

Purdue University

English Graduate Programs

Department of English

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I would like to extend a warm personal welcome to new, returning, as well as prospective, graduate students for the 2009-2010 academic year.

This *Manual for Graduate Study* is designed as a general reference source for the graduate programs and resources in the Department of English. The *Manual for Graduate Study* is divided into three basic sections: an opening chapter introducing graduate study policies, requirements, and procedures, along with information concerning financial support; two chapters on the programs at the masters and doctoral levels; and a series of appendices offering such items as the M.A. Reading List, Plan of Study Forms, English Graduate Studies Forms, and description of the Teaching Assistantship.

For more detailed information about our programs and for other English Graduate Studies resources, you may wish to consult us online at http://www.cla.purdue.edu/english/graduate_studies/index.html. There you will find profiles and homepages of our faculty, as well as contact information and procedures for applying electronically to the Purdue Graduate School. For broader overviews and guidelines for graduate study at Purdue, you should see the following publication of the Purdue Graduate School: *The Policies and Procedures Manual for Administering Graduate Students*.

As you face the challenges and opportunities of the current academic season, please do not hesitate to contact me with any questions about our programs. I will be happy to assist you.

Best wishes,

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I.

GENERAL INFORMATION

A. Role of this Manual.

The role of this manual is to provide guidelines for the administrations of the Graduate Programs in the Department of English. With the support of their major professor, students have the right to appeal to the Graduate Committee any policy outlined in this manual which affects them adversely.

B. Advising

M.A. students in Literary Studies are initially counseled by the Director of Graduate Studies. The Directors of Creative Writing, Rhetoric and Composition, English Language and Linguistics, and English as a Second Language counsel M.F.A./M.A. and Ph.D. students in those programs until the students choose a major professor. The Director of Theory and Cultural Studies will advise students in that program until they choose a major professor. Ph.D. students in the Literary Studies are initially counseled by the Director of Graduate Studies until they choose a major professor who is working in their area of research interest.

All M.A./M.F.A. and all Ph.D. students in all areas must have chosen a major professor and established an advisory committee of at least three faculty members (including the major professor) by the time they submit their Plan of Study to the Graduate School, which is due by October 15th of the second year of residency (of the third year for M.F.A. students).

All Plans of Study will be filed online. After the filing of the Plan of Study, graduate students may then register for their courses using the departmental PIN # that will be available from the English Department Office.

C. Minimum Registration Requirements

All students must make steady progress toward their degree objectives; each student should complete a minimum of six hours per semester and twelve hours per academic year with grades of B or better.

The Graduate School requires that a student holding a half-time teaching assistantship register for a minimum of three credits per semester. Students working one-quarter or three-quarter time should adjust their registration accordingly.

We recommend that students holding teaching assistantships and writing their Ph.D. dissertations register for 6 credit hours (ENGL 69900) each semester of your research because the Graduate School requires a total of 30 research hours for the completion of the Ph.D. degree. See "Appendix XXIII" for a description of the Teaching Assistantship.

D. Satisfactory Progress

In order to maintain satisfactory progress, students must carry an average grade of "B" or better in their coursework.

E. Course Levels and Definitions

Graduate students enrolled in 50000-and 60000-level courses are expected to participate actively and to produce significant independent research and creative work.

In keeping with the understanding of the University 50000-level courses are by definition dual-level courses. That is, they are designed to meet the needs of advanced undergraduates and M.A. and M.F.A. students, as well as entry-level Ph.D. students, some of whom are still seeking to fulfill their breadth requirements.

As a rule, 60000-level courses are geared toward graduate students only. They ordinarily require some prior work in the subject matter of, or the methodology employed in, the course. They are especially appropriate for Ph.D. students who are specializing within a given field. (M.A. students are required to take at least one 60000-level course, and Ph.D. students are required to take at least three 60000-level courses.

Fixed-title courses cannot be taken for credit more than once. Seminars, special topics (variable-title) courses (e.g. ENGL 59200 and 59600), and directed reading, writing, and research (ENGL 58900, 59000, 69800, 69900) are repeatable for credit.

By departmental practice, 50000-level courses are currently capped at 20 students, regular 60000-level classes at 15 students, and 60000-level seminars at 10 students.

F. Incompletes

The department sanctions the granting of “Incomplete” as a grade only in those extreme circumstances which plainly preclude the completion of formal course requirements within the semester of registration. In those rare cases in which an Incomplete is appropriate, the Academic Regulation of the University Senate applies: “The student must achieve a permanent grade in the course no later than the twelfth week of the second subsequent semester of enrollment, or the I-grade will revert to a failing grade.” Summer semester is not counted as a “subsequent semester.”

G. Foreign Language Requirement

All graduate students (M.A., M.F.A. and PhD) must demonstrate a reading knowledge of a foreign language.

Before completing the Plan of Study every graduate student must complete the Language Requirement Form (See Appendix XV) and return to the English Graduate Office.

PhD Students who have satisfied a foreign language requirement as M.A. students at another school need not do so again. However, they must verify this through their M.A. transcript, or by a letter from their former Department saying that they have satisfied the language requirement for that school. M.A. and PhD students may satisfy the requirement in one of the following ways:

- 1) by passing the appropriate FLL 60300 or 60500 language course with a grade of B or better.
- 2) by demonstrating proficiency in American Sign Language. This may be done in one of three ways:
 - a) completing the sequence ASL 10100,10200, 20100, 20200; **OR**
 - b) passing ASL 23000 with a grade of B or better (taught in ASL); **OR**
 - c) taking a proficiency examination administered by the Department of Speech, Language, and Hearing Sciences.

SLHS Examiner

Raymond Olson (rcolson@purdue.edu)

- 3) by passing a proficiency examination given by the appropriate language department or program at Purdue;

To go about this the student's major professor must contact the appropriate examiner in the Department of Foreign Languages and Literatures for the language in which the student wishes to be examined. The major professor will suggest a text in the appropriate language that has some bearing on the student's major field for the examiner's approval. FLL guidelines specify:

- a) that the text must not be of too overtly a technical nature;
- b) nor too elementary;
- c) nor should it be one with which the student is likely to be familiar.

FLL Examiners:

Ahmed Idrissi Alami -- Arabic (aidrissi@purdue.edu)
Dimitri Breschinsky -- Russian (dnb@purdue.edu)
Daleth Assad-Spanish/Portuguese (assadd@purdue.edu)
Jessica Sturm -- French (jsturm@purdue.edu)
Beate Allert – German (allert@purdue.edu)
Keith Dickson -- Classical Greek (kdickson@purdue.edu)
Wei Hong – Chinese (hongwei@purdue.edu)
Benjamin Lawton – Italian (lawton@purdue.edu)
Keith Dickson – Latin (kdickson@purdue.edu)
Eiji Sekine – Japanese (esekine@purdue.edu)

The FLL examiner is the final arbiter of whether or not a text is acceptable for the examination.

The student will arrange with the FLL examiner for a mutually convenient time for the examination. The Examiner will select a random passage which the student will translate. A dictionary is permitted.

After taking the exam, complete the Language Requirement Form (Appendix XV) and submit to the English Graduate Office.

- 4) by showing evidence of an undergraduate minor in a foreign language;
- 5) by being a native speaker of a foreign language deemed acceptable for the student's study by the major professor. Must be approved by the Director of Graduate Studies.

M.F.A. students may satisfy the requirement through any of the above mentioned ways or:

- 1) by taking a 58900 course in which the student (under the supervision of a faculty advisor) works closely with a native speaker to translate a body of poetry or fiction.
- 2) By passing four semesters of Purdue's undergraduate course sequence or the equivalent language courses from their undergraduate university in an acceptable language with at least a grade of C in the last course, or with an equivalent of this requirement transferred from another institution.

If a language requirement is to be met by transfer of undergraduate courses from another institution, the language courses must show on the official transcript supplied to the Graduate School. Approval is not required from the Department of Foreign Languages and Literature.

- 3) By the Educational Testing Service Graduate School Foreign Language Tests in French, German, Russian, or Spanish.

Acceptable proficiency on these tests is a scaled score of 500 or more.

Note that the three additional M.F.A. options do not by themselves satisfy the requirement for Ph.D. students, and M.F.A. students who intend to seek a doctorate are therefore advised to use the means specified for M.A. and Ph.D. students.

For M.A./M.F.A. students, the language requirement must be satisfied before the defense of a thesis can be scheduled.

For Ph.D. students the language requirement must be satisfied before the defense of the Ph.D. prospectus can be scheduled.

H. Academic Dishonesty

“Purdue University values intellectual integrity and the highest standards of academic conduct. To be prepared to meet societal needs as leaders and role models, students must be educated in an ethical learning environment that promotes a high standard of honor in scholastic work. Academic dishonesty undermines institutional integrity and threatens the academic fabric of Purdue University. Dishonesty is not an acceptable avenue to success. It diminishes the quality of a Purdue education which is valued because of Purdue's high academic standards” (S. Akers, *Academic Integrity, A Guide for Students*, 1995, revised 2003).

Academic Dishonesty has serious consequences at this University and will not be tolerated.

For “Responding to Academic Dishonesty: A Guide for Faculty” see:

<http://www.purdue.edu/odos/osrr/dishonesty.htm>

For students’ responsibilities and rights see: “Academic Integrity: A Guide for Students” at:

<http://www.purdue.edu/ODOS/administration/integrity.htm>

I. Criteria and Procedures for Awarding Teaching Assistantships

Teaching assistantships are awarded to individuals already admitted into one of the department's graduate programs. Each individual has already satisfied our standards, including excellent undergraduate and, in some cases, prior graduate preparation, good writing skills, high GRE scores, excellent references, an articulate and mature statement of purpose.

While the credentials listed above constitute the minimum requirements for certification for appointment, other factors, such as the content and quality of the statement of purpose and of other writing samples, remarks in letters of recommendation indicating potential for or experience in teaching and the applicant's ability to work with others, and quality graduate work at Purdue or elsewhere, strengthen the applicant's case.

International students must submit an official TOEFL iBT score (sent directly from the testing center). The minimum internet based scores required for admission are the following:

Writing:	18
Speaking:	27
Listening:	14
Reading:	19
Total Score:	77

Only those with a speaking score of 27 or more can be considered for a Teaching Assistantship.

The Department of English also accepts the International English Language Testing System (IELTS) scores. An overall band score of 6.5 is required for admission. A score of 7 in the speaking section is required if you wish to be considered for a Teaching Assistantship in the Department of English.

Oral English Proficiency Program (OEPP): University policy states that any person whose first language is not English and who holds or is a candidate for appointment as a graduate teaching assistant must demonstrate adequate oral proficiency before being assigned duties involving the direct instruction of undergraduate students. If a student does not initially qualify for a TA-ship via the TOEFL or IELTS speaking subsections, they can qualify themselves when they arrive on campus in August through the Purdue OEPP test (OEPT). If the OEPP approves the TA appointment, the student must be

concurrently enrolled in ENGL 62000 (Classroom Communication in ESL for International Teaching Assistants) while holding the assistantship.

After admission into a program, applicants for teaching assistantships will be ranked by the program to which they apply. All students within each program—M.F.A., M.A. and Ph.D., domestic and international, currently enrolled and incoming are evaluated and ranked according to the above listed criteria for preliminary selection. The results are then forwarded to the Director of Composition for certification of eligibility. Students previously certified as eligible to be teaching assistants retain that status even if no assistantship is available.

A description of the Teaching Assistantship in the English Department is available in Appendix XXIII.

J. Retaining Teaching Assistantships in the M.A. and M.F.A. Programs

The retention of assistantships is governed by the “Description of the Teaching Assistantship” (XXIII). Broadly summarized, these rules limit employment of M.A. candidates to two years (four semesters). However, students who choose the thesis option receive a fifth semester of support. Because of the special Requirements set forth in Appendix IV of the *Manual for Graduate Study*, the limit set for the M.F.A. candidates in Creative Writing is six semesters. Reappointment is contingent on the maintenance of quality as a teacher and as a student (including minimum GPA of 3.0) and upon departmental needs. For a description of the Teaching Assistantship, see Appendix XXIII.

Grant holders who teach 1/4 time do not extend their number of semesters of eligibility.

K. Retaining Teaching Assistantships in the Ph.D. Program

The retention of assistantships is governed by the “Description of the Teaching Assistantship” in Appendix XXIII. Broadly summarized, these rules limit employment of Ph.D. candidates to five years beyond the M.A. Reappointment is contingent on the maintenance of quality as a teacher and as a student (including minimum GPA of 3.0), progress toward the degree, and upon departmental needs.

Grant holders who teach 1/4 time do not extend their number of semesters of eligibility.

L. PRF Research Grants

The Graduate School makes available a few summer PRF Research Grants to students who are well along in their programs. Recommendation for the summer PRF Research Grant is made by the student's major professor. Descriptions of the prioritized categories for applicants are available in the English Graduate Office.

In order to be eligible for a Summer PRF Grant, a student must have filed a Plan of Study with the Graduate School before applying. Applicants must be a half-time T.A. in good standing and not have exhausted their 5 year eligibility. A student may not have a Summer PRF in conjunction with a year-long PRF.

Students in Philosophy and Literature who are Teaching Assistants in Literature will be eligible for funding when they have completed both their English and their Philosophy Preliminary Examinations.

Students who have completed the primary and secondary area requirements and the Oral Defense of their Dissertation Prospectus are eligible to compete for year-long PRF Research Grants. Major Professors nominate one student per year for a year-long grants. The nomination for a year-long grant must be accompanied by a carefully written grant proposal **and by a letter of recommendation from the professor sponsoring the grant.** Nominations are ranked by a departmental committee and forwarded to the CLA Dean's Office for final determination. Year-long PRF grants are not renewable.

Applicants must be a half-time T.A. in good standing and not have exhausted their 5 year eligibility as a year-long PRF Grant counts as University support and is the equivalent of one year of Teaching Assistant eligibility. However, applicants may apply for a Summer PRF Grant during their 5th year of funding.

Guidelines for preparing year-long PRF Grants are found in Appendix XXII.

II.

M.A., M.F.A., AND GRADUATE CERTIFICATE PROGRAMS

A. M.A. Transfer Credits

With the approval of the student's advisory committee, up to six credits toward the M.A. degree may be transferred from another accredited institution. The credits must be for appropriate graduate courses, carrying a grade of "B" or better, earned within the last five years, which have not been used to satisfy the requirements of a degree held by the student. Credit in Creative Writing may not be transferred.

B. M.A. General Requirements

To qualify for a master's degree, the candidate must meet university and departmental requirements as to hours of credit, residence, required courses, foreign language proficiency, and grades (cumulative GPA no less than 3.0). The candidate must also pass the M.A. examination or write a satisfactory thesis.

C. M.A. Advisory Committee

Before October 15th of the second year of residency (third year for M.F.A. students), the due date for filing the Plan of Study, the student will have chosen a major professor to serve as advisor. In consultation with the major professor and two other faculty members, whom the student chooses as members of his or her advisory committee, the student completes a Plan of Study. After the filing of that Plan, students meet with their major professor every semester to seek counsel about the choice of courses.

The advisory committee is the liaison between the student and the Department Head in matters of retention or termination in academic programs, employment within the Department, and financial aid.

D. M.A. Course Requirements (Excluding any coursework needed to meet the foreign language requirement)

Core Requirements

All students in Literary Studies, Rhetoric and Composition, English Language and Linguistics, and English as a Second Language must complete two core courses: English 50100 (Introduction to English Studies), and one course in English Language and Linguistics: either English 50600 (Introduction to Linguistics) or English 61100 (Old English Language) or English 61300 (Middle English Language). All M.A. students must take at least one 60000-level seminar. A student who has completed, within the past seven years, a graduate course equivalent to English 50100 or 50600 at another institution may request that either or both core requirements be waived. Requests for such waivers should be made to the Director of Graduate Studies during the first semester of graduate study at Purdue. These requests should be accompanied by the syllabus for, or a detailed outline of, the course the student proposes as a substitute.

