

Liberal Arts Senate and Faculty Meetings
2004 – 2005 Schedule
3:30-5 pm

<u>Date</u>	<u>Location</u>
Tuesday, September 21, 2004	Stewart Center, Room 318
Tuesday, October 19, 2004	Stewart Center, Room 318
Tuesday, November 16, 2004	Stewart Center, Room 320 (Faculty Meeting)
Tuesday, December 14, 2004	Stewart Center, Room 318
Tuesday, January 18, 2005	Stewart Center, Room 318
Tuesday, February 15, 2005	Purdue Memorial Union, Room 118
Tuesday, March 22, 2005	Stewart Center, Room 318 (Faculty Meeting)
Tuesday, April 19, 2005	Stewart Center, Room 318

All meetings will begin at 3:30 p.m.

MINUTES OF THE MEETING OF THE LIBERAL ARTS FACULTY SENATE

September 21, 2004

3:30 p.m. in STEW 318

Dean Toby L. Parcel, Presiding

Present: Adler, T., Bergmann, L., Broden, T., Bross, K., Clair, R., Corbetta, D., Cover, J., de la Fuente, A., Ebarb, J., Francis, A., Francis, G., Harris, L., Hart, P., Huber, J., Hurt, D., Klenosky, D., Marshall, H., Mattson, M., McBride, W., Natt, J., Owens, T., Patton, V., Peterson, N., Rand, R., Smith, A., Wallace, S., Webb, R., Wasserman, G.

Absent: Akers, D., Astell, A., Bartlett, R., Berndt, T., Brown, H., Buckser, A., Clawson, R., Davidson, J., Dorsey, J., Friedman, G., Merritt, R., Padberg, D., Parker, S., Parrish, D., Smith, M., Tillis, A., Tilton, M., Urcuioli, P., Wei, M., Younger-Rossman, B.

Excused: Blakesley, D., Klenosky, D., Sypher, H., William, J.

1. APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 20, 2004.

The minutes were approved as distributed.

2. REPORTS OF THE STANDING COMMITTEES:

- A) Professor Robert Channon, chair of the Curriculum Committee, reported that 1 new course, 2 course revisions, and 1 new program (in Health & Fitness) were considered and approved at their September committee meeting. The committee's report was approved.
- B) Professor Kristine Holtvedt, chair of the Faculty Affairs Committee, explained the charge to the Faculty Affairs Committee. They will be discussing departmental pregnancy leave policies and whether a school-wide policy should be adopted. The committee has also been charged with rewriting Executive Memorandum G-19, Grievance Procedures for Academic Personnel to reflect the current procedure.
- C) Professor William McBride, member of the Nominating and Elections Committee, presented a slate of four who will complete terms vacated on the committees indicated. The slate was approved.

3. OLD BUSINESS:

There was no old business.

4. NEW BUSINESS:

There was no new business.

5. DEAN'S REPORT:

Hiring 2003-04. Hiring is now complete with 21 new hires, 10 women and 11 men with 6 minorities. SLA has 23 searches authorized for the year 2004-05. Over the summer the Provost authorized the rest of SLA's strategic plan lines for the next three years.

Communication Plan. A communication plan was requested from each school by M. Blackwelder, Vice President for Advancement, and SLA had already been working on one. She explained that this plan, developed in conjunction with PMC and News Service, is aimed at "getting the word out" about Liberal Arts at Purdue.

Associate Dean for Research. H. Zelaznik has resigned as associate dean. Dean Parcel expressed her gratitude for Dr. Zelaznik's efforts and input during the time she's been at Purdue. She plans to hire an interim associate dean for research before conducting a longer search for a permanent replacement.

Merit. Dean Parcel made the following remarks about merit: I have been thinking a lot about merit lately. Part of the reason is that we are in the process of implementing the University's new Special Merit Pay policy. As you may know, this is a policy that allows Deans and other unit leaders to recommend one-time cash bonuses (not recurring funds) for faculty and staff who have helped their units meet a strategic goal, or who have met a business need. Nominees typically "go above and beyond", either at a crucial time for a unit, or on a daily basis. In SLA, I have told my heads and unit leaders that I have set aside \$25K for Special Merit Pay this year, and that my funds are going to go disproportionately (although not entirely) to staff. Units are requested to provide some funds to add to mine. Nominations have been made, and I am forwarding as many as I can to the Provost, whom I hope will forward all of them to the President, who has the final say. It is reinforcing, but not surprising, to read these nominations and to learn once again how much merit we have here in SLA.

