare degree candidacy:

When registering for the final semester (that is, in the semester before the final semester), indicate on the registration form (Form 23) or to the Administrative Assistant by email that you are a degree candidate. Failure to do so will result in graduation being delayed one semester.

## Appendix I

### Specific Area Requirements by area of concentration Linguistics Program

#### **Language Documentation**

- Field methods in Linguistics and PAR (Participatory Action Research). [LING 570]
- Syntax II
- Phonology II / Phonetics (e.g., Acoustics of Speech)/Experimental Seminar
- 1 of either:
  - Linguistic Analysis of a Less Commonly Taught Language (LCTL) [available through CIC], or
  - Native American Languages [LING 576]
- Anthropological linguistics

#### **Theoretical Linguistics**

- Syntax II
- Phonology II / Phonetics (e.g., Acoustics of Speech)/Experimental Seminar
- Semantics I or II
- Theoretical Seminar

#### **Spanish Linguistics**

- SPAN 561: Structure of Spanish I: Phonetics/Phonology
- SPAN 562: Structure of Spanish II: Morphology/Syntax
- SPAN 563: History and Development of the Spanish Language
- SPAN 564: Spanish Sociolinguistics

#### **French Linguistics (SLA only)**

- FR 563: Introduction to Old French OR FR 564: History of the French Language
- LC 596: Teaching L2 Pronunciation OR LC 596: Film in the L2 Classroom

- FR 581: French Culture OR FR 582: Francophone Culture

### **German Linguistics**

- GER 561: The Structure of German I: Phonology and Derivational Morphology
- GER 562: The Structure of German II: Inflectional Morphology and Syntax
- GER 563: History of the German Language

### **Japanese Linguistics (SLA only)**

- JPNS 560: Survey in Japanese Linguistics
- JPNS 594: Teaching Japanese Literature

### **Courses in Applied and General Linguistics (\*\*electives\*\*)**

- Classroom SLA
- Individual Differences in SLA
- Teaching Materials Development
- Bilingualism and Language Acquisition
- Heritage Language Teaching and Development
- Codeswitching
- Pragmatics
- Semiotics
- Anthropological Linguistics
- Language Variation and Change
- Corpus Linguistics
- Complexity, Accuracy and Fluency
- Beyond Field Methods: Linguistic Data Analysis
- Quantitative Research
- Computational Methods in Applied Linguistics
- Reading Knowledge of Scandinavian
- Second Language Speech
- Acoustics of Speech
- Seminar in Experimental Syntax
- Methods of Experimental Research in Linguistics
- Quantitative Research
- Computational Methods in Applied Linguistics
- Advanced Methods at Purdue <https://www.purdue.edu/amap/>
- Qualitative Methods (e.g., **EDCI 61500** — Qualitative Research Methods in Education; **EDCI 61600** — Advanced Qualitative Research Methods in Education)

## Appendix II

### Student profiles by areas of concentration within Linguistics

**Overarching goals:** Students across all areas of linguistics at Purdue will be trained to develop cutting-edge analyses and methodological skills at the forefront of current linguistics research. They will also receive specialized training in various areas of interest.

**Common areas** of training include syntax, phonetics and phonology, historical linguistics, language contact and change, sociolinguistics, language acquisition, bilingualism and pragmatics.

#### Student Profiles for Applied linguistics, French linguistics, German linguistics, Spanish linguistics and Japanese linguistics:

1. M.A. and Ph.D. students seeking academic training in:
  - French linguistics, Hispanic linguistics, German linguistics and Japanese linguistics
  - Applied linguistics (broadly defined)
  - Classroom second language acquisition
  - Pedagogy
  - Experimental approaches
  - Corpus analysis
2. M.A. and Ph.D. students seeking employment in:
  - Public system (high school teachers)
  - Professor and/or researcher at college or university level
  - Government and Industry
  - Future language program coordinators/directors

#### Student Profiles for Second Language Studies

1. M.A. students seeking academic training in:
  - Second language studies
2. M.A. students seeking employment in:
  - Researcher-teachers in SLA, applied linguistics, and pedagogy
  - Seeking post-secondary careers at any type of institution
  - Future language program instructors/coordinators/directors

Student Profiles for Theoretical Linguistics:

The student in the Linguistics theoretical track:

- Will show mastery in any (and any combination of) methodologies, including but not limited to:
  - The hypothetico-deductive method (including hypothesis-driven direct elicitation)
  - Experimental and quantitative tools
  - Qualitative approaches
- Will know a language or group of languages with a high degree of mastery and will be able to bring that knowledge to bear on the theoretical analyses that guide the different theoretical fields
- Will seek employment, both nationally and internationally, in the areas of
  - Academic institutions (e.g., Research I)
  - Hi-tech industry
  - Government

The theoretical track will cover all the sub- disciplines covered in the Department of Linguistics,including:

- Syntax, Phonetics and Phonology, Morphology;
- Semantics, Pragmatics, Discourse Analysis;
- Anthropological Linguistics;
- Field Linguistics, Language Endangerment,
- Language Processing
- Any crossover between sub disciplines (e.g., the modeling of multilingual mental grammars)