No audited courses, courses taken Pass/No Pass or courses in which a student earns less than a "B" can count toward the required number of hours; these also do not appear on the plan of study.

M.A. Course Distribution

Students concentrating in Literary Studies must take one course in each of five separate areas of Literary Studies listed below. Courses in Theory and Cultural Studies related to these areas may be used to fulfill these requirements. If English 61100 or English 61300 is used to fulfill a core requirement, it cannot be used to satisfy the Medieval literature distribution requirement. Appropriate graduate courses completed at an equivalent institution within the past seven years may be used to satisfy distribution requirements. For course distribution work sheets see “Appendices IV-VIII.” At least one course in the sequence must be at the 60000 level.

- a. Medieval
- b. Renaissance (16th and 17th Centuries)
- c. 18th Century
- d. 19th Century
- e. 20th and 21st Centuries

Students emphasizing Rhetoric and Composition must take one course in at least three separate areas of Literary Studies from the five listed above. Students emphasizing English Language and Linguistics must take at least one non-ELL course. Students emphasizing English as a Second Language must take at least one non-ESL course.

1. Literary Studies Option

Thirty graduate credits plus the M.A. examination are required for the M.A. degree without thesis. Thirty graduate credits plus three credits of English 69800 are required for the M.A. degree with thesis. An M.A. student who has met core, distribution, and program requirements may complete the overall course-hour minimum with any of the 50000-or 60000-level graduate courses offered or cross-listed by the department.

2. Rhetoric and Composition Option

Thirty credits plus a thesis or comprehensive examination are required. The Rhetoric and Composition option must include 59100 and two of the following: 62200, 62400, 62600.

3. English Language and Linguistics Option

Thirty credits plus a thesis or comprehensive examination are required. Students emphasizing English Language and Linguistics take English 50100 and 50600 plus three electives, one of which must be a non-ELL course.

The English Linguistics option must also include:

- a) Linguistics Courses: two of 51000 or 56300, 51100, 51200, 51300
- b) ESL Courses: two of the following: 51600, 51800, 56500, 61800
- c) One of the following: 62700, 62800, 62900, 63000, 63100

No 60000-level course can be taken to satisfy both requirements (b) and (c). 62700 can be repeated to satisfy the requirements if offered in different subject areas.

4. *English as a Second Language Option*

Thirty credits plus a thesis or comprehensive examination are required. Students emphasizing English Language and Linguistics take English 50100 and 50600 plus three electives, one of which must be a non-ESL course.

The English Linguistics option must also include:

- a) ESL Courses: two of the following: 51600, 51800, 56500, 61800
- b) Linguistics Courses: two of 51000 or 56300, 51100, 51200, 51300
- c) One of the following: 62700, 62800, 62900, 63000, 63100

No 60000-level course can be taken to satisfy both requirements (b) and (c). 62700 can be repeated to satisfy the requirements if offered in different subject areas.

E. Plan of Study

The Department of English requires students to choose a major professor and two other faculty members to serve as an Advisory Committee by October 15th of the second year of residency (of the third year for M.F.A. students). At least 2 of the 3 members of the Advisory Committee must be from the Department of English. In close consultation with the major professor, the student is to file a Plan of Study with the Graduate School at that time. (The Graduate School of the University requires that the Plan of Study be filed before the beginning of the session at the end of which a degree is expected—**this requirement is strictly enforced; that is, you cannot graduate the semester in which you file your plan of study**).

A minimum number of 30 hours of coursework is required by students in all programs. The following courses do not count towards the 30 hour total: Audited courses and courses taken Pass/Fail; Mentoring courses (ENGL 50200) or courses used to satisfy a foreign language requirement (i.e. 60100 or 60500 courses from Foreign Languages and Literatures). IDIS 59100: “Interdisciplinary Studies in Composition (Hutton. Multidisciplinary Lecture. Series),” may only be used once on a Plan of Study. No course for which a student has earned a “C” may appear. A limit of three independent study courses (i.e., 58900: “Directed Reading” and 59000: “Directed Writing”) can be used on the Plan of Study. Use of more than three must receive the approval of the student’s major professor, who needs to express the approval in a letter to the Director of Graduate Studies. Students are encouraged to take required courses (particularly infrequently scheduled ones) when they are offered during their period of study, rather than relying on 58900s and 59000s to meet their degree requirements. See “Appendices IV-VIII” for outlines of various degree options. The “Rationales” for various Plans of Study in the back of the *Manual for Graduate Studies* will help in establishing and filing a Plan of Study. One of them must be submitted with each Plan of Study.

When filling out their Plans of Study students should insert under “Area of Specialization” the appropriate code from the following list:

- 813 Philosophy/English**
- 815 English as a Second Language**
- 816 English Language and Linguistics**
- 817 Literary Studies**
- 818 Rhetoric and Composition**

Accessing the Graduate School Plan of Study Generator Through the myPurdue Portal

Access to the electronic Plan of Study Generator (POSG) is via the myPurdue portal. The myPurdue portal can be found at <https://mypurdue.purdue.edu/cp/home/loginf>. It is necessary to login with your Career Account userid and password to proceed. Once you have logged in, information pertinent specifically to graduate students is located under the “Academic” tab, and in the “Graduate Students” box on the lower right. The Graduate School provides access to the POSG through the “Graduate School Plan of Study” link.

Once you have clicked on the “Graduate School Plan of Study” link within myPurdue a new browser window will open with the POSG login screen. This browser window is now separate from the myPurdue window. It is necessary to login with your Career Account userid and password to proceed. Once you have logged in, the POSG links are available to you.

To begin your plan of study, click on the “Plan of Study Generator” link, and then click on “Create New Plan of Study” link. Once in the POSG, refer to the Help buttons located on each page to assist you in using the electronic POSG. You do not need to complete the entire form in one sitting; you may save your plan of study and return to it later. You may not bookmark any pages within the Graduate School link. The return to the POSG you must login to MyPurdue.

When you have completed your plan of study, make a copy of it and give copies to your major professor and your Advisory Committee for approval. When they have approved your plan of study, submit it as a draft together with the completed Rationale from the appropriate Appendix (IV-VIII) to the English Graduate Office for review by the Director of Graduate Studies. At any stage during this period you can submit your plan as a Draft. All plans of study must first be submitted as a Draft form before you can submit your plan as a Final one. When your POS has been approved by the Director of Graduate Studies, you will be notified by e-mail from the English Graduate Office. You will then return to the POSG and submit your plan as "Final." The plan of study will be automatically routed, reviewed and, if approved, signed by your department coordinator, your Advisory Committee and the Graduate School. You may check the status of your plan of study at any time by returning to the POSG and clicking on the Display Submitted Plan of Study link.

Changes in the plan of study should be submitted on an electronic Plan of Study Change Form.

F. M.A./M.F.A Thesis

The M.A. thesis, developed and written under the supervision of the student's entire Advisory Committee, should be similar in kind and quality to a doctoral dissertation, but should be restricted in range and scope. The M.F.A. thesis is a full-length book manuscript of poetry or fiction, or a novel, or work of creative non-fiction, written under

the supervision of a committee chaired by a member of the creative writing committee. The Graduate School requires a student to be registered for research hours in the session of graduation.

Students should consult with their Advisory Committee regarding format requirements, both within and outside the department. **NO FINAL EXAMINATIONS may be conducted during the last week of classes (dead week).** The thesis defense must be scheduled with the Graduate School at least two weeks prior to the actual defense. No student may schedule an M.A./M.F.A. defense before they have satisfied the Departmental foreign language requirement.

In order to schedule an M.A./M.F.A. thesis defense, students must download and have completed Graduate School Form GS-8 "Request for Appointment of Examining Committee" which can be found on the Graduate School website at: <http://www.gradschool.purdue.edu/faculty/forms.cfm>

The completed form must be given to the English Graduate Office which will forward it to the Graduate School. The form must be submitted to the Graduate School at least 10 working days before the scheduled defense.

Under normal circumstances, all three faculty members of the thesis committee shall be physically present for the defense. Under extraordinary circumstances, one member of the thesis committee may participate in the defense through telephone (conference call – domestic calls only). However, the Thesis Director must be physically present for the Thesis Defense. Also, the committee designated on the Plan of Study must be the same as the Thesis Committee.

All three members of the M.F.A. or M.A. thesis committee must have a completed copy of the thesis at least two weeks before the date of the defense. The members of the thesis committee will inform the English Graduate Office at griff@purdue.edu or sign a form certifying timeliness of submission of the thesis (Appendix XXI) to indicate that they have received the final copy in a timely manner. Failure to comply with this deadline may result in Graduate School Form GS-8 not being filed with the Graduate School until the two week deadline is met.

If all course work (including meeting the foreign language requirement) has been completed prior to the semester during which the thesis is completed, the student may register for "examination only." **Such a candidate must DEPOSIT THE THESIS in the thesis office during the FIRST EIGHT WEEKS of the fall and spring semesters and during the FIRST FOUR WEEKS of the summer semester.**

Students are required to have been registered for at least three hours during the *preceding* semester in order to be eligible to register for "exam only" or "degree only." This policy does not apply to non-thesis M.A. students. A student does not need to be registered for the Summer semester to do "exam only" in the Fall semester, but they must have been registered for research hours in the Spring.

In preparing their thesis, students must be in conformity with the University's formatting policies as outlined in the *Manual for the Preparation of Graduate Theses*. This is available as a PDF file found online at: <http://www.gradschool.purdue.edu/faculty/forms.cfm>

The same site also has a checklist form for the Master's thesis final deposit and other relevant information. A final deposit appointment must be made with the

Thesis/Dissertation Office in the Graduate School before the thesis can be officially deposited.

All M.A. Theses must be deposited electronically.

All students must schedule an appointment with the Thesis Office to deposit Graduate School Form 9 with the signatures of your committee.

The Department requires that students deposit a copy of their completed thesis with the English Graduate Office.

G. M.A. Examination

1. Scheduling:

The M.A. examination is given twice each year. Candidates wishing to take the examination must sign up with the English Graduate Office before the deadline announced each semester. A student who has completed all course requirements and is not teaching may register for “examination only,” provided that he or she has enrolled for at least three hours the preceding semester. But in order to take the examination a student must be registered for the semester in which the examination is held. The M.A. Exam is offered late in the Spring semester and early in the Fall semester.

2. Examination Committee:

The M.A. Examination Committee is composed of three members of the literature faculty and appointed by the Department Head. This Committee constructs and grades the literature examination and chooses the poems for extemporaneous explication. It will revise the list of texts on which the examination is based every other year. Whenever possible, the committee will be constituted so that one member is replaced each year and two members are held over from the previous year. The questions in the discipline for those who elect to take part of their examination in Rhetoric and Composition, English Language and Linguistics or English as a Second Language are written and graded by the Ph.D. preliminary examination committees in these disciplines.

3. Book List:

The list contains twenty-four works. Every other year, 6 of 24 texts are changed by the M.A. Examination Committee.

Only generally recognized major texts will be chosen in the five areas: Medieval, Renaissance (16th and 17th Centuries), 18th Century, 19th Century, 20th and 21st Centuries.

The M.A. Examination Committee will designate eight works on the list as a short list on which students in Rhetoric and Composition, English Language and Linguistics, and English as a Second Language will be examined (see “Appendix III,”). One third of their examination will be based on that list, and two thirds on their area of specialization.

4. The M.A. Examination:

This examination, based as it is on a variety of British and American texts covering the spectrum of these literatures, represents the capstone of this stage of graduate study.

M.A. students are advised to take the exam no later than the spring semester of their second year of residency.

The exam is designed to allow students to demonstrate an ability to synthesize materials, to draw parallels between or among texts, and to read closely for particular details. Examination questions or topics for exploration draw on a variety of ways to read texts (plot, genre, gender, character, relation to critical issues, for example).

The first part of the examination will last 4 hours, with one-half hour for studying the questions and organizing answers, three hours for writing, and one-half hour for proofreading and editing the answers.

Students in Literary Studies write for three hours, usually on 3 questions chosen from a list of five or six. The questions may deal with any of the 24 books on the list, or any combination of those books.

Students in Rhetoric and Composition, English Language and Linguistics and English as a Second Language write for one hour on a question or questions dealing with any book on the short list, or any combination of those books, and for two hours on questions drawn from their area of specialization.

The second part of the examination, taken by all M.A. candidates, consists of the explication of a passage of poetry, with 15 minutes for study and organization, one hour for writing, and 15 minutes for proofreading. Students write on one of three short poems, printed in full. Titles will not be announced in advance. The instructions will read: "Write a careful literary analysis of one of the following poems. Your essay should interpret the poem and support that interpretation with evidence drawn from the text."

No notes, texts, or reference works other than a standard college dictionary may be used.

5. Preparing for the Exam:
Those studying to take the exam should take courses in as many periods as they can, but should supplement course work with extra preparation of their own. This preparation ought to consist primarily of several thoughtful readings of the assigned texts. In addition, the careful reading of two or three critical works on each text is strongly recommended. Students are encouraged to seek help from their Advisors and other members of the faculty in this preparation. Copies of earlier exams are kept on file in the English Graduate Office and are available upon request.
6. Answers:
Students should study the questions carefully and be certain that their answers are thoughtful, well organized, and detailed responses to those questions. They should avoid clichés, dead metaphors, vague generalities, plot summaries, oversimplifications. Relevant criticism should be cited and incorporated into responses. Examiners look for evidence that students have thought about texts, thought about the topics on which they choose to write, and thought through all responses.
7. Grading:

Results of the M.A. Examination will be reported to examinees and the Chairs of their Advisory Committees by the Director of Graduate Studies within ten working days of the examination date.

Faculty members of the examination committee meet to discuss the individual parts of the exam and to determine an overall grade (High Pass, Pass, Low Pass, Fail).

Students wishing to review their performance on the examination may ask to meet with the M.A. Examination Committee. This request should be made within two weeks of the report of examination results. The Department considers the M.A. Examination Committee's determination of the grade to be final. Students who may wish to appeal the decision of the examining committee may do so according to the guidelines established by the Graduate School of the University as articulated in its *Policies and Procedures for Administering Graduate Student Programs* (Section IX: Graduate Student Responsibilities and Rights).

8. Re-examination:

A candidate who fails the M.A. examination may take it a second time, preferably during the next examination period, and certainly within the calendar year. A student who has failed an examination may not then switch to the thesis option.

H. M.F.A. in Creative Writing

Thirty credits plus twelve thesis credits and a full-length book manuscript of poetry or fiction, or a novel, or work of creative non-fiction written under the supervision of a committee chaired by a member of the Creative Writing committee are required.

Other Creative Writing requirements include:

- 1) Twelve credits of English 60600 or 60900 (Writing Poetry or Writing Fiction). It is required that all 12 hours be taken in the student's major genre.
- 2) Three credits in English 60700 (Craft of Fiction or Craft of Poetry), to be taken in the student's major genre.
- 3) Fifteen credits chosen from other English Department graduate courses. One graduate course in another art form taken in or outside the English Department, or literature courses taken at the graduate level in the Department of Foreign Languages and Literatures, may also be included here if approved by the Creative Writing faculty.
- 4) Twelve credits in English 69800. The twelve credits in English 69800 constitute the two semester tutorial work with the student's committee chair toward the thesis. The MFA committee is composed of three members—two drawn from the Creative Writing faculty, both usually in the student's chosen genre, one as chair and one as member, and the third drawn from another area of the Department.

The Creative Writing concentration requires demonstration of proficiency in a foreign language. It does not require English 50100 or English 50600. It does not require a comprehensive examination, though it does require a thesis defense and a thesis reading.