But there are other contexts in which the merit principle comes to the fore. Clearly it does so at "merit time" in the Spring. I think this is a terrific signal to all of us that we need to allocate salary increases (these are recurring dollars) according to merit. Of course, we are diverse school, and merit can mean many things. Still, I think Purdue is to be commended for attaching such a clear signal to these annual allocations.

A final context in which the merit principle comes to mind has to do with promotion and tenure. Here again, each autumn Primary Committees and then Area Committees meet to evaluate the merits of candidates who are nominated. Here in Liberal Arts we have our Food for Thought document that outlines standards for promotions, the importance of communication with candidates, and notes some procedures that are designed to assist in merit evaluation. I thank all of you who have, over the last 18 months, made important contributions to improving this document. I know our School is better for it. But recent events have caused me to realize that people are worried about whether the merit principle is at work consistently during P and T time.

Let me illustrate why I am concerned. Last Thursday I attended the hearing sponsored by the University Senate's Faculty Affairs Committee where they were discussing expanding Primary Committees to include tenured associates for purposes of evaluating assistant professors. There were strong views both pro and con. This didn't concern me. What did concern me was what I perceived to be some "associate bashing" on the part of a few full professors. I didn't take notes, but the general gist was that associates are not up to the job. (Others noted that some fulls are not either, but, of course, they already get to vote). I disagree. I think associates are up to the job. Rod Bertolet, Head of Philosophy, was recently asked how his associates had handled their participation on the primary committee. He indicated that they rose to occasion. I was a new associate once. I would like to think that was true for me when I first participated on a committee of associates and fulls for evaluating assistants.

But there is an even more insidious way in which the merit principle is being questioned in conjunction with P and T. The argument goes, we shouldn't have associates on the primary committee because an associate might disagree with a full on a particular case and then the full would retaliate when the associate was up for promotion to full. So "politics" would interfere with merit. My view is that if our attachment to the merit principle is sufficiently strong, this won't happen, or if it shows signs of happening, that "vote" will be overwhelmingly negated by others that are based on merit. Here's another claim. Associates won't vote based on merit because they are still close friends with assistants who are coming up just after them. Friendship will sway them, or it will be awkward. Again, entering any new role calls for a transition. Ask our sociologists, or any new parent or new assistant professor who has just left graduate school. But if we have sufficient attachment to the merit principle, this is a manageable and even affirming transition. Many of us have negotiated it.

I am an optimist. All year long I see plenty of evidence that the merit principle is alive and well in SLA. This happens at merit time, when I consider proposals for Special Merit Pay, certainly when we hire new faculty, and as I review cases getting ready for the Area Committee. I want you to know how firmly committed I am to the merit principle in all that I do in SLA, in case you were in any doubt.

6. ADJOURNMENT:

The meeting adjourned at 4:10 pm.

Respectfully submitted:
Barbara E. Welch
Dean's Administrative Assistant

MINUTES OF THE MEETING OF THE LIBERAL ARTS FACULTY SENATE

October 19, 2004

3:30 p.m. in STEW 318

Dean Toby L. Parcel, Presiding

Present: Adler, T., Bergmann, L., Bross, K., Buckser, A., Clair, R., Corbetta, D., de la Fuente, A., Francis, A., Francis, G., Friedman, G., Harris, L., Hart, P., Hastings, S., Huber, J., Hurt, D., McBride, W., Natt, J., Patton, V., Peterson, N., Smith, A., Sypher, H., Urcuioli, P., Wallace, S., Wasserman, G., Webb, R., Wei, M.

Absent: Astell, A., Bartlett, R., Berndt, T., Brown, H., Clawson, R., Cover, J., Davidson, J., Dorsey, J., Ebarb, J., Klenosky, D., Marshall, H., Merritt, R., Owens, T., Padberg, D., Parker, S., Parrish, D., Rand, R., Smith, M., Tillis, A., Tilton, M., Younger-Rossmann, B.

Excused: Blakesley, D., Broden, T., Mattson, M., William, J.

1. APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 21, 2004.

The minutes were approved as corrected (time of adjournment).