M.F.A. students need to submit a plan of study (please see Section E, “Plan of Study,” above for details). They are encouraged to choose their thesis committee late in their second year and begin serious preparation toward the thesis under the direction of their major professor.

I. ESL Graduate Level Academic Credit Certificate Program

The English as a Second Language Program in the Department of English offers a “Graduate Certificate in English as a Second Language (ESL) Program.” Students wishing to enroll in the Program have to make application to the Graduate School to get credit. Students currently admitted to a degree program as well as those who are non-degree seeking are eligible to earn a certificate. Students may complete the certificate independently of their field of study.

The required courses are:

- ENGL 50600: Introduction to English Linguistics
- ENGL 51600: Teaching English as a Second Language: Theoretical Foundations
- ENGL 51800: Teaching English as a Second Language: Principles and Practices
- ENGL 56500: Sociolinguistics
- ENGL 61800: Research Design in Language and Linguistics

To fulfill the certificate requirements, a minimum GPA of 3.0 must be attained and a minimum grade of “B” earned for any course that is to be applied to the certificate. All courses must be taken for a letter grade.

A maximum of 6 credits may be transferred from other institutions to meet the requirements of the certificate if the Director of the ESL Certificate Program, upon consultation with the English as a Second Language faculty, approves. Only courses with a grade of “B” or above and completed within five years prior to the awarding of the certificate will be accepted.

Maximum time allowed for completion of the certificate is 5 years.

Courses may be applied for credit toward the completion of more than one certificate.

Six (6) hours of coursework taken prior to admission to the Certificate Program may be counted toward completion of the Certificate Program.

For information about program courses and requirements, contact the English as a Second Language Program Office at esl@purdue.edu.

J. Natural Language Processing Graduate Level Academic Credit Certificate Program

The English Language and Linguistics Program in the Department of English offers a “Graduate Certificate in Natural Language Processing (NLP) Program”. Students currently admitted to a degree program as well as those who are non-degree seeking are eligible to earn a certificate. Students may complete the certificate independently of their field of study.

The required courses are:

ENGL 50600: Introduction to English and General Linguistics
ENGL 51100: Semantics
ENGL 51200: English Syntax and Syntactic Theory
ENGL 62800: Natural Language Processing

and any undergraduate-level course in one or more programming languages or any one of the following courses in programming languages and related areas:

CS 56500: Programming Languages
ECE 57000 (IE 547): Programming Techniques for Artificial Intelligence
IE 54800: Knowledge-Based Systems
MGMT 54400: Database Management Systems

To fulfill the certificate requirements, a minimum GPA of 3.5 must be attained and a minimum grade of “B” earned for any course that is to be applied to the certificate. All courses must be taken for a letter grade.

A maximum of 6 credits may be transferred from other institutions to meet the requirements of the certificate if the Director of the NLP Certificate Program, upon consultation with the English Language and Linguistics faculty, approves. Only courses with a grade of “B” or above and completed within five years prior to the awarding of the certificate will be accepted.

A maximum of 3 credits from undergraduate-level courses may be used for the Certificate.

Maximum time allowed for completion of the certificate is 5 years.

Courses may be applied for credit toward the completion of more than one certificate.

Six (6) hours of coursework taken prior to admission to the Certificate Program may be counted toward completion of the Certificate Program.

For details, contact the Director of the NLP Certificate Program at vraskin@purdue.edu. For information about admissions requirements and application procedures to the Certificate Program, contact the English Graduate Office at griff@purdue.edu.

III.

PH.D. PROGRAMS

A. General Information

The Ph.D. is the highest degree offered by the English Department. Study for this degree is seen as an independent program which builds upon and complements work done at the M.A. level. Ph.D. students are allowed considerable flexibility within the guidelines of the Graduate School and the English Department. It is assumed that students who embark upon advanced graduate work are committed to both preserving and transmitting the work of previous generations of scholars as well as to developing their own abilities to make scholarly contributions.

To qualify for a doctoral degree, the candidate must meet University and Department requirements as to minimum hours of credit (30), foreign language proficiency, and grades (cumulative GPA no less than 3.0). The candidate must also:

- pass one written preliminary examination,
- demonstrate proficiency in a secondary area by either course work or a second written preliminary examination,
- submit and defend a Dissertation Prospectus,
- and write and defend a Dissertation.

The individual requirements under these headings for students in Theory and Cultural Studies, Rhetoric and Composition, English Language and Linguistics and English as a Second Language can be found in the appropriate sections below.

B. Residency Requirements and Credit Hours (Including Research Hours)

Residency requirements for graduate degrees are governed by rules specified by the Graduate School. The Graduate School requires a total of 90 hours. The M.A. degree counts as 30 hours. Ph.D. coursework and research credits constitute the remaining 60 hours.

C. Advisory Committee

Upon admission to the Ph.D. program, each doctoral student in Literary Studies will be advised by the Director of Graduate Studies and each doctoral student in Theory and Cultural Studies will be advised by the Director of Theory and Cultural Studies until students choose for themselves a major professor. Likewise, the Directors of Rhetoric and Composition, English Language and Linguistics, and English as a Second Language will advise Ph.D. students in those programs until the students choose a major professor. Students meet with their assigned advisor at least once in the fall and once in the spring to seek their counsel about registration in graduate courses

By the start of the third semester of coursework, each student chooses one faculty member who is working in his or her primary field to serve as major professor. The major professor helps the student to select an appropriate secondary field or fields, to

choose two other faculty members to serve on the Advisory Committee, and to work out a Plan of Study for the Graduate School of the University.

The Plan of Study must be submitted electronically.

For further information see under “Plan of Study” below.

A copy of this draft Plan of Study together with the Department of English rationale for the student's particular program must be submitted to the English Graduate Office by October 15th of the second year of residency for review by the Director of Graduate Studies. The rationales for the individual programs within the Department are found in “Appendices IX-XIV” of this Manual, and are used to verify that the courses listed on the Plan of Study fulfill the requirements of each program.

Working within basic departmental requirements and guidelines, faculty advisors help students to design a program (including courses, Plan of Study, tutorial conferences, and additional readings in preparation for examinations) that is suited to the individual's interests, abilities, and previous study. The major professor, in conjunction with the whole Advisory Committee, supervises the student's progress, semester by semester. The Advisory Committee oversees the student's oral defense of a dissertation prospectus, the writing of the dissertation, and its oral defense. When formal work on the dissertation begins, a fourth member must be added to the Advisory Committee. When possible, the members of the Advisory Committee join with the Job Placement Committee in helping the graduate search for a job.

D. Foreign Language Requirement.

Students who have not fulfilled the Foreign Language Requirement as part of their M.A. degree (see pp. 7-9 earlier in this Manual) are strongly urged to take care of this requirement in the Summer after their first year of coursework or if that is not possible before students take their preliminary examination.

The Foreign Language Requirement must be satisfied before a student may schedule their dissertation prospectus defense.

E. Major Fields in Literary Studies:

Students in Literary Studies must indicate by the beginning of their third semester what their “Major Field” will be. When students prepare their statement of purpose as part of their application to the program, they are in effect signaling what areas and approaches interest them. Even at this early stage they should be thinking about what area they may wish to take their preliminary exam in and plan their courses accordingly as far as that is feasible. By October 15th of their second year of residency, students must have their Advisory Committees constituted, have filed their Plans of Study with the Graduate School, and have declared their Major Field according to one of the following designations:

- a) Medieval
- b) Renaissance
- c) Eighteenth Century*
*Includes Restoration and 18th century British Literature, Colonial American Literature or a combination of the two.
- d) Nineteenth Century"

- **Includes 19th century British Literature, early republican and 19th century American literature, other national literatures in English or any combination of these.
- e) Twentieth and Twenty-first Centuries***
 - *** Includes 20th and 21st century British Literature, 20th and 21st century American literatures (including ethnic and gendered literatures), other national literatures in English or any combination of these.
- f) Designated Major Field****
 - **** With the assent of their committee, students may designate a Major Field that does not fall into one of the above broad historical periods or is not better served by the Theory and Cultural Studies Program. Such a Major Field may be one that crosses historical boundaries such as Pre-Romantic and Romantic British Literature or American Literature post Civil war to early 20th century; or a genre (such as the novel, drama, or poetry); or a particular approach to Literary Studies that crosses traditional national or historical lines (such as gender and literature, postcolonial literatures or ethnic literatures).

In all cases when designating a Major Field it is the responsibility of the student and the major professor to ensure that there will be sufficient regularly scheduled courses available in that area. The Department will do its best to provide courses in areas a-e depending upon staffing and other considerations, but it is not the Department's responsibility to provide courses for every possible primary area. Only one 58900: "Directed Writing" or one 59000: "Directed Reading" may count towards the fulfillment of a primary field. In exceptional cases students with the support of their major professors may petition the Graduate Committee to request permission to include additional 59000s. Students will indicate in the appropriate spaces on the English Department Rationale for Literary Studies what their Major Field and their Focus are for their preliminary examinations.

F. Plan of Study

All Ph.D. students must choose a major professor and at least two other faculty members to serve as an advisory committee by October 15th of the second year of residency. At least 2 of the 3 members of the Advisory Committee must be from the Department of English. In close consultation with the major professor, the student is to file an electronic Plan of Study with the Graduate School and a Plan of Study Rationale with the English Graduate Office by October 15th of their second year of residency. For the departmental rationales which must be filled out according to one's specialty, see "Appendices IX-XIV" below. **No departmental examinations may be taken until a Plan of Study has been filed.**

When filling out their Plans of Study students should insert under "Area of Specialization" the appropriate code from the following list:

- 813 Philosophy/English**
- 815 English as a Second Language**
- 816 English Language and Linguistics**
- 817 Literary Studies**
- 818 Rhetoric and Composition**
- 819 Theory and Cultural Studies**

Accessing the Graduate School Plan of Study Generator Through the myPurdue Portal

Access to the electronic Plan of Study Generator (POSG) is via the myPurdue portal. The myPurdue portal can be found at <https://mypurdue.purdue.edu/cp/home/loginf>. It is necessary to login with your Career Account userid and password to proceed. Once you have logged in, information pertinent specifically to graduate students is located under the “Academic” tab, and in the “Graduate Students” box on the lower right. The Graduate School provides access to the POSG through the “Graduate School Plan of Study” link.

Once you have clicked on the “Graduate School Plan of Study” link within myPurdue a new browser window will open with the POSG login screen. This browser window is now separate from the myPurdue window. It is necessary to login with your Career Account userid and password to proceed. Once you have logged in, the POSG links are available to you.

To begin your plan of study, click on the “Plan of Study Generator” link, and then click on “Create New Plan of Study” link. Once in the POSG, refer to the Help buttons located on each page to assist you in using the electronic POSG. You do not need to complete the entire form in one sitting; you may save your plan of study and return to it later. You may not bookmark any pages within the Graduate School link. The return to the POSG you must login to MyPurdue.

When you have completed your plan of study, make a copy of it and give copies to your major professor and your advisory committee for approval. When they have approved your plan of study, submit it as a draft together with the completed Rationale from the appropriate Appendix (IX-IV) to the English Graduate Office for review by the Director of Graduate Studies. At any stage during this period you can submit your plan as a Draft. All plans of study must first be submitted as a Draft form before you can submit your plan as a Final one. When your POS has been approved by the Director of Graduate Studies, you will be notified by e-mail from the English Graduate Office. You will then return to the POSG and submit your plan as "Final." The plan of study will be automatically routed, reviewed and, if approved, signed by your department coordinator, your advisory committee and the Graduate School. You may check the status of your plan of study at any time by returning to the POSG and clicking on the Display Submitted Plan of Study link.

Changes in the plan of study should be submitted on an electronic Plan of Study Change Form. Your Ph.D. Advisory Committee as designated on your Plan of Study must match your Ph.D. Prospectus and Dissertation Advisory Committee as designated on your Plan of Study. This may require a revision of your Plan of Study after your Prelims are completed successfully.

A minimum number of 30 hours of coursework is required by students in all programs. The following courses do not count towards the 30 hour total: Audited courses and courses taken Pass/Fail; Mentoring courses (ENGL 50200) or courses used to satisfy a foreign language requirement (i.e. 60100 or 60500 courses from Foreign Languages and Literatures. IDIS 59100A: “Interdisciplinary Studies in Composition (Hutton. Multidisciplinary Lecture. Series),” may only be used once on a Plan of Study. No course for which a student has earned a “C” may appear. A limit of three independent study courses (i.e., 58900: “Directed Reading” and 59000: “Directed Writing” can be used on the Plan of Study. Use of more than three must receive the approval of the student’s major professor, who needs to express the approval in a letter to the Director of Graduate

Studies. Students are encouraged to take required courses (particularly infrequently scheduled ones) when they are offered during their period of study, rather than relying on 58900s and 59000s to meet their degree requirements.

Students are also required to list 30 hours of M.A. coursework at Purdue or elsewhere on their Ph.D. Plans of Study.

G. Transfer Credits

With the approval of the student's advisory committee, up to six credits toward the Ph.D. degree may be transferred from an accredited institution and may appear on the Plan of Study. The courses must be appropriate graduate credits, carrying a grade of "B" or better, earned within the last five years, which have not been used to satisfy the requirements of a degree held by the student.

H. Course Requirements

The first step in the Ph.D. program is course work designed to give the student a broad general knowledge upon which to build specialization.

1. Introductions

It is strongly recommended that Ph.D. students take one course in any two of the following five areas if they have not done so in their Master's program:

- a. Introduction to English Studies (50100)
- b. Rhetoric & Composition (59100)
- c. Linguistics (50600)
- d. Philology (51000, 61100, 61300)
- e. Literary Theory (56900, 58000, 66700, 66800)

The student's advisory committee will review courses done at the M.A. level and recommend appropriate course selections.

2. Course Credit Requirements

Doctoral students in English are required to take a minimum of thirty graduate credits in English beyond the M.A. program. At least nine of these hours must be in 60000-level courses. (Note: 50200 and any coursework taken to meet the foreign language requirement are not part of the thirty hour minimum.) No 69900's, no audited courses, and no courses taken as satisfactory/unsatisfactory or pass/not pass may be used to satisfy the credit requirement.

As long as all other program requirements are met, the Ph.D. student may satisfy the overall course-hour minimum of thirty with any of the 50000 and 60000 level graduate courses in the department. At the recommendation of their advisory committee, students may take up to six hours of coursework outside the department that will count toward the minimum of thirty hours required on the Plan of Study.

3. Breadth Requirement

It is strongly recommended that Ph.D. students in Theory and Cultural Studies, Rhetoric and Composition, English Language and Linguistics,

and English as a Second Language take one course in each of four of the following broadly defined periods:

- a. Medieval
- b. Renaissance (16th and 17th)
- c. 18th Century
- d. 19th Century
- e. 20th and 21st Centuries

Courses taken in the primary and secondary areas can be used to satisfy this requirement. Courses taken before entering our Ph.D. program may be used to satisfy the breadth requirement even if they have been used to satisfy previous degree requirements, provided that they were taken for graduate credit within the past seven years and the grade was at least a B.

Students in Literary Studies must have all of the above 5 areas covered. Those who do not have all five of the above areas covered in their Master's program will be required to take courses to make up the deficiency.

4. Specialty Requirements

- a) Students in Literary Studies are required to complete four courses in their Major Field of study and to take three 60000 level seminars in literary studies and/or literary theory. Courses/seminars may overlap, but students must take at least 18 credits (6 courses) of literature beyond the M.A, to fulfill their Ph.D. requirements in Literary Studies.
- b) Theory and Culture Studies Ph.D. students are required to choose three subfields from the following and to take at least six courses (total) in them:
 - 1) Critical theory (56900, 63200, 66700, 66800)
 - 2) Cultural Theory (57600, 58000, 62600)
 - 3) Feminist Theory and Literature (59700, 67200)
 - 4) Queer Studies
 - 5) Minority Literature (55700, 58300, 59700)
 - 6) Postcolonial Studies (59200, 67300)
 - 7) Visual Culture (58600)
 - 8) Rhetorical History and Theory (62400, 62600, 68000C)
 - 9) Cultural Analysis and Critique of Literature (54300, 55400, 55700, 66700)
 - 10) Linguistics and Semiotics (51100, 57000, 63100)

Students and their advisory committees will determine which courses, including seminars and variable title courses not listed above, will best prepare students in their chosen areas of study. The TCS concentration stands as a primary area, and TCS students will follow the same course recommendations for breadth and requirements for secondary areas as their peers in Rhetoric and Composition, English Language and Linguistics and English as a Second Language.

- c) Rhetoric and Composition requires completion of at least six courses beyond the introductions and breadth recommendations.

- 1) English 59100: College Comp. in Theory and Practice
 - 2) English 62200: Composition Studies: Classical
 - 3) English 62400: Composition Studies: Modern
 - 4) English 62600: Composition Studies: Postmodern
 - 5) English 62500: Empirical Research on Writing
 - 6) One graduate level course in English Language and Linguistics or English as a Second Language beyond English 50600.
- d) English Language and Linguistics requires the completion of the following courses:
- a) Prerequisite: 50600
 - b) Core: 51000 or 56300, 51100, 51200, 51300
 - c) Other required courses: 56500, 61800
 - d) Seminars: Any two Linguistics Seminars

Note: core courses address the subject areas that will be included in the Preliminary examination.

- e) English as a Second Language requires the completion of the following courses:
- a) Prerequisite: 50600
 - b) Core: 51600, 51800, 56500, 61800
 - c) Other required courses: two from a list
 - d) Seminars: Any two ESL Seminars

Note: core courses address the subject areas that will be included in the Preliminary examination.

I. Ph.D. Requirements beyond Course Work

I: Primary Area of Study

a) Primary Area of Study

Course work alone, even when superior, is not adequate preparation for the preliminary examination. Each student is expected to do independent, in-depth study in the area in which he or she has chosen to be examined. Successful examinees have found the following practices helpful in preparing for prelims: take courses in the relevant area(s), review materials from these courses, look at past exams, consult faculty in the area(s), request copies of bibliographies and tests for surveys and seminars, read faculty publications, write sample responses for willing faculty members to evaluate, consult students who have completed prelims, and form study groups.

Students in Literary Studies must have fulfilled all their course requirements for the Major Field before they can sit for their preliminary examinations.

b) Examination Areas.

The areas in which preliminary examination will be given are the following. The specific form the examination will take in each area is outlined below under: “J: Administering the Examination”:

- a) Medieval
- b) Renaissance
- c) Eighteenth Century
- d) Nineteenth Century
- e) Twentieth and Twenty-First Centuries
- f) Designated Major Field in Literary Studies
- g) Theory and Cultural Studies
- h) Rhetoric and Composition
- i) English Language and Linguistics
- j) Old and Middle English Language
- k) English as a Second Language

c) Examination Committees

For Ph.D. students in Literary Studies, Theory and Cultural Studies, and Old and Middle English Language, the preliminary examination is written by the student’s advisory committee. Members of an Advisory Committee who are outside the Department of English do not participate on preliminary examination committees.

For Ph.D. students in Rhetoric and Composition, English Language and Linguistics, and English as a Second Language, an examination committee made up of specialists in the area is assigned by the Head of the English Department.

Faculty members of the examination committees meet to discuss the individual parts of the exam and to determine an overall grade (High Pass, Pass, Fail). Following the grading of the examination, the examination committee will present a written evaluation of the examination to the student.

d) Constructing the Examination in the Primary Area of Study

In a student's Primary Area of Study, the student will complete a two-part examination, allowing for different scholarly approaches and treatments. (See option 4 in section e: “Administering the Examination,” pages 33-34 below for information on an additional preliminary examination option for students in English Language and Linguistics and English as a Second Language).

The two parts are:

- 1: A written examination to test the breadth of knowledge in a primary area of study. This will be a 24-hour take-home exam. The maximum length of this examination is 21 double-spaced pages not including Endnotes and “Works Cited.”

For Literary Studies and Theory and Cultural Studies, the student's advisory committee forms the examination committee.

For Rhetoric and Composition, the examination is designed by the Departmental Preliminary Examination Committee appointed by the Head.

For English Language and Linguistics and English as a Second Language, students may opt to take an examination designed by the Departmental Preliminary Examination Committee appointed by the Head, or they may elect the procedure outlined in option 4 in section e: "Administering the Examination," pages 33-34 below.

- 2: An essay (about 25 pages plus documentation) designed to test the student's ability to develop and argue a more specialized topic or issue within the examination area. Students in Rhetoric and Composition and those students in English Language and Linguistics and English as a Second Language who opt for a Departmental examination will submit to the Director of Graduate Studies two sub-areas within the examination area when signing up for the examination. The examining committee will create directives for the 7-day take-home essay based on these sub-areas.

e) Administering the Examination

By a vote of the faculty, all take-home examinations will bear the following sentence: "The Department expects that the graduate student will have no help with the writing of this essay."

All students must sign up for their examinations during the semester before the examination, and must have filed a Plan of Study prior to signing up. **Students must be registered for every semester in the entire examination process from the time of signing up to the time of taking the examination.**

- 1) **FOR STUDENTS IN LITERARY STUDIES** the examinations will be scheduled three times a year: in August (7 day portion to coincide with the week before orientation), in November (7 day portion to coincide with Thanksgiving break) and in March (7 day portion to coincide with Spring break) weekend.

All examinations in Literary Studies are 24-hour take-home examinations. The maximum length of this examination is set at 21 double-spaced pages not including Endnotes and "Works Cited." This is followed by a 7-day take-home essay examination. The maximum length of the 7-day take-home examination is 25 double-spaced pages not including Endnotes and "Works Cited."

Reading lists:

The preliminary examination in Literary Studies is based on two reading lists the student will prepare in consultation with the major professor and the advisory committee. The first reading list covers the Major Field the student has identified through coursework and serves as the basis for the first part of the examination (the 24-hour take-home examination). The second reading list covers the Focus the student has identified as a potential area of expertise for the dissertation and serves as the basis for the 7-day take-home essay.

To clarify what is meant by Major Field and Focus, a student whose *Major Field* is Nineteenth-Century American Literature may choose to

Focus on African-American literature, or women's literature, or the novel as a genre within that historical time period; a student whose Major Field is Medieval literature may choose to *Focus* on women's writings of the period, or medieval drama, to name just two possibilities; a student whose *Major Field* is Postcolonial literatures may choose to *Focus* on a national literature, the novel, the drama, or women's writing and so on.

These reading lists must be approved and signed by the major professor and that approval recorded in the English Graduate Office according to the following timetable. Students who fail to have the approval of their reading lists recorded in the English Graduate Office by the dates listed below will have to take their exams on the next available occasion.

Note that these are the final deadlines which have to be met and recorded in the English Graduate Office. To take advantage of the flexibility in the new system, students are urged to consult with their major professors and their committees over their reading lists and their examination questions well in advance of the published deadlines.

For those taking the exam in August, the reading lists must be approved and recorded in the English Graduate Office by the end of the previous March.

For those taking the exam in November, the reading lists must be approved and recorded in the English Graduate Office by the end of the previous August.

For those taking the exam in March, the reading lists must be approved and recorded in the English Graduate Office by the end of the previous November.

Students must submit Preliminary Examination Checklist Form (see Appendix XVI for a copy) to the English Graduate Office by the above dates to confirm that they have met the appropriate deadline.

Constructing the Examination in Literary Studies:

In preparation for the first part of the examination concerning the major field (the 24-hour take-home examination), the student will prepare a set of questions based on the Major Field Reading list and circulate it to the advisory committee. The advisory committee in consultation with the major professor will modify, enlarge, or in other ways adapt the questions. While the student's set of questions will be the basis for the examination, the advisory committee reserves the right to further adapt questions or insert new ones.

The second part of the examination is a 7-day take-home essay (15 pages minimum, 25 pages maximum plus documentation) designed to test the student's ability to develop and argue a more specialized topic or issue within the field. Students will submit at least two possible questions or topics to the examination committee, which will then work these ideas in formulating the 7-day essay question.

Both the set of questions for the major field examination and the two questions or topics for the 7-day take-home examination must be submitted to the major professor and the advisory committee according to the following timetable:

For those taking the exam in August, this material must be given by the student to the major professor and the advisory committee by April 15th and recorded in the English Graduate Office.

For those taking the exam in November, this material must be given by the student to the major professor and the advisory committee by the end of the previous October and recorded in the English Graduate Office.

For those taking the exam in March, this material must be given by the student to the major professor and the advisory committee by the end of the previous January and recorded in the English Graduate Office.

Students record the submission of examination questions by the appropriate deadline by submitting a completed copy of Preliminary Examination Literary Studies checklist Form (see Appendix XVI for a copy) and signed by their major professor to the English Graduate Office.

2) STUDENTS IN THEORY AND CULTURAL STUDIES, take the Departmental examinations or “prelims” when the student and the advisory committee agree that the student is ready for them. **Students must sign up for the exams at least two weeks before the proposed examination by submitting Preliminary Examination Theory and Cultural Studies Checklist Form (See Appendix XIX) to the English Graduate Office.** They must have filed a Plan of Study prior to signing up. The examination has two parts: a take-home examination, which must be returned within 24 hours, followed by a 7-day take-home essay. Topics, based on the sub-area submissions, will be distributed on the day determined of the exam week. The essay is to be returned within one week.

3) FOR STUDENTS IN RHETORIC AND COMPOSITION, Departmental examinations or “Prelims” are given twice each year in August and March. Students must sign up for the exams during the semester before the examination, and must have filed a Plan of Study prior to signing up. The examination has two parts: a take-home examination, which must be returned within 24 hours, followed by a 7-day take-home essay. Topics, based on the sub-area submissions, will be distributed on the **Thursday** of the exam week. The essay is to be returned within one week.

4) FOR STUDENTS IN ENGLISH LANGUAGE AND LINGUISTICS and in **ENGLISH AS A SECOND LANGUAGE** the examination procedures are identical. For those students who choose to sit a Departmental examination, these examinations are given twice each year in August and March. Students must sign up for the exams during the semester before the examination, and must have filed a Plan of Study prior to signing up. The examination has two parts: a take-home examination, which must be returned within 24 hours, followed by a 7-day take-home essay. Topics, based on the sub-area submissions, will be distributed on the **Thursday** of the exam week. The essay is to be returned within one week.

Students in English Language and Linguistics and in English as a Second Language may also designate the following option in fulfilling their requirements for a preliminary examination:

General Information: Examinees will write four, 20-page (5000-word) papers over the period of one calendar year. In each of these papers, they will be asked to explore and analyze current scholarship in one of the core areas of the discipline (for English Language and Linguistics, these areas will be phonetics/phonology, morphology/syntax, semantics/ pragmatics, and historical linguistics or history of the English Language; for English as a Second Language, these areas will be theory, research, curriculum design, and sociolinguistics) and, if able and inclined, to consider the implications of this scholarship for their particular areas of academic interest. These papers are seen as new projects, not as immediate extensions or revisions of course papers. Three of the papers are intended to demonstrate the student's breadth of knowledge in the field; the fourth will be a more in-depth treatment of a topic in the student's area of specialization.

Registration: Students can begin the examination process at the beginning of any semester (that is, fall, spring, or summer), but will need to sign up for the examination and have completed and filed a Plan of Study the semester before starting. They are also expected to be very near or at the end of their coursework when signing up for the examination.

Taking the Examination: In the semester in which examinees plan to begin the examination, they must meet with the examination committee as a whole to map out a strategy for completing the examination and submit the Year-Long Preliminary Examination Form (Appendix XVII or XVIII) to the English Graduate Office by the end of the fourth week of the semester. In consultation with each member of the committee, they must write a 250 word summary of the issue to be addressed in each paper, the methods to be used, the timetable to be followed, and the requirements of the examiner. If the deadlines in the timetable are met, each examiner promises to evaluate and comment on the essay within two weeks. The timetable should be structured so as to allow the student time to revise each paper to the satisfaction of the examiner. Failure to meet the deadlines set out in these documents may result in a failing grade in the examination. The summaries must be completed by the end of the fourth week of the semester. At that time the clock will begin; that is, examinees will have, from that point in time, one calendar year to complete their papers. We strongly recommend that students plan to have drafts of all four essays completed at least a month before the end of the examination period. Not satisfactorily completing one or more of the papers will result in a failing grade for the entire examination.

Students in English Language and Linguistics and English as a Second Language who wish to avail themselves of this option will find the appropriate Forms, appendices XVII and XVIII which **must be filed in the English Graduate Office by the end of the fourth week of the semester in which students commence the examination.**

Grading: In order to pass the examination as a whole, each paper must earn a grade of Pass. Students who fail any portion of the examination and

who wish to retake it, must retake the entire examination, i.e. all four papers..

f) Policies and Procedures for those Taking Preliminary Examinations Off-Campus

Students off-campus may opt to take their Preliminary Examination off-campus with the consent of their Examining Committee.

The Examining Committee submits the examination in WORD Format to the English Graduate Office.

The Student submits to the English Graduate Office a phone number and fax number.

Students submit the completed examination to the English Graduate Office in WORD formatted as PDF or RTF files by the date and time deadlines.

Three days prior to the start date of the exam, students should contact the ENGLISH GRADUATE OFFICE to confirm the date and time that the exam should commence as well as the date and time that the finished exam will be returned.

In the event of computer problems at Purdue, in the English Graduate Office or with the student's computer connection the day the examination questions are due, the questions will be faxed to the student at the number they have provided.

Similarly, if problems prevent electronic submission of the completed examination on the due date, the student will fax the examination to the English Graduate Office at -765-494-3780.

g) Ph.D. Preliminary Examination Assessment

The Committee will evaluate the two parts of the examination together, giving approximately equal weight to each part in arriving at a single grade. In addition, the Committee will provide the examinee with a brief written evaluation or other form of feedback, as determined by the committee. The feedback will be provided simultaneously with or shortly after the grade.

Grades on departmental examinations are reported to all examinees in writing at the same time by the Director of Graduate Studies. Results will be reported within ten working days of the last scheduled examination except for the August prelim grades which will be reported during the second week of Fall classes.

All examinees—passing or failing—may request a conference over their examinations. Such requests should be made within two weeks of the report of examination results. Examination grades may not be appealed beyond the examination committee.

h) Re-examination

An examinee who has failed an examination must take a new examination (both parts) the second time. The student must submit new questions and take a new examination the second time. An examinee who has failed an examination may not switch to another examination area. An examinee who fails a secondary area exam may not switch to the four-course option and may not switch the secondary exam area.

A student who fails a preliminary examination and wishes to retake it is expected to do so during the next Preliminary Examination Period. A student must retake an examination within one calendar year.

Students who may wish to appeal the decision of the examining committee may do so according to the guidelines established by the Graduate School of the University as articulated in its *Policies and Procedures for Administering Graduate Student Programs* (Section IX: Graduate Student Responsibilities and Rights).

II. Secondary Area of Study

Ph.D. students will determine in consultation with the area specialists and/or students' advisory committees which courses will prepare them best in their secondary area. Students taking the course option instead of an exam in the secondary area will follow the sequence(s) of courses prescribed for this purpose. Thus a student may either:

- A: Take part 1 of the examination given to students choosing that area as a Primary Area of Study, as set out in H.I.b. above. Note: There is no examination option for secondary areas in Literary Studies or Creative Writing, or English Education.
- B Take a minimum of four graduate courses at Purdue in the secondary area and earn grades of "B" or better. **Note that for students in Literary Studies, courses used to fulfill a Primary area cannot also be used to satisfy the requirements for a Secondary Area,**

Students in Literary Studies are not required to complete a secondary area as such, but must take four courses approved by their advisory committee. Students in Literary Studies who decide to complete a secondary area may choose any of the areas listed below. Students in Literary Studies who choose to select four courses outside of one of these secondary areas must have the approval of their major professor and advisory committee. Any such group of courses must include at least two courses with ENGL designation.