2. REPORTS OF THE STANDING COMMITTEES:

- A) Professor Robert Channon, chair of the Curriculum Committee, reported that 2 new courses and 1 course revision were considered and approved at their October committee meeting. The committee is continuing to review courses that have not been taught for five years. The committee's report was approved.
- B) Professor Patricia Hart, member of the Nominating and Elections Committee, presented a slate of three nominees to the SLA Area Committee to assist in evaluating a candidate for Clinical Professor, as required by the By-laws. They are: R. Novak (SLHS), 3 yr. term; P. Schweickart (ENGL), 1 yr. term; and R. Schweickert, (PSYC), 1 yr. term. The slate was approved.

3. OLD BUSINESS:

There was no old business.

4. NEW BUSINESS:

There was no new business.

5. DEAN'S REPORT:

Development. Dean Parcel noted that this is Theme Week at Purdue. She passed around handouts used at the Dean's Advisory Council meeting recently, which showed that Liberal Arts raised \$6.7M in 2002-03 and \$14.66M in 2003-04. The School has surpassed its original campaign goal of \$26.3M. Five categories - scholarships, faculty support, facilities, programs and unrestricted funds - were originally identified, and the goals in four of those categories have been met. Only faculty support remains to be met. The dean also reported that the larger Purdue University campaign has exceeded its goal in the areas of programs and unrestricted. The goal for the facilities area has yet to be met. The new campaign goal for the School has been increased to \$39.3M, reflecting new goals in scholarships, programs and unrestricted areas. Dean Parcel discussed the naming of VPA, now to be known as the Patti and Rusty Rueff Department of Visual and Performing Arts, and the VPA building, now known as the Yue-Kong Pao Hall for Visual and Performing Arts.

Departmental development activities. Dean Parcel asked about development activities in the departments and how those were handled. Discussion followed.

Name Change. It is still possible for schools on campus wishing to change their name to "college" to be approved by the Board of Trustees at the November meeting. The Board of Trustees agenda may be found at www.purdue.edu/bot.

The role of Liberal Arts at Purdue West Lafayette. Dean Parcel sees the teaching mission of SLA as three-fold: a service mission broadly on campus, a teaching mission to our undergraduate majors, and a training mission for our graduate students. SLA also has vital discovery missions as well as an engagement agenda. She discussed the curricular change processes in other schools, how those affect Liberal Arts departments, and the need for communication among all the schools. She raised this issue with other deans on campus and met with SLA schedule deputies. The Provost's Office

has created some guidelines on communication to help alleviate some of the problems. Discussion followed.

6. ADJOURNMENT:

The meeting adjourned at 4:30 pm.

Respectfully submitted:
Barbara E. Welch

Dean's Administrative Assistant

MINUTES OF THE MEETING OF THE FACULTY
OF THE SCHOOL OF LIBERAL ARTS

November 16, 2004

Room 320, Stewart Center, 3:30 p.m.

Dean Toby Parcel, Presiding

1. APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 18, 2004

The minutes were approved as distributed.

2. REPORTS OF THE STANDING COMMITTEES:

- A. Professor Tom Adler (ENGL), Vice Chairperson of the Senate, stated that as vice chair his duties were to: chair the faculty and senate meetings in the Dean's absence, participate in the Dean's Advisory Council and give a report to the faculty. Dr. Adler then reported on the last Dean's Advisory Council meeting and Homecoming weekend activities. A brief discussion on diversity efforts in the School followed.
- B. There was no business to report for the Agenda Committee.
Professor Robert Channon (FLL), Chair of the Curriculum Committee, presented 2 new courses, 3 course modifications and 1 new program which have been approved by the Committee and recommended to the Senate. The Senate then voted to approve the courses and the program as recommended. The committee continues to review courses that have not been offered once in the last five years.
- C. Professor David Klenosky (H&K), Chair of the Educational Policy Committee, reminded the faculty that the EPC is charged with reviewing the Core Curriculum. The committee has been reviewing courses in the Aesthetic Awareness category. The committee has recommended 6 course retentions, none for deletion and one addition in the Other Cultures category.
- D. There was no report from the Faculty Affairs Committee.
- E. Professor Patricia Hart (FLL), member of the Nominating and Elections Committee, reported that the committee has the task of looking for volunteers for the various School committees. She also reported that Dean Parcel asked the committee to nominate 3 people to sit on the School's Area Committee this fall to help evaluate a candidate for clinical professor. The Senate approved the nominations of Professors Robert Novak (AUS) for a 3-year term, Patsy Schweickart (ENGL) for a one year term, and Richard Schweickert (PSYC) for a one year term.

3. OLD BUSINESS:

There was no old business.

4. NEW BUSINESS:

- A. Dean Santogrossi presented a list of 346 students who are candidates for the Bachelor of Arts or Bachelor of Science degree in December 2004. The list was approved and certified by the faculty.
- B. Dean Parcel presented a plaque and check to Professor Tony Silva (ENGL), winner of the Departmental Educational Excellence Award.
- C. Professor Patricia Hart was recognized as the School's Educational Award winner. She received her award at the University Honors Convocation in April 2004.

5. REPORT OF THE DEAN:

- A. Dean Parcel reported that Professor Tom Adler has agreed to serve as Interim Associate Dean for Research for the Spring 2005 semester. Ralph Webb has agreed to serve as Vice Chair of the Senate during that time.
- B. Dean Parcel reported on a CIC Arts and Sciences Deans' meeting that she recently attended. (CIC is the Committee on Institutional Cooperation.) She said that many of her colleagues in the Big Ten

are experiencing similar and/or more difficult budgetary problems than we have at Purdue. Many of Indiana's neighboring states also have larger state budget deficits. At Purdue, the University has not experienced state cuts in funding for programs. The last state legislature provided a modest funding increase tied to research performance. President Jischke has reached out to form partnerships with businesses and state officials around the theme of economic development, saying that Purdue has an important role as a facilitator. President Jischke's engagement program has been very successful for the University and for Liberal Arts. Dean Parcel noted the following issues at Purdue: the lack of funds for renovation and upkeep; salaries that are generally lower; the uncertainties of having a new governor.

6. ADJOURNMENT:

The meeting adjourned at 4:08 p.m.

Respectfully submitted,

Barbara Welch
Administrative Assistant to the Dean

MINUTES OF THE MEETING OF THE LIBERAL ARTS FACULTY SENATE

December 14, 2004

3:30 p.m. in STEW 318

Dean Toby L. Parcel, Presiding

- Present: Adler, T., Blakesley, D., Corbetta, D., de la Fuente, A., Ebarb, J., Francis, A., Francis, G., Friedman, G., Hastings, S., Huber, J., Klenosky, D., Marshall, H., McBride, W., Natt, J., Owens, T., Patton, V., Peterson, N., Rand, R., Smith, A., Sypher, H., Urcuioli, P., Wallace, S., Webb, R., William, J., Younger-Rossman, B.
- Absent: Astell, A., Bartlett, R., Berndt, T., Bross, K., Brown, H., Buckser, A., Clair, R., Clawson, R., Cover, J., Davidson, J., Dorsey, J., Harris, L., Hurt, D., Kelly, J., Merritt, R., Ogles, R., Padberg, D., Parker, S., Parrish, D., Smith, M., Tillis, A., Tilton, M., Wasserman, G., Wei, M.
- Excused: Bergmann, L., Broden, T., Hart, P., Mattson, M.

1. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 19, 2004.

The minutes were approved as distributed.

2. REPORTS OF THE STANDING COMMITTEES:

- A) Professor Robert Channon, chair of the Curriculum Committee, reported that the committee continues to review courses which have not been taught for five years, and deletion of 48 courses is recommended at the request of departments. In addition, 10 new courses, 14 course changes, 11 new programs, 1 course revision and 2 deletions were considered and approved at their November and December meetings. The committee's curriculum report was approved. The list of course deletions was not approved, pending further clarification.
- B) Professor David Klenosky, chair of the Educational Policy Committee, said the committee is reviewing core courses in the Aesthetic Awareness category. They have approved retention of 21 courses and the deletion of 7 courses. The committee also approved four new courses to be added to the Core. The committee's report was approved.

3. OLD BUSINESS:

There was no old business.

4. NEW BUSINESS:

There was no new business.

5. DEAN'S REPORT:

Name Change. Approval of the name change from "school" to "college" was approved by the BOT at their November meeting, to be effective in January. A long list of items to be changed has been prepared, and department heads have been consulted. The School is in a transition period now when "school" and "college" will both be used. "College of Liberal Arts" should be consistently used in the New Year.