Following is the list of approved secondary areas and approved courses in each area available to Ph.D. students. With the permission of the Director of Graduate Studies, students may substitute relevant seminars or special topics courses for courses that might otherwise not be available.

Ph.D. students who wish to create a customized secondary area have the option to do so in consultation with their Advisory Committee. After determining with the Advisory Committee that the Secondary Areas listed in the Manual for Graduate study are not appropriate for the student's research and/or future plans, the student will send a memo to the Director of Graduate Studies who has to approve the request. This memo should make clear why the customized area is necessary, list

the numbers and titles of the four courses (two of which must be English courses and no more than two 590s) to be taken to meet the requirement and state that the Advisory Committee has approved the option to create the area.

Medieval (No examination option available):

Any four: 52700, 52800, 54000, 54100, 61100, 61200, 61300, 61400

Renaissance (No examination option available):

Any four: 53300, 53400, 53700, 54200, 54300, 54400, 63300

Eighteenth-Century American and/or British

(No examination option available):

Any four: 53100, 53500, 53600, 53800, 55300, 63500, 65700
(when appropriate)

Nineteenth-Century American and/or British

(No examination option available):

Any four: 53200, 54700, 54800, 54900, 55400, 55600, 55700, 55800, 64700, 64800, 65700 (when appropriate)

Twentieth and Twenty-first Century American and/or British

(No examination option available):

Any four: 54900, 56000, 56100, 57200, 57500, 57800, 57900, 59300, 59400, 59500, 59700, 67800, 67900

Drama (No examination option available):

Any four: 52700, 53700, 53800, 54200, 54300, 57200, 57300, 57500, 64200

Poetry (No examination option available):

Any four: 53300, 53400, 53500, 54100, 54400, 54700, 54800, 56000, 56100, 56700, 59400, 61200, 61400

Fiction (No examination option available):

Any four: 53100, 53200, 55600, 55700, 57400, 57800, 57900, 59300, 59500, 63200

Postcolonial Literature (No examination option available):

Any four: 55700, 59200, 59700, 67300, 66500 (when appropriate), relevant seminars and special topics courses

Women's Literature and Feminist Theory

(No examination option available):

Any four: 67200 (repeatable for credit) or any 4 courses in which 50% or more of the assigned texts (literary, critical, theoretical) are authored by women

Literary Criticism and Theory:

Any four: 56900, 57600, 58000, 63200, 66700, 66800

Theory & Cultural Studies:

Any four: 56900, 58600, 59700, 62400, 66800, 68000G relevant seminars and special topics courses. A listing is available in the English Graduate Office.

American Studies (No examination option available):

Any four: AMST 60100, any two additional AMST courses (60200, 65000, 66000; the latter are variable content courses), and one appropriate course from another department

Creative Writing (No examination option available):

Any four: 3 workshops (60600, poetry; 60900, fiction) and 60700 in the appropriate genre. Not available to Students who have received from Purdue an M.A. in Creative Writing or an M.F.A. in Creative Writing.

English Education (No examination option available):

Four courses are required for this secondary area. Two combinations follow. Other combinations are acceptable if approved by the English Education program faculty. ENGL 69600/EDCI 61300: "Seminar in English Education" is a required course for any configuration of the English Education secondary area.

1) Secondary School Literature/Reading Theory and Pedagogy

Required Courses:

ENGL 69600/EDCI 61300: "Seminar in English Education"

EDCI 50200: "Reading in Middle and Secondary Schools"

Two of the following:

ENGL 59600/EDCI 55100: "Studies in Young Adult Literature"

EDCI 63100. "Seminar in Genre Studies"

EDCI 50400: "Children's Literature"

EDCI 61100: "Advanced Children's Literature" (504 is a prerequisite unless special dispensation is provided by instructor)

EDCI 61200: "Seminar in Literacy" (with consent of instructor)

2) Secondary School Composition Theory and Pedagogy

Required Courses:

ENGL 69600/EDCI 61300: "Seminar in English Education"

EDCI 50900: "The Process Approach to Writing: Teaching and Assessment"

Two of the following

*ENGL 59100: "Introduction to Composition Theory"

*ENGL 62500: "Seminar on Empirical Research on Writing"
ENGL 68000WAC: "Seminar in Writing Across the Curriculum"
ENGL 68300A: "Seminar in Writing Assessment and Evaluation"
ENGL 60500: "Computers in Language and Rhetoric"
EDCI 6XX: "Multiple Literacies"***

*Note: Students with a primary area in Rhetoric and Composition cannot use these two "core" courses for this secondary area.

***This course is currently being assigned a course number, as it is a new course listing in EDCI

Rhetoric and Composition:

Options:

- 1) Introduction to Rhetoric and Composition and Emphasis on its Multiple Modes of Inquiry
 - a. 59100
 - b. 62200 or 62400
 - c. 62500 or 62600
 - d. 68000 or 60500

- 2) Introduction to Rhetoric and Composition and Emphasis on Historical Studies
 - a. 59100
 - b. 62200
 - c. 62400
 - d. 68000 or 60500

- 3) Introduction to Rhetoric and Composition and Emphasis on Contemporary Theory
 - a. 59100
 - b. 62600
 - c. 2 R/C courses*, at least one of which is a 68000

- 4) Introduction to Rhetoric and Composition and Emphasis on Writing Program Development
 - a. 59100
 - b. 68000WAC, 68000WPA, or 68000T
 - c. 2 R/C courses*

- 5) Rhetoric, Technology & Digital Writing
Four courses will be required from the three groups below. Students may petition to count one course not in the above lists toward the four required:

- a) Introductory (required)
60500
- b) Theory & Practice (at least one course):

68000C “Cultural Studies in Composition”;
62600 (if not RC)* “Postmodernism in
Composition”;
68000E “Ethics in Composition”;
68000O “Feminism, Race, & Class in Cyberspace”
- c) Technology Intensive ** (at least one course):
51500, 68000D “Distance Education”; 51500

*=62600 will count for the secondary area if the student is not in R/C.

**= All of our courses include technology production. We have labeled several technology-intensive because they are the ones that others in the field would immediately identify as technology and writing. Students need to have at least one of these courses to be considered knowledgeable about the technology for digital writing

*R/C COURSES (Note: letters following 68000 may change)

59100, 60500, 62200, 62400, 62500, 62600
68000C “Cultural Studies and Composition”
68000E “Ethics, Rhetoric, and Writing”
68000G “Gender Issues in Composition Studies”
68000L “Literacy Studies”
68000Q “Qualitative Research Methods”
68000RW “Reading and Writing”
68000T “Professional Writing Theory”
68000WAC “Writing Across the Curriculum”
68000WPA “Writing Program Administration”

Professional and Technical Writing:

60500, 68000 (Professional Writing Theory), 68000Q (Qualitative Research Methods) plus 51500 or 62300 (not for R&C majors), or another 68000 (when subtitle is professional writing)

Writing Program Administration

68000WPA is required, plus at least one of the following:
68000WAC and 68000A, plus at least one of the following:
51600, 51800, 62500, 60500, 63000, 68000T, 68000D,
for a total of four.

English Language and Linguistics:

51100, 51200, 51300, and one of the following: 51000, 56300, 56500

Old and Middle English Language:

51000, 56300, 61100, 61300 and 61000 or 62700

History of the English Language:

51000, 56300, 61100, and 61300 are required. A fifth course is to be selected from the following: 51200, 51300, 61000, 61200, 62700, 62900

English as a Second Language
51600, 51800, 56500, 61800

Students wishing to substitute courses not on the above lists (including 59000s and 59600s) should indicate this to the Director of Graduate Studies, who will consult with the respective areas as to the appropriateness of the substitution.

III: Dissertation Prospectus

After satisfying the requirements for the primary and secondary areas of study, and the Foreign Language Requirement, and the Departmental Preliminary Examinations, the student in consultation with the Major Professor and the other members of the student's Advisory Committee will determine the steps necessary to undertake the preparation of a written Dissertation Prospectus which must be defended in an Oral Examination and the result reported to the Graduate School.

ENGL 58900W: Prospectus Writing Workshop will be available each Fall semester to aid ABD students in writing the 1st draft of their prospectus and will be taught by the Director of Graduate Studies.

The Prospectus is a document of approximately 5000 words (plus selective bibliography) that describes the student's project. It should include a survey of existing literature in the project's area to show a need for the proposed study. This leads to a statement of the problem, a rationale or explanation of the method of exploring the problem, an outline or plan of chapter headings, and a projected schedule for the completion of drafts of each part. Students should consult their Major Professor and the other members of their Advisory Committee while drafting the Prospectus and should submit the final version to the Advisory Committee at least one week before the Oral Defense of the Prospectus.

Prospectus Timetable

On completing the foreign language requirement, the departmental preliminary examination and the course requirements, a ten-month period begins for the writing of the dissertation prospectus.

A Ten Month Prospectus Time Table is located in Appendix XX.

In the event of a failed Defense, students have one additional month to defend the prospectus.

Ideally, at least three members of the Advisory Committee shall be physically present for the prospectus defense. It is recommended that the fourth member of the Advisory Committee be present as well. Under extraordinary circumstances, one member of the Advisory Committee may participate in the defense through telephone (conference call). However, the dissertation Director **must** be physically present for the Prospectus Defense.

Successful completion of this stage will admit students to candidacy for the Ph.D.

Scheduling the Oral Defense of the Prospectus:

In order to schedule the Oral Defense of the Prospectus, students must download and have completed Graduate School Form GS-8 “Request for Appointment of Examining Committee” which can be found on the Graduate School website at: <http://www.gradschool.purdue.edu/faculty/forms.cfm>

The completed form, signed by the Chair of the Advisory Committee, must be given to the English Graduate Office which will forward it to the Graduate School. **The form must be submitted to the Graduate School at least 10 working days before the scheduled defense**

Successful completion of this stage will give students the status of ABD (“All but Dissertation”), that is, they will have been formally admitted to Candidacy for the Ph.D.

IV: Dissertation

A Ph.D. dissertation is an extended scholarly or critical work that makes a substantial contribution to the understanding of its subject. It may be, for example, an extended critical analysis of a writer's works, or a scholarly study of a body of significantly related material, or an edited edition of an unpublished manuscript.

A dissertation is the final product not only of the student's academic career in which all that has been learned is brought to bear, but also of a concentrated program of specific reading in background materials and primary works, as these have been determined by the candidates and their committees. The choice of a subject for the dissertation is the responsibility of the candidate who will carry out the research for and the writing of the dissertation under the guidance of the advisory committee.

Since the dissertation is a longer and more complex work than anything the candidate has so far done, there may be false starts in the initial stages and serious problems with the writing, and these may necessitate additional research, redefining of the thesis topic, and frequent revisions before the final version of the dissertation is approved by the student's committee for the Graduate School.

The Ph.D. dissertation should be thought of as a demonstration of the candidate's ability to do scholarly research and to present the results in a professionally acceptable way. It is also preparation for the candidate's career as a productive scholar and teacher.

Responsibilities of Dissertation Advisory Committees

Advisory committees exist to facilitate at every stage the successful writing and defense of dissertations. Specifically, members of advisory committees:

- 1) follow the appended time line (outlined in Appendix XX);
- 2) are available to students for discussion and advice;
- 3) are physically present, barring extraordinary circumstances, as examiners and advisors at the formal oral defenses of the prospectus and the dissertation.

4) determine prior to the conclusion of the prospectus meeting who will receive drafts of chapters and at what point in the writing process (initial draft, intermediate versions, all-but-final forms);

5) **respond promptly to work submitted (i.e., within one month)**. It is particularly important for directors or co-directors to adhere to this schedule. If for any reason (illness, summer vacation, sabbatical, for example) such timely response will not be possible, students should be made aware well in advance of the proposed alternate schedule, including a projected target date for returning materials submitted and timing of the defenses.

2) Minimum Time

At least two academic sessions (including summer) during which the student is registered for classes must elapse between the completion of the Oral Defense of the Dissertation Prospectus and the Defense of the Dissertation.

3) Dissertation Format

Approval of the format is a responsibility shared by the student's advisory committee and the Thesis/Dissertation Office in the Graduate School. In preparing their dissertation, students must be in conformity with the University's formatting policies as outlined in the *Manual for the Preparation of Graduate Theses*. This is available as a PDF file found online at: <http://www.gradschool.purdue.edu/thesis2.cfm>

The same site also has a checklist form for the Ph.D. final deposit and other relevant information. A final deposit appointment must be made with the Thesis/Dissertation Office in the Graduate School before the dissertation can be officially deposited

4) Copy for the English Graduate Office

The Department requires that students deposit a copy of their completed dissertation with the English Graduate Office.

5) Electronic Deposit of Dissertation.

**All dissertations must be deposited electronically.
Students must schedule an appointment with the Thesis Office to deposit Graduate School Form 9 with the signatures of their committee.**

Submission of Electronic Thesis Deposits (ETD):

Prior to submitting, you are encouraged to try out the ProQuest ETD demonstration website:

<http://dissertations.umi.com/marin/>

You may also review the Purdue ETD site in advance, *but please do not use it as a "test site."*

Once you've been approved to submit your ETD, the following procedures apply:

1. Access the Purdue ETD site and establish a personal account:
<http://dissertations.umi.com/purdue/>
2. Choose "Submit Your Dissertation/Thesis".
3. Read the Purdue ETD submission guidelines. Be especially careful when inputting all data since you may not be able to go back and revise it afterwards. Post-facto data changes require action by the Thesis and Dissertation Office!
4. Select the ProQuest publishing option that best suits your needs (most candidates select the "Traditional Royalties – 1" option). Be careful when selecting your option since they may require payment of additional fees in excess of your mandatory \$73.00 ProQuest fee.
5. Read ProQuest Information & Learning (PQIL) release.
6. Enter personal contact information.
7. Enter requested thesis and academic information (e.g., title, advisor, abstract, etc.). Note: You *do not* need to include your personal information again in the "ABSTRACT" area. Just insert the actual abstract text.
8. Upload full text.

NOTE: You must ensure you download, complete, and attach the special Graduate School ETD Form 9, "Thesis Acceptance," and Graduate School Form 20, "Research Integrity and Copyright Disclaimer." You will insert these forms as the first and second pages, respectively, of your document before submitting it to the Graduate School. The G. S. ETD Form 9 and G. S. Form 20 versions attached to your electronic document will *never be signed—only typed*. The Forms 9 and 20 must also be properly re-saved as pdf documents so they *cannot* be edited afterwards. You must perform this task on a computer loaded with Acrobat Professional, or similar software (e.g. PrimoPDF) since computers loaded only with "Reader" will *not* be sufficient. Acrobat Professional should be available on most, if not all, Purdue computer lab machines.

9. Select whether or not ProQuest will file optional "copyright registration" and enter additional data (if applicable).
10. Choose whether to order additional copies of the thesis (this is optional).
11. Review your order and enter credit card information as requested. This will show any copyright or publication fees charged.

12. Review uploaded data and revise submission as needed.
13. The ETD will be sent to the Administrator (Thesis/Dissertation Office) who will review it. You will then be notified by e-mail either that we have approved it or if you will need to make revisions and resubmit.

If you have any questions, please contact the Thesis/Dissertation Office: gradinfo@purdue.edu, 4-2600.