CLA Enrollment. Associate Dean David Santogrossi reported Enrollment Management's admissions targets for Fall 2005. New beginners will increase by 78 students over last year for the College and by 235 for the University. Our courses serve almost all of these, so our teaching demands will increase markedly once again. Departments did a great job of meeting last year's challenges, and are now developing plans to accommodate the new demands.

Mid-year Management. Dean Parcel met with the Provost today for the College's mid-year management meeting. Increased enrollments and budget were discussed. The provost pledged additional funding to help offset the expenses of higher enrollments.

6. MEMORIAL RESOLUTION

A memorial resolution for William B. Bache, written by Professor Joseph Palmer, was read by Professor Tom Adler.

7. ADJOURNMENT:

The meeting adjourned at 4:10 pm.

Respectfully submitted:

Barbara E. Welch
Dean's Administrative Assistant

MINUTES OF THE MEETING OF THE LIBERAL ARTS FACULTY SENATE

January 18, 2005

3:30 p.m. in STEW 318

Vice Chair Ralph Webb, Presiding

- Present: Bergmann, L., Broden, T., Corbetta, D., Cover, J., de la Fuente, A., Francis, A., Francis, G., Harris, L., Hart, P., Huber, J., Kelly, J., McBride, W., Patton, V., Peterson, N., Urcuioli, P., Wallace, S., Webb, R., William, J., Younger-Rossman, B.
- Absent: Astell, A., Bartlett, R., Berndt, T., Bross, K., Brown, H., Buckser, A., Clawson, R., Davidson, J., Dorsey, J., Ebarb, J., Friedman, G., Hastings, S., Hurt, D., Klenosky, D., Merritt, R., Natt, J., Ogles, R., Owens, T., Padberg, D., Parker, S., Parrish, D., Rand, R., Smith, A., Smith, M., Sypher, H., Tillis, A., Tilton, M., Wei, M.
- Excused: Adler, T., Blakesley, D., Clair, R., Marshall, H., Mattson, M.

1. APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 14, 2004.
The minutes were approved as distributed.
2. REPORTS OF THE STANDING COMMITTEES:
 - A) As no member of the Curriculum Committee was present, the Senate tabled the proposed curriculum changes, document 04-08, until the next meeting.
 - B) Professor Barbara Younger-Rossmann, chair of the Nominating & Elections Committee, presented the proposed reapportionment for 2005-06. There was discussion about whether the Senate should be restructured to have only 2 Senators per department. After discussion, a motion was passed to ask the committee to investigate the possibility of reducing the membership on the Senate to two people per department. The proposed reapportionment proposal for 2005-06 was approved after some discussion.
3. OLD BUSINESS:
There was no old business.
4. NEW BUSINESS:
There was no new business.
5. ADJOURNMENT:
The meeting adjourned at 3:45 pm.

Respectfully submitted:

Barbara E. Welch
Dean's Administrative Assistant

MINUTES OF THE MEETING OF THE LIBERAL ARTS FACULTY SENATE

February 15, 2005

3:30 p.m. in PMU 118

Dean Toby Parcel, Presiding

Present: Adler, T., Berndt, T., Blakesley, D., Bross, K., Cover, J., de la Fuente, A., Ebarb, J., Francis, G., Hastings, S., Hurt, D., Klenosky, D., Marshall, H., McBride, W., Patton, V., Peterson, N., Rand, R., Urcuioli, P., Webb, R., William, J.

Absent: Astell, A., Bartlett, R., Bergmann, L., Broden, T., Brown, H., Buckser, A., Clair, R., Clawson, R., Davidson, J., Dorsey, J., Harris, L., Hart, P., Huber, J., Kelly, J., Merritt, R., Ogles, R., Owens, T., Padberg, D., Parker, S., Parrish, D., Smith, A., Smith, M., Sypher, H., Tillis, A., Tilton, M., Wallace, S., Wei, M., Younger-Rossmann, B.

Excused: Corbetta, D., Francis, A., Friedman, G., Mattson, M., Natt, J.

1. APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 18, 2005.

The minutes were approved as distributed. Dean Parcel explained her absence at the January meeting.