6) Dissertation Defense

The defense of the Dissertation must be scheduled with the Graduate School at least two weeks before the date of the examination. Under normal circumstances, all four faculty members of the dissertation committee shall be physically present for the dissertation defense. Under extraordinary circumstances, one member of the dissertation committee may participate in the defense through telephone (domestic conference call). However, the Dissertation Director **must** be physically present for the Dissertation Defense. Also, the Committee designated on the Plan of Study must be the same as the Dissertation Committee. Defenses are open to the public, and they are announced on the bulletin board outside the English Graduate Office.

In order to schedule a dissertation defense, students must download and have completed Graduate School form GS-8 "Request for Appointment of Examining Committee" which can be found on the Graduate School website at:

<http://www.gradschool.purdue.edu/faculty/forms.cfm>

The completed form must be given to the English Graduate Office which will forward it to the Graduate School. The form must be submitted to the Graduate School at least 10 working days before the scheduled defense.

7) Timeliness

All four members of the dissertation committee must have a completed copy of the dissertation at least two weeks before the date of the defense. The members of the dissertation committee will inform the English Graduate Office at griff@purdue.edu or sign the appropriate form (Appendix XXI) to indicate that they have received the final copy in a timely manner. Failure to comply with this deadline may result in Graduate School Form GS-8 not being filed with the Graduate School until the two week deadline is met.

8) Time Frame for Completion of the Dissertation

A student is expected to finish the dissertation no longer than seven years from the end of the academic year of being admitted to candidacy (ABD). If the dissertation is not successfully defended by this time, the student must re-define the dissertation prospectus. If the dissertation is not defended within five years from the date of the second prospectus defense, the student can no longer continue in the Ph.D. program. The student and his or her major professor may petition the graduate committee for an additional extension.

Such a petition must outline the extenuating circumstances which warrant an extension and must include a specific period of time for the extension.

9) Registration for 69900 Research Hours

ENGL 69900 is renewable contingent upon satisfactory progress. In any semester of enrollment a student's Advisor may ask for a brief statement of goals for that semester. This must be submitted to the advisor within the first two weeks of the semester for which it is requested. The condition for a "satisfactory" grade will be the completion of these goals or of appropriate substitute goals as approved by the advisor.

Note that, in accordance with Graduate School regulations, a Student who has been continually enrolled in absentia who switches to ENGL 69900, or who allows a semester to elapse without registering, will not be allowed to re-enroll in 69900 "in absentia" status.

Also, we recommend that teaching assistants who are writing their Ph.D. dissertations register for 6 credit hours of ENGL 69900 each semester because the Graduate School requires 30 research hours for the completion of the Ph.D. degree.

10) Research in Absentia

Candidates who have completed the Oral Defense of the Dissertation Prospectus and who leave the University prior to completing the dissertation must submit a request to the Graduate School for Research in Absentia. This request must be filed at least 4 weeks before the first session of the absentia registration. Such students must register each semester until they have successfully defended their dissertations. Students who are "in absentia" must contact Janeen Redmon in the English Department Main Office (neen@purdue.edu). Students graduating in August must be registered for the Summer session.

Research in Absentia is automatically considered 3 credits. If students wish to have additional credits, they need to have a letter from their major professor requesting the additional hours along with a reason for doing so. The letter must also include the student's expected graduation date. A registration form (Form 23) must also be completed.

11) Procedures if unsatisfactory evaluations are reported for ENGL 69900.

The goal of this section is to define the mutual responsibilities of the Ph.D. student and his/her advisory committee in case of unsatisfactory progress. If one "Unsatisfactory" evaluation is reported for ENGL 69900 it is probable that some sort of communication breakdown has occurred between the dissertation student and his or her major professor. It is the professor's responsibility to contact the student in order to work together to formulate mutually agreed upon goals for future semesters. Should a student receive two consecutive reports of "Unsatisfactory Progress," the following procedure takes effect in order to facilitate the student's progress toward completing the Ph.D.:

- a. The student and his/her advisory committee meet to discuss the situation (in the case of students *in absentia* a conference call is a viable substitute);
- b. As part of this discussion, the student and advisors negotiate an agreement as to what must be accomplished during the following semester(s) so that the student retains good standing in the program. This agreement is open to subsequent renegotiations should circumstances change;
- c. To conform to existing Graduate School policy, copies of the terms of such an agreement are placed in the student's file in the English Graduate Office and forwarded to the Graduate School;
- d. In a rare case that all of these above efforts have failed the student can no longer continue in the Ph.D. program.

12) Registration for Examination Only

A candidate may register for Examination Only. Such registration must be submitted to the Graduate School for approval and is available only for thesis or dissertation defense. **Candidates must DEFEND AND DEPOSIT ELECTRONICALLY the thesis during the FIRST EIGHT WEEKS of the fall and spring semesters and during the FIRST FOUR WEEKS of the summer semester.**

13) Registration for Degree Only

A candidate who has completed all degree requirements prior to the first day of a semester may register for Degree only. Such registration must be submitted to the Graduate School for approval. **Candidates must DEFEND AND DEPOSIT ELECTRONICALLY the thesis in the thesis office during the FIRST EIGHT WEEKS of the fall and spring semesters and during the FIRST FOUR WEEKS of the summer semester.**

14) Degree Only and Exam Only

Students are required to have registered for at least three hours during the *preceding* semester in order to be eligible to register "exam only" or "degree only." A student does not need to be registered for the Summer semester to do "exam only" in the Fall semester, but they must have been registered for research hours in the Spring.

Students who do not meet the required Graduate School deadline for exam/degree only will automatically be registered and billed for research hours. Students must pay this additional money in order to be eligible to register for exam only in the next semester.

V: General Information and Procedures for Placement Services

General Information and Procedures for Placement Services

Procedures:

- 1) Contact Julie Henderson in HEAV 324 (office hours 8:30-3:00) and inform her of your intention to establish a job placement file. Sign a sheet waiving your right to review letters of recommendation in that file.
- 2) **At the end of the spring semester** prior to the year you are planning on going on the job market, request that professors submit their confidential letters of recommendation on departmental letterhead directly to Julie in her office or at the following address: Purdue University, Department of English, 500 Oval Drive, West Lafayette, IN 47907-2038.
- 3) Check with Julie regularly regarding the letters in your file. It is your responsibility to know what letters are currently in your file. Don't wait until the last minute to remind faculty members of your job application deadlines. **Once all the expected letters are in your file you may proceed with your dossier requests.** If you place a request before all your letters have arrived it will be the responsibility of the reviewer (not Julie) to mail the letter to any institutions your dossier has already been sent to.
- 4) The department has created a website for dossier services. The site contains the same information given in this document (for future reference), other valuable information and links, and a form to fill-out for mailing requests. **All mailing requests must be made using the on-line form.** The address is:

http://www.cla.purdue.edu/english/graduate_studies/Placement_services.html

Once requests are placed allow 3-4 working days for your request to be processed and at least two additional weeks for mailing. A record of your requests and the dates when completed and mailed will be kept in your file.

General Information:

- a) We only handle dossier requests for **English** students. If you are a student of American Studies, Women's Studies, Linguistics, or Philosophy you must contact those offices for their Placement Procedures.
- b) The department will now only handle requests for students who have graduated in the last 3 years. When you have reached this deadline you will have to transfer your file to another dossier service.
- c) Dossier files will be kept for a maximum of six years after the file is established. After that time files will be shredded unless they are transferred to another dossier service. It is your obligation to contact Julie if you decide to transfer your file to such a service.
- d) Please be aware that your dossier file in the English department will only include your **confidential letters of recommendation**. We do not copy c.v.'s, writing samples, nor provide transcript services. For your transcript requests, please see the Purdue Registrar's office website at: www/purdue.edu/registrar/.
- e) We will only send a copy of your dossier to those schools who specially ask for one in their job listing. If their initial job listing does not ask for your letters of recommendation please do not submit a request for that institution. If letters are requested at a later date we will gladly fill your request at that time.
- f) Please be aware that Julie cannot remove certain letters from your file for mailing to certain institutions. In other words, all the letters in your file will be mailed to every

address you provide for us. You may request that a letter be removed

PERMANENTLY from your file but it cannot be put “on hold” in your file.

- g) Faxing of your dossier can be requested **only** if an institution that you have applied to requests so—not because you are running late for a deadline. **ALL REQUESTS MUST BE MADE THRU EMAIL**, which should include the name, institution and fax number of the person requesting your dossier.
- h) Express mail services are not available through Julie, but you may request that a copy of your dossier be given to you in a sealed envelope with our return address. You can then express mail it.

Appendix I**Fall Semester 2009 Graduation Deadlines**

Aug. 21, 2009	Fall Graduation Deadline	Last day for a plan of study to be received by the Graduate School to graduate in December.
Sept. 23, 2009	Fall Graduation Deadline	Last day to declare candidacy for degree for December graduation.
Oct. 16, 2009	Fall Graduation Deadline	Last day for “exam/degree only” registrants to submit the appropriate Report of Final Examination and the Thesis Receipt Forms. If these two forms are not received in the Graduate School, the registration will be revised to research credits. (Does not apply to non-thesis master’s candidates).
Dec. 4, 2009	Fall Graduation Deadline	Last day for students to pass the final examination
Dec. 4, 2009	Fall Graduation Deadline	Final examination reports must be received for all graduating students by the Graduate School, Room 170, Young Hall (YONG). Students for whom a final report is not received will not be able to graduate in December. (Final examination reports are not required for non-thesis master's students in graduate departments with approved alternative graduation criteria.)
Dec. 11, 2009	Fall Graduation Deadline	All M.A. and Ph.D. candidates must submit their dissertation via Electronic Thesis Deposit (EDT) as well as turn in all required forms in their mandatory, scheduled, final deposit appointment in the Thesis/Dissertation Office, Room 170, Young Hall (YONG). Master’s and Ph.D. candidates with “Confidential” theses/dissertations must also submit their departmental copies to the Graduate School. Deposit appointments can be made by calling 765-494-2600, or email gradinfo@purdue.edu .

Appendix II

Spring Semester 2010 Graduation Deadlines

Jan. 8, 2010	Spring Graduation Deadline	Last day for a plan of study to be received by the Graduate School to graduate in May
Feb. 19, 2010	Spring Graduation Deadline	Last day to declare candidacy for degree for May graduation.
March 5, 2010	Spring Graduation Deadline	Last day for “exam/degree only” registrants to submit the appropriate Report of Final Examination and the Thesis Receipt Forms. If these two forms are not received in the Graduate School, the registration will be revised to research credits. (Does not apply to non-thesis master’s candidates).
Apr. 23, 2010	Spring Graduation Deadline	Last day for students to pass the final examination.
Apr. 23, 2010	Spring Graduation Deadline	Final examination reports must be received for all graduating students by the Graduate School, Room 170, Young Hall (YONG). Students for whom a final report is not received will not be able to graduate in May. (Final examination reports are not required for non-thesis master’s students in graduate departments with approved alternative graduation criteria.)
April 30, 2010	Spring Graduation Deadline	<p>All M.A. and Ph.D. candidates must submit their dissertation via Electronic Thesis Deposit (EDT) as well as turn in all required forms in their mandatory, scheduled, final deposit appointment in the Thesis/Dissertation Office, Room 170, Young Hall (YONG).</p> <p>Master’s and Ph.D. candidates with “Confidential” theses/dissertations must also submit their departmental copies to the Graduate School. Deposit appointments can be made by calling 765-494-2600, or email gradinfo@purdue.edu.</p>

Appendix III

M.A. Examination Booklists for Fall 2009 through Spring 2011

Asterisks designate the short list of eight works for students in English Language and Linguistics and Rhetoric and Composition.

MEDIEVAL

1. *Beowulf*
- *2. Geoffrey Chaucer "The Wife of Bath's Prologue and Tale," *The Canterbury Tales*
3. Sir Thomas Malory. *Morte Darthur*, books 1-8, 18-22.
4. *The Battle of Malden*

RENAISSANCE

- *1. William Shakespeare, *Hamlet*
2. Sir Philip Sidney, *An Apology for Poetry*
- *3. Edmund Spenser, *Faerie Queene*, Bk. III
4. John Milton, *Paradise Lost*
5. John Webster, *The Duchess of Malfi*

EIGHTEENTH CENTURY

- *1. Benjamin Franklin, *The Autobiography*
2. Frances Burney, *Evelina*
3. Henry Fielding, *The History of Tom Jones*
4. Alexander Pope, *Essay on Man*
- *5. Daniel Defoe, *Robinson Crusoe*

NINETEENTH CENTURY

1. William Wordsworth, *The Prelude, or The Growth of a Poet's Mind*
2. Charlotte Brontë. *Jane Eyre*
3. Emily Dickinson's Poems (*Norton Anthology of American Literature*. 5th ed.)
- *4. Nathaniel Hawthorne, *The Scarlet Letter*
5. Harriet Jacobs, *Incidents in the Life of a Slave Girl*

TWENTIETH CENTURY

- * 1. Virginia Woolf, *Mrs. Dalloway*
2. Seamus Heaney, *Opened Ground: Selected Poems 1966-1996*
3. Ernest Hemingway, *The Old Man and the Sea*
- *4. Henry Louis Gates, *The Signifying Monkey*
5. Tom Stoppard, *Indian Ink*

Appendix IV

Rationale for MFA Plan of Study: Creative Writing

Name _____ Date _____

Committee Members: _____, _____, _____

I. Required Courses Date (to be) completed

(12) From the following list (may be repeated) _____
60600 Writing Poetry _____
60900 Writing Fiction _____
(It is required that all 12 hours be taken in the student's major genre.)

(3) 60700 Craft of Fiction (or Poetry) _____
(To be taken from the student's major genre.)

(12) 69800 M.A. Thesis for MFA students _____
(To be taken over 2 semesters)

II. (15) Five courses chosen from other English Department Graduate Courses. (60700 in other than the student's major genre may be included here. One graduate course in another art form taken either in or outside the English Department or literature courses taken at the graduate level in Foreign Languages and Literatures may also be included here if approved by the Creative Writing Faculty.)

Table with 2 columns: Number, Title. Five rows of blank lines for entry.

III. Book-length manuscript written under the supervision of a committee chaired by a member of the creative writing faculty. (12 credits taken over 2 semesters.)

Note: This means students are required to take 30 hours of coursework plus 12 credits of English 69800.

IV. Foreign Language Requirement _____
Department of English
August, 2004

Appendix V

Rationale for MA Plan of Study: English Language and Linguistics

Name _____ Date _____

Committee Members: _____, _____, _____

I. Required Courses

English 50100 Introduction to English Studies _____
English 50600 Introduction to Linguistics _____

II. Linguistics Courses (Take 2)

English 51000 or 56300: Historical _____
English 51100: Semantics _____
English 51200: Syntax _____
English 51300: Phonology _____

III. Other Courses (Take 2)

Take 2 50000 or 60000 level courses in consultation with the Director of the Program, from among the different areas of the Department: Creative Writing, Literary Studies, Rhetoric and Composition, ESL, Theory and Cultural Studies, American Studies.

Course Number _____ Semester _____
Course Number _____ Semester _____

IV. Seminar (Take 1)

English 62700: Seminar in Linguistics _____
English 62800: Computational Linguistics _____
English 62900: Seminar ESL _____
English 63000: Second Language Writing _____
English 63100: World Englishes _____

V. Electives (Take 3: 1 must be outside of the Program in English Language & Linguistics)

VI. Foreign Language Requirement _____

MA Examination/Thesis

Note: The Thesis option in English Language and Linguistics requires 30 credits, plus at least 3 credits of English 69800.

Department of English
April 2006

Appendix VI

Rationale for MA Plan of Study: English as a Second Language

Name _____ Date _____

Committee Members: _____, _____, _____

I. Required Courses

English 50600 Introduction to Linguistics _____

II. ESL Courses (Take 2)

English 51600: ESL: Theory _____

English 51800: ESL: Curriculum Design _____

English 56500: Sociolinguistics _____

English 61800: Research Design _____

III. Linguistics Courses (Take 2)

English 51000 or 56300: Historical _____

English 51100: Semantics _____

English 51200: Syntax _____

English 51300: Phonology _____

IV. Seminar (Take 1)

English 62700: Seminar in Linguistics _____

English 62800: Computational Linguistics _____

English 62900: Seminar ESL _____

English 63000: Second Language Writing _____

English 63100: World Englishes _____

V. Electives (Take 3: 1 must be outside of the Program in English as a Second Language)

VI. Foreign Language Requirement _____

MA Examination/Thesis

Note: The Thesis option in English as a Second Language requires 30 credits, plus at least 3 credits of English 69800.

Department of English
August 2004

Appendix VII

Rationale for MA Plan of Study: Literary Studies

Name _____ Date _____

Committee Members: _____, _____, _____

I. Required Core Courses (Two) Date (to be) completed
50100 _____
50600, or 61100, or 61300 _____

II. Required Breadth in Literary studies/Theory and Cultural Studies Areas (Five courses, one in each area)

a. Medieval _____

b. Renaissance _____

c. 18th Century _____

d. 19th Century _____

e. 20th and 21st Centuries _____

Seminar (1) _____

III. Electives (Three courses)

_____, _____, _____

IV. Foreign Language Requirement _____

V. M.A. Examination or M.A. Thesis _____

Note: The thesis option in Literary Studies requires 30 credits of course work, plus at least three credits of English 69800.

Department of English
July 2003

Appendix VIII

Rationale for MA Plan of Study: Rhetoric and Composition

Name _____ Date _____

Committee Members: _____, _____, _____

I. Core Courses Date (to be) completed

50100 "Introduction to English Studies" _____

50600 "Introduction to Linguistics"* _____

59100 "College Composition: Theory & Practice" _____

II. Literature/Theory and Cultural Studies Areas (See Manual for Graduate Studies)

Area _____

Area _____

Area _____

III. Rhetoric and Composition: two of the following courses: 62200, 62400, 62600

IV. Electives Two Courses

IV. Other Requirements

Foreign Language Requirement _____

V. M.A. Examination or M.A. Thesis _____

Note: The thesis option in Rhetoric & Composition requires 30 credits of coursework, plus at least 3 credits of English 69800.

*With the advisor's approval, English 61100: "Old English Language" or English 61300: "Middle English Language" can be used instead of English 50600: "Introduction to Linguistics" to satisfy the core requirement.

Department of English
July 2003

Appendix IX

Rationale for Ph.D. Plan of Study: English Language and Linguistics

Name _____ Date _____

Committee Members: _____, _____, _____

I. Recommended Introductions: (one course in two areas) Date (to be) completed

- a. Introduction to English Studies 50100 _____
- b. Rhetoric & Composition 59100 _____
- c. Linguistics 50600 _____
- d. Philology 51000, 61100, 61300 _____
- e. Literary Theory 56700, 56800, 56900 _____

II. Recommended Breadth in Literature (one course in four areas)

- a. Medieval (see course offerings) _____
- b. Renaissance (see course offerings) _____
- c. 18th century (see course offerings) _____
- d. 19th century (see course offerings) _____
- e. 20th & 21st Centuries (see course offerings) _____

III. English Language and Linguistics

Prerequisite 50600 "Intro to Engl. & Gen. Ling." _____

Core 51000 "History of the English Language" **OR**
 56300 "Historical Linguistics" _____
 51100 "Semantics" _____
 51200 "English Syntax" _____
 51300 "English Phonology" _____

Other Requirements 56500 "Sociolinguistics" _____
 61800 "Research design" _____

Seminars (2) _____, _____

IV. Secondary Field: _____

- a. _____
 - b. _____
 - c. _____
 - d. _____
- or examination _____

V. Preliminary Examination in English Language and Linguistics _____

VI. Foreign Language Requirement: _____

VII. Dissertation Prospectus: _____

VIII. Tentative subject of dissertation _____

Appendix X
Rationale for Ph.D. Plan of Study: English as a Second Language

Name: _____ Date: _____

Committee Members: _____, _____, _____

I. English as a Second Language Date Requirement Met

Prerequisite: 50600 "Introduction to Ling." _____

Core: 51600 "ESL Theory" _____
 51800 "ESL Curriculum Design" _____
 61800 "Quantitative Research Design" _____
 61900 "Qualitative Research Design" _____

Language Studies (2) from the following:

51000 "History of the English Language" _____
 51100 "Semantics" _____
 51200 "English Syntax" _____
 51300 "Phonology" _____
 56300 "Historical Linguistics" _____
 56500 "Sociolinguistics" _____
 61100 "Old English Language" _____
 61300 "Middle English Language" _____
 61700 "Contemporary English" _____
 62700 "Seminar in Linguistics" _____

Seminars (2) from the following:

62900 Variable title ESL seminar _____
 63000 "Second Language Writing" _____
 63100 "World Englishes" _____
 67400 "Language Testing" _____

II. Secondary Field. This requirement can be met in one of two ways:

A: Selecting from among the secondary areas outlined in this *Manual* pp. 34-38.

Name of Area: _____

i. _____
 ii. _____
 iii. _____
 iv. _____
 or examination (where available) _____

B: Creating a customized secondary area.

Under this option, students in consultation with the members of their advisory committee will identify four courses (12 hours) that are appropriate for the student's research and/or future plans. No more than 2 of the courses (6 hours) can be taken outside the English Department.

Name of Area: _____

i. _____
 ii. _____
 iii. _____
 iv. _____

III. Preliminary Examination in English as a Second Language _____

IV. Foreign Language Requirement _____

V. Dissertation Prospectus _____

VI: Tentative subject of dissertation _____

Appendix XI

Rationale for Ph.D. Plan of Study: Literary Studies

Name _____ Date _____

Committee Members: _____, _____, _____

Year/Semester Entering the Program _____

I. Incoming Ph.D. students who have not satisfied the equivalent of ENGL 50100 or have not met the breadth requirements of our M.A. program will be required to take additional coursework. The Director of Graduate Studies will determine if further coursework is necessary.

_____, _____

II. Ph.D. students in Literary Studies must identify a major professor by the beginning of their third semester in the program. The major professor must be consulted in a timely manner about all seminar, major field, and additional coursework decisions.

Major Professor: _____

III. Required Coursework in Literary Studies—18 credits (6 courses beyond the M.A.), distributed as follows:

A At least three 60000-level seminars in literary studies and/or literary theory

_____, _____, _____

B. At least four courses in a primary area of study (a single historical area, a single genre, or a self-defined area that crosses traditional boundaries—see the *Graduate Manual* for more information). Any or all of the seminars from A above may count toward this requirement.

Major Field: _____

_____, _____, _____, _____

IV. Additional Coursework—12 credits:

Doctoral students are required to take a minimum of 30 graduate credits in English beyond the M.A. program; 69900 hours and courses taken P/NP may not be counted toward this total. Students may choose to complete a secondary area in English, in one of the areas described in the Graduate Manual, or students may choose to distribute their remaining hours in English and may include up to 6 hours outside the department in courses relevant to their field. The student's major professor and advisory committee must be consulted about decisions related to secondary area or distributed electives.

Secondary Area: _____

_____, _____, _____, _____

Appendix XI, Rationale for Ph.D. Plan of Study in Literary Studies (Continued)

OR

12 credits in related coursework

_____, _____, _____, _____

V. Preliminary Examination in Literary studies:

Preliminary Examination Committee/Student’s Advisory Committee (may be up to four members):

_____, Major Professor, _____,

_____, _____.

Each student will prepare two substantial reading lists in consultation with his/her major professor and advisory committee: one list will define a Major Field and should be related to the primary area for coursework identified in II.B. above; the other list will be more narrowly based on the particular Focus the student intends to pursue in the dissertation.

Major Field: _____

Focus/Specialization within that field:

Date of Preliminary Examination: _____

VI. Foreign Language Requirement: _____

VII. Dissertation Prospectus: a defense of the prospectus should be held within 10 months after passing the preliminary examination and completing coursework:

Date of Prospectus Defense _____

VIII. Tentative subject of Dissertation

Department of English
August 2004

Appendix XII
Rationale for Ph.D. Plan of Study: Philosophy and Literature

Name _____ Date _____

Committee Members: _____, _____, _____

I. Requirement:

PHIL/ENG/FLL 576 _____

II. Graduate Courses in Philosophy (can include PHIL/ENG/FLL 576):
Required for All Candidates

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____

III. Graduate Courses in English (can include PHIL/ENG/FLL 576):
Required only for English/Philosophy Candidates

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____

IV. Graduate Courses in FLL (can include PHIL/ENG/FLL 576):
Required only for FLL/Philosophy Candidates

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____

V. Distribution of Courses (see Director of Program for details):

- a. Traditional field of Philosophy _____
- b. Traditional field of English _____
- c. Traditional field of FLL _____
- d. Courses combining English and Philosophy (e.g., IDIS or Directed Reading) _____
- e. Courses combining FLL and Philosophy (e.g., IDIS or Directed Reading) _____

VI. Preliminary Examination in English-completion date _____

VII. Preliminary Examination in Philosophy-completion date _____

VIII. Foreign Language Requirement-completion date _____

IX. Dissertation Prospectus-completion date _____

X. Dissertation Defense-completion date _____

Department of English

August, 2009

Appendix XIII

Rationale for Ph.D. Plan of Study: Rhetoric and Composition

Name _____ Date _____

Committee Members: _____, _____, _____

I. Recommended Introductions: (one course in two areas) Date (to be) completed

- a. Introduction to English Studies 50100 _____
- b. Rhetoric & Composition 59100* _____
- c. Linguistics 50600 _____
- d. Philology 51000, 61100, 61300 _____
- e. Literary Theory 56700, 56800, 56900 _____

(*note: English 59100 is a prerequisite for English 62400 and 62600.)

II. Recommended Breadth in Literature (one course in four areas)

- a. Medieval (see course offerings) _____
- b. Renaissance (see course offerings) _____
- c. 18th century (see course offerings) _____
- d. 19th century (see course offerings) _____
- e. 20th & 21st Centuries (see course offerings) _____

III. Required Rhetoric and Composition Core Courses and Linguistics/ESL Seminar

- a. 59100 _____
- b. 62200 _____
- c. 62400 _____
- d. 62500 _____
- e. 62600 _____
- f. Seminar in Engl. Lang. & Ling. or ESL: _____

IV. Secondary Field: _____

- a. _____
 - b. _____
 - c. _____
 - d. _____
- or examination _____

V. Preliminary Examination in Rhetoric and Composition _____

VI. Foreign Language Requirement: _____

VII. Dissertation Prospectus: _____

VIII. Tentative subject of dissertation _____

Appendix XIV

Rationale for Ph.D. Plan of Study: Theory and Cultural Studies

Name _____ Date _____

Committee Members: _____, _____, _____

I. Recommended Introductions: (one course in two areas) Date (to be) completed

- a. Introduction to English Studies 50100 _____
- b. Rhetoric & Composition 59100* _____
- c. Linguistics 50600 _____
- d. Philology 51000, 61100, 61300 _____
- e. Literary Theory 56700, 56800, 56900 _____

II. Recommended Breadth in Literature (one course in four areas)

- a. Medieval (see course offerings) _____
- b. Renaissance (see course offerings) _____
- c. 18th century (see course offerings) _____
- d. 19th century (see course offerings) _____
- e. 20th & 21st Centuries (see course offerings) _____

III. Six courses (to be distributed among three areas):**

- a. critical theory (56900, 63200, 66700, 66800) _____
- b. cultural theory (57600, 58000, 62600) _____
- c. feminist theory and literature (59700, 67200) _____
- d. queer studies _____
- e. minority literatures (55700, 58300, 59700) _____
- f. postcolonial studies (59200, 67300) _____
- g. visual culture (58600) _____
- h. rhetorical history and theory (62400, 62600, 68000C)* _____
- i. cultural analysis & critique of literature _____
- j. linguistics and semiotics (51100, 57000) _____

(*note: English 591 is a prerequisite for English 62400 and 62600.)

(**note: Appropriate seminars and variable-title courses may be used to fulfill requirements.)

IV. Secondary Area: _____

- a. _____
 - b. _____
 - c. _____
 - d. _____
- or examination _____

V. Preliminary Examination in Theory and Cultural Studies _____

VI. Foreign Language Requirement: _____

VII. Dissertation Prospectus: _____

VIII. Tentative subject of dissertation _____

Appendix XV
LANGUAGE REQUIREMENT REPORT

Name: _____

Email: _____

Language: _____

METHOD

1. Satisfied at BA:
List four courses:
_____, _____, _____, _____

2. Satisfied at MA:
Letter from department filed in English Graduate Office on:
_____ or noted on transcript: _____

3. Native speaker: _____

4. 603/605
603 (Date and Grade): _____
605 (Date and Grade): _____

5. Test date in FLL department: _____
Signed orange card received from FLL on: _____

6. MFA students only: 58900
Title of course: _____
Semester enrolled in course: _____

Appendix XVI
Preliminary Examination Literary Studies Checklist

Students must file a copy of this checklist with the English Graduate Office at the time they hand their reading lists and exam questions to their committees.

Note that the dates below are the final deadlines which have to be met and recorded in the English Graduate Office before the student may take the examination. Students are urged to consult with their major professors and their committees over their reading lists and their examination questions well in advance of the published deadlines.

Student's name _____

Email address: _____

Examination Area (Field) _____

Names of the members of the student's advisory committee = the examination committee (may be up to four members):

_____, _____, _____,
_____.

Coursework in the student's major area must be completed before the examination can be taken. Courses for major area and dates completed: _____

The Foreign Language requirement should be satisfied. Date completed:

Deadlines for handing in Reading Lists to Advisory Committees:

If you plan to take your exam in **March, 2010**, your reading lists must be approved by your major professor by the end of **November, 2009**: _____

If you plan to take your exam in **August, 2010**, your reading lists must be approved by your major professor by the end of **March, 2010**: _____

If you plan to take your exam in **November, 2010**, your reading lists must be approved by your major professor by the end of **August, 2010** _____

Deadlines for handing in Examination Questions to Advisory Committees:

If you plan to take your exam in **March, 2010**, your examination questions must be given to your major professor by the end of **January 2010**: _____

If you plan to take your exam in **August, 2010**, your examination questions must be given to your major professor by **April 15, 2010**: _____

If you plan to take your exam in **November, 2010**, your examination questions must be given to your major professor by the end of **October, 2010**: _____

Appendix X V III

Year-Long Preliminary Examination Form for Students in English Language and Linguistics

A copy of this checklist must be filed in the English Graduate Office by the end of the fourth week of the semester in which a student wishes to commence the examination. At the successful completion of individual papers, this form must be signed by the committee member responsible for the paper.

Student's name _____

Names of the members of the examination committee along with the paper each will supervise

Before beginning the preliminary examination, the student must complete a 250-word summary of each paper, describing the issue to be addressed in the paper, the methods to be used, the timetable to be followed, and the requirements of the examiner.

Date upon which the preliminary examination begins:

Signature of each member of the examination committee and date upon which each paper is satisfactorily completed

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____

Appendix XVIII

Year Long Preliminary Examination Form for Students in English as a Second Language

A copy of this checklist must be filed in the English Graduate Office by the end of the fourth week of the semester in which a student wishes to commence the examination. At the successful completion of individual papers, this form must be signed by the committee member responsible for the paper.

Student's name _____

Names of the members of the examination committee along with the paper each will supervise

Theoretical Foundations: Faculty Member _____

Curriculum Design: Faculty Member _____

Sociolinguistics: Faculty Member _____

Research Design: Faculty Member _____

Before beginning the preliminary examination, the student must complete a 250-word summary of each paper, describing the issue to be addressed in the paper, the methods to be used, the timetable to be followed, and the requirements of the examiner.