2. REPORTS OF THE STANDING COMMITTEES:

- A) Professor Robert Channon, chair of the Curriculum Committee, reported that in January, a new course in Classics, changes in courses in German, three new courses in Greek, and a change in the Photography concentration were approved by the committee. In February, one new course in the Spanish program was approved by the committee. He also reported that two minors in Spanish at the North Central campus were approved and explained that the North Central campus is now the only non-autonomous regional campus in Purdue's system. The committee's reports were approved.
- B) Professor David Klenosky, chair of the Educational Policy Committee, reported that the committee continues to review courses in the Aesthetic Awareness category of the Core Curriculum. At their February meeting, the committee approved the retention of core courses in VPA and FLL and the addition of one Classics course to the Western Heritage category. The report was approved.

3. OLD BUSINESS:

There was no old business.

4. NEW BUSINESS:

There was no new business.

5. DEAN'S REPORT:

College of Liberal Arts faculty recently elected seven new members to the University Senate for three-year terms. They are: Ann Astell (ENGL), Joseph Dorsey (HIST), Jean Dumas (PSYC), Jay Gephart (BANDS), Scott Feld (SOC/ANTH), Ravi Krishnan (SLHS), Carolyn Perrucci (SOC/ANTH). Dean Parcel thanked them for their willingness to serve.

Dean Parcel gave an update on faculty recruiting results.

Dean Parcel reported that she is serving on two university search committees, one for the director's position of the Regenstrief Center for Healthcare Engineering, the other for the vice president for research position. She gave an update on the progress of each search committee and encouraged faculty to attend the candidates' open fora when they are able.

The Dean spoke briefly on the university budget process. She also reported on Liberal Arts' faculty involvement in the Regenstrief Center.

5. ADJOURNMENT:

The meeting adjourned at 4:08 pm.

Respectfully submitted:

Barbara E. Welch

Dean's Administrative Assistant

MINUTES OF THE MEETING OF THE FACULTY
OF THE COLLEGE OF LIBERAL ARTS

March 22, 2005

Room 318, Stewart Center, 3:30 p.m.

Dean Toby Parcel, Presiding

1. APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 16, 2004

The minutes were approved as distributed.

2. REPORTS OF THE STANDING COMMITTEES:

- A. Professor Ralph Webb (COM), Vice Chairperson of the Senate, gave a brief summary of the activities of the Senate, saying that the business of the Senate has been conducted largely through its standing committees. He reported on a proposal made at the January 18th meeting, which asked that the number of Senate representatives be reduced.
- B. Professor Andrew Buckser, chair of the Agenda Committee, said no issues were raised to the committee.
- C. Professor David Klenosky (H&K), Chair of the Educational Policy Committee, reminded the faculty that the EPC is charged with reviewing the Core Curriculum on a five-year schedule. This year the committee has been reviewing courses in the Aesthetic Awareness category and has recommended 27 course retentions. They continue their review of the 46 courses in that category. The committee has approved the addition of five courses to the Core.
- D. Professor Kristine Holtvedt (VPA), chair of the Faculty Affairs Committee, reported that the committee will send out a short survey this week asking about issues of concern to the faculty. The committee was asked to review and revise Executive Memorandum 219 dealing with grievance procedures for academic personnel. They recommend that grievance procedures be handled by two omnibudsmen, one male and one female.
- E. Professor Robert Channon (FLL), Chair of the Curriculum Committee, reported that the committee has presented to the Senate 29 course revisions, 14 new courses, 50 course deletions, 11 program revisions, 1 new program (WL campus) and 2 new minor programs at Purdue North Central since the last CLA faculty meeting. All of those have been approved. The committee has also been reviewing courses not offered in the previous five years.

3. OLD BUSINESS:

There was no old business.

4. NEW BUSINESS:

- A. Dean Santogrossi presented a list of 902 students who are candidates for the Bachelor of Arts or Bachelor of Science degree and six for the Bachelor of Physical Education degree in May 2005. There will also be approximately 150 students who are candidates for the Bachelor of Arts or Bachelor of Science degree and one for the Bachelor of Physical Education degree for August 2005. The lists were approved and certified by the faculty.

5. REPORT OF THE DEAN:

- A. Dean Parcel reported on the progress of faculty recruitment, saying that the College has 12 new faculty contracts signed and seven are pending, several with senior scholars. Of the signed contracts, seven are with males and five are with females. The pending contracts are with four females and three males. Three searches are still ongoing.

- B. Dean Parcel reported on computer security in the College. She reported on a recent security breach in VPA, and said an article about the incident and its repercussions is being published in the local newspaper tomorrow. She reported on two other security breaches in H&K and HIST. All three incidents involved student social security numbers being stored on computers. Students have been notified and security has been tightened in the College and at the University. She asked how faculty gain access to student social numbers and how they are used. Discussion followed.
- C. The Dean answered a question about the timeline for including associate professors on the primary committee, saying that the University Senate voted to include associate professors on primary committees. Provost Mason will provide guidelines on implementation.

6. ADJOURNMENT:

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Barbara Welch
Administrative Assistant to the Dean

MINUTES OF THE MEETING OF THE LIBERAL ARTS FACULTY SENATE

April 19, 2005

3:30 p.m. in STEW 318

Vice Chair Ralph Webb, Presiding

Present: Adler, T., Bross, K., Ebarb, J., Francis, A., Francis, G., Harris, L., Hastings, S., Huber, J., Kelly, J., Klenosky, D., Natt, J., Peterson, N., Wallace, S., Webb, R., William, J., Younger-Rossmann, B., Wasserman, G.

Absent: Astell, A., Bartlett, R., Bergmann, L., Berndt, T., Blakesley, D., Broden, T., Brown, H., Buckser, A., Clawson, R., Corbetta, D., Cover, J., Davidson, J., de la Fuente, A., Dorsey, J., Friedman, G., Hart, P., Hurt, D., Marshall, H., McBride, W., Merritt, R., Ogles, R., Owens, T., Padberg, D., Parker, S., Parrish, D., Patton, V., Rand, R., Smith, A., Smith, M., Sypher, H., Tillis, A., Tilton, M., Wei, M.

Excused: Clair, R., Mattson, M., Urcuioli, P.

1. APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 15, 2005.

The minutes were approved as distributed.

2. REPORTS OF THE STANDING COMMITTEES:

- A) Professor David Klenosky, chair of the Educational Policy Committee, reported that the committee completed its review of courses in the Aesthetic Awareness category of the Core Curriculum. Next year, courses in Racial & Ethnic Diversity and Individual & Society will be reviewed. EPC approved a proposal to allow CLA students in the EPICS program to use 3 credits from that program to fulfill the Social Ethics requirement of the CLA Core. L. Goffman was elected chair for 2005-06. The report was accepted.
- B) Professor Kristine Holtvedt, chair of the Faculty Affairs Committee, said the committee's survey of faculty concerns is complete. The committee is scheduled to meet with Dean Parcel on April 28, 2005. The report was accepted.
- C) Professor Barbara Younger-Rossmann, chair of the Nominating & Elections Committee, presented the slate of nominees to committees for 2005-06. There were no nominations from the floor. The slate was accepted. The candidates for vice chair introduced themselves. Professor S. Hastings was elected vice chair.
- D) Professor Robert Channon, chair of the Curriculum Committee, reported that the committee approved course changes in Art & Design and Health & Kinesiology and program changes in the Japanese minor and a new Personal Fitness Training concentration. An addendum/correction to the list of courses to be deleted was distributed and explained. Dr. Channon reported on the committee's first year work resulting from the Senate resolution of January 20, 2004. He asked for Senate clarification on several issues. Preliminary discussions followed. The issues will be dealt with more fully after a written report is received from the Curriculum Committee. The College bulletin is published every other year, and no courses are listed. Courses are listed only on the web. The committee's report was approved.

3. OLD BUSINESS:

Associate Dean David Santogrossi urged faculty and staff to eliminate the use of Social Security numbers as much as possible. He noted that the Purdue ID numbers can not be fully implemented until One Purdue is online.

4. NEW BUSINESS:

There was no new business.

5. DEAN'S REPORT:

Dr. Webb gave the activity report of the Sexual Harassment Advisors' Network (SHAN) for calendar year 2004, saying four reports of incidents were received, two from men and two from women.

6. ADJOURNMENT:

The meeting adjourned at 4:15 pm.

Respectfully submitted:

Barbara E. Welch

Dean's Administrative Assistant