Date upon which the preliminary examination begins:

Signature of each member of the examination committee and date upon which each paper is satisfactorily completed

_____, Date: _____

_____, Date: _____

_____, Date: _____

_____, Date: _____

Appendix XIX

Preliminary Examination Theory and Cultural Studies Checklist Form

This form must be submitted to the English Graduate Office two weeks before the student intends to take the examination.

Student's name _____

Names of the members of the examination committee:

Chair: _____

Member: _____

Member: _____

Member: _____

Date for pick up 24 hour exam: _____

Due: _____

Time for 24 hour exam: _____

Date for pick up 7 day exam: _____

Due: _____

Time for 7 day exam: _____

Date examination due from committee to English Graduate Office:

Signature of approval from chair of committee:

APPENDIX XX
TEN MONTH PROSPECTUS TIME TABLE

Ph.D. students must write and defend their dissertation prospectus within 10 months of successfully completing their departmental prelim. By this point students are expected to have completed their course and language requirements as well.

Steps	Expected Completion Date	Completion Date	Paperwork
1.			LANGUAGE REQUIREMENT SATISFIED
2.			DEPARTMENTAL PRELIM
3.			COURSE REQUIREMENTS COMPLETED AND PLAN OF STUDY UPDATED
4.			ADVISORY COMMITTEE UPDATED ON PLAN OF STUDY.
5.	7 MONTHS after prelim		PROSPECTUS DRAFT SUBMITTED TO COMMITTEE
6.	10 MONTHS after prelim		SCHEDULE PROSPECTUS DEFENSE (FORM GS-8)

SCHEDULING THE ORAL DEFENSE OF THE PROSPECTUS:

In order to schedule the Oral Defense of the Prospectus, students must download and have completed Graduate School Form 8, "Request for Appointment of Examining Committee" which can be found on the Graduate School website. The form must be typed and signed by your major professor. It has to be scheduled with the Graduate School two weeks in advance.

The committee designated on the Plan of Study must be the same as the Dissertation Committee.

AT LEAST TWO ACADEMIC SESSIONS (INCLUDING SUMMER IF REGISTERED) MUST ELAPSE BETWEEN THE COMPLETION OF THE ORAL DEFENSE OF THE DISSERTATION PROSPECTUS AND THE DEFENSE OF THE DISSERTATION. THIS IS STRICTLY ENFORCED BY GRADUATE SCHOOL.

Graduation Date – December 2010 - Doctoral student must have defended their prospectus by December 19, 2009 in order to be eligible for December 2010 graduation (assuming registered Spring 2010 and Summer 2010).

Graduation Date – May 2011 - Doctoral student must have defended their prospectus by May 8, 2010 date in order to be eligible for graduation (assuming registered Summer 2010 and Fall 2010).

Graduation Date – August 2011 - Doctoral student must have defended their prospectus by August, ?, 2010 date in order to be eligible for August 2011 graduation (assuming registered Fall 2010 and Spring 2011).

Appendix XXI

Form Certifying Timeliness of Submission of M.F.A., M.A. Thesis or Ph.D. Dissertation to the Advisory Committee

The following form is to be completed and submitted to the English Graduate Office before Graduate School Form GS-8 can be sent to the Graduate School requesting a date for the Final Defense of the Dissertation. Faculty also have the option of e-mailing the Graduate Secretary that they have received the thesis or dissertation two weeks before the examination date

The Graduate School requires that “Final doctoral examinations and final examinations for thesis master’s degrees must be scheduled through the Graduate School *two weeks* prior to the date of the examination.”

The English Graduate Office will not process any request for scheduling a final examination until the following form is completed and returned to this office.

Student: _____ M.F.A. ____ MA ____ PhD ____

Dissertation or Thesis Title:

I have been given a complete copy of the dissertation/thesis.

Signatures of the Committee Members

Date

_____ ,	Date: _____
_____ ,	Date: _____
_____ ,	Date: _____
_____ ,	Date: _____

Appendix XXII

Guidelines for Submitting Applications for Year-Long PRF Grants.

Applications are limited to 5 double-spaced pages. Additional pages can be used for the required Research Grant Information Form, references or a working bibliography, and tables or figures, but the number of additional pages must be limited.

In order to make the applications competitive within the college, applicants are strongly urged to follow a standard format which addresses the following issues.

Part 1: Statement of the Problem.

What is the significance of the problem? In other words, what is at stake in addressing this issue? This should be more than just identifying an interesting topic of research but should indicate a working hypothesis and argue a thesis.

Part 2: Significance of the Problem.

The applicant should clearly express the contributions to the knowledge of its field of the problem.

Part 3: Method and Plan of Approach.

The applicant should spell out how the problem is going to be addressed. Clarity is important, since proposals in our Department represent different fields of research within English Studies, and because proposals from English are evaluated by people from other Departments.

Part 4: Schedule of Research and Writing.

The applicant should provide a brief chapter-by-chapter outline of the dissertation and suggest the argument of each chapter. Applicants should highlight the particular qualifications they bring to their project.

Part 5: Bibliography. (Supplemental materials).

Note: The Department of English requires a letter of recommendation from the professor sponsoring the research to be submitted with each application.

Note: **Regulatory Approvals**

The research project supported by the PRF Research Grant requires review and approval of protocols for compliance with regulations if it uses human subjects (Internal Review Board-IRB). This includes interviews with individuals. Life histories are exempt but the exemption must be approved. All appropriate approvals must be active and current when research is initiated, or a Memorandum of Understanding [MOU] must be in place until the needed regulatory approvals are obtained. If a MOU is needed, the PRF Research Grant recipient can request it through the Office of the Vice-President for Research (OVPR). Regulatory approvals must remain active and current until the project is completed. Current information can be found at:

Appendix XXIII

Description of the Teaching Assistantship English Department Purdue University August 17, 2009

Every departmental offer of an assistantship is contingent upon admission by the Purdue Graduate School and upon the student's satisfactory completion of current, as yet unreported, study. The number of new appointments of teaching assistantships each year is determined by budget, student enrollment in composition courses, the number of current teaching assistants resigning, graduating, or exhausting the support term limits.

The salary for the half-time assistantship will be no less than \$6,502.50 per semester or \$13,005.00 per year, and remission of tuition, except for a service fee per semester. For students enrolled for the first time in Summer Semester 2006 and subsequently, the service fee is \$777.00 per semester. For students enrolled before Summer Semester 2006, the service fee is \$640.00 per semester.. The salary is paid in ten monthly installments (September through May). A half-time assistant's duties require approximately twenty hours a week.

If a graduate student, for whatever reason, teaches only one of the two semesters during a given academic year, then two (.25) assignments or one (.50) course will constitute a half-time (.50 FTE) appointment during that semester or the semester he or she returns to teach.

Most of our Teaching Assistants teach two English 106 sections per year (each 5 hours a week) in first-year composition. After the first year some are assigned to three (.25) classes per year (each 3 hours a week). A few are assigned as assistants to editors of publications. Although the specific assignment will finally be governed by the needs of the department, we try to suit the assistant's preference, within his or her competence. Teaching Assistants are required to enroll in the appropriate practicum whenever they are teaching a course for the first time.

To be eligible for reappointment, the Teaching Assistant must do well as a student and as a teacher, and must make reasonable progress toward the degree.

In view of present academic conditions, the Department of English wishes all applicants to understand that while the Department will do what it can to help its students in their search for positions upon completion of their degree program, it can of course make no promise that the search will be in every instance successful.

With respect to acceptance and commitments, we subscribe to the following resolution of the National Council of Graduate Schools:

In every case in which a graduate assistantship, scholarship or fellowship for the next academic year is offered to an actual or prospective graduate student, the student, if he indicates his acceptance before April 15, will have complete freedom through April 15, to submit in writing a resignation of his appointment in order to accept another graduate assistantship, scholarship, or fellowship. However, an acceptance given or left in force after April 15 commits him not to accept another appointment without first obtaining formal release for that purpose.

Appendix XXIV

Doctoral Program in Philosophy and Literature

PURPOSE

The Philosophy and Literature Program offers an interdisciplinary course of study on the graduate level leading to the Ph.D. degree. The program encourages the interplay between philosophy and literature in such areas as social and critical theory, feminism, hermeneutics, narrative, semiotics, psychoanalysis, aesthetics, African-American studies, and cultural studies. In consultation with faculty, each student designs a plan of study to accommodate his or her specific goals and interests. The program seeks to foster critical and independent thought while providing cohesive professional training.

COURSES & REQUIREMENTS

A master's degree in Philosophy, English, or Foreign Languages (a relevant foreign language) is a prerequisite. Applicants should have taken the Graduate Record Examinations (GRE).

Doctoral students must complete with a grade of B or better seven graduate courses in English or Foreign Languages and Literature (FLL) and seven graduate courses in the Department of Philosophy. Each student has one Home Department (Philosophy, English or FLL), normally based on a student's master's degree, and one correlative department for their concentration (Philosophy/English or Philosophy/FLL). Students may choose from more than 100 graduate courses in the departments of English, FLL and Philosophy. They can also arrange to take courses in other departments and programs. There is a requirement of competence in at least one foreign language, which can be satisfied by course work or exam, depending on a student's home department. The sole required course is Philosophy/English/FLL 576, Philosophy and Literary Theory. Course choices are otherwise left free so that each student may follow his or her own interests, while also constructing a coherent program.

In general, for all Philosophy and Literature Ph.D. students special competence is required in at least three areas:

- 1) a traditional field of the chosen literature or language (e.g., English, Spanish, French, German, Portuguese or by permission, a classical literature or language such as ancient Greco-Roman literature or languages)
- 2) a traditional field of Philosophy
- 3) a special field combining the chosen literary or language focus and Philosophy

All Philosophy and Literature Ph.D. students are required to take:

- **a total of fourteen graduate courses. Of these, one must be Philosophy/English/FLL 576**
- **three area examinations:**
 1. **Preliminary Examination in the Philosophy***
 2. **Preliminary Examination in Literature (either English or FLL)****
 3. **Prospectus Examination (Dissertation Examination) in a combined field of the dissertation*****
- **one foreign language requirement******
- *Areas in Philosophy are (a) History of Philosophy, (b) Logic, Philosophy of Language or Science, or (c) Value Theory (aesthetics, social and political philosophy, ethics), (d) Metaphysics and Epistemology; the examination is on one of these areas; the Preliminary Examination committee is approved by the Philosophy and Literature Director, students define the examination area and recommend a reading list in consultation with their committee members
- **the English Preliminary Examination, (the twenty-four hour examination in either Theory and Cultural Studies or Literary Studies), is required for students with home departments of Philosophy or English; the Preliminary Examination committee is approved by the Philosophy and Literature Director; the committee is composed of at least two members of the Department of English and a third from either the Philosophy or FLL faculty; students recommend an exam area and a reading list in consultation with their committee members

- ** FLL has 3 Ph.D. granting programs: Spanish, French and German; within these programs student can also specialize in Portuguese and Francophone; the Preliminary Examination committee is approved by the Philosophy and Literature Director; students recommend an exam area and a reading list in consultation with their committee members
- ***the dissertation examination is under the direction of a student's major professor; the dissertation is on a combined field, e.g., contemporary continental philosophy and French literature, aesthetics and Greek literature, medieval philosophy and medieval literature, etc.
- *****the foreign language requirement is satisfied by following the foreign language guidelines that govern a student's home department

Students can apply as many as three Directed Reading courses toward requirements so long as each is housed in a different program department and focused on different subjects, specifically, Phil 590, Engl 590, FLL 590. Students can apply only one graduate course from an outside university, e.g., Notre Dame, toward their requirements and in all such cases the course must be approved by the program director prior to acceptance as a course satisfying a requirement.

The candidate should plan to take at least one examination before two years have lapsed since matriculation into the program, and the remaining examination(s) before three years have lapsed.

For further detail on courses, areas of study, and doctoral exams, see the "Program Guidelines" pamphlet or the website for the program at the following URL:
<http://www.sla.purdue.edu/academic/idis/phil-lit/>

ADMISSION

Students who seek to enter the program must be admitted by the admission committee of the Philosophy and Literature Ph.D. program; each student is admitted with a Home Department designation (Philosophy, English or FLL). Candidates should realize that the time required to earn the doctoral degree in literature and philosophy may exceed that normally required to obtain a traditional literature or philosophy degree.

PLAN OF STUDY

Upon entering the program, the student should consult with the co-directors of the program, who will assist in forming a plan of study. The Plan of Study (<https://mypurdue.purdue.edu/cp/home/loginf>) must be completed by October 15th of the second year of a student's matriculation. The advisory committee shall consist of three faculty members, who will guide the student in choosing courses, pursuing directed reading, preparing for doctoral exams, meeting program requirements, and completing a dissertation. With the consent of the co-directors, changes in the membership of the advisory committee can be made to reflect the student's changing interests.

DISSERTATION

Upon the successful oral defense of the dissertation prospectus, the student will be advanced to Ph.D. candidacy. When the dissertation is completed and judged to be an original and substantial contribution to scholarship, the student will stand for a final oral defense of the work before the dissertation committee, plus one additional reader, and other invited or interested persons.

Areas in English

- (1) Old English Language and Literature
- (2) Middle English Language and Literature
- (3) Sixteenth-Century British Literature
- (4) British Renaissance Literature 1600-1660
- (5) Classical Period of British Literature
- (6) British Romantic and Victorian Literature
- (7) Modern British Literature (1880 to the present)
- (8) American Literature to 1865
- (9) American Literature after 1865
- (10) Literary Theory and Criticism

Areas in Philosophy

(1) History of Philosophy

Competence is required in two of three periods:

- (a) Ancient and Medieval Philosophy
- (b) From Renaissance Philosophy to Kant
- (c) From Kant to Early Twentieth-Century Philosophy

(2) Logic, Language or Science

Competence is required either in logic or in a combined area consisting of logic plus induction and philosophy of science or logic plus philosophy of logic and language.

(3) Value Theory

Competence is required either in ethics or in a combined area of ethics and some approved sub-area of value theory (such as aesthetics or social and political philosophy)

** Students in the joint program have a special option of taking the Value Theory Area Examination without ethics, in social and political philosophy and aesthetics, provided that they have taken one course in ethical theory - either PHIL 524 or PHIL 624.

(4) Metaphysics and Epistemology

Appendix A

English courses coordinated with Traditional Areas of Literary Study

- (1) Old English Language and Literature: 523, 524
- (2) Middle English Language and Literature: 525, 526, 541
- (3) Sixteenth-Century British Literature: 533, 537, 542, 543
- (4) British Renaissance Literature 1600-1660: 534, 537, 542, 543, 544
- (5) Classical Period of British Literature: 531, 535, 536, 538
- (6) British Romantic and Victorian Literature: 532, 538, 547, 548, 549
- (7) Modern British Literature (1880 to the present): 549, 572, 577, 579, 593, 594
- (8) American Literature to 1865: 553, 554, 556, 558
- (9) American Literature after 1865: 559, 575, 577, 578, 594, 595
- (10) Literary Theory and Criticism: 567, 568, 569, 573

For further detailed information, consult the Department of English's Manual for Graduate Study. (Note that 600-level seminars are offered regularly.)

Appendix B

Courses coordinated with Traditional Areas of Philosophy

The following list indicates the traditional area(s) with which each philosophy course is normally associated.

- 450: Symbolic Logic (Logic)
- 501: Studies in Greek Philosophy (History)
- 502: Studies in Medieval Philosophy (History)
- 503: Studies in Early Modern Philosophy (History)
- 506: Advanced Philosophy of Religion (Metaphysics and Epistemology)
- 507: Recent American Philosophy (History; Metaphysics and Epistemology)
- 510: Phenomenology (History; Metaphysics and Epistemology)
- 514: 20th Century Analytic Philosophy I (History, Metaphysics and Epistemology; Philosophy of Language)
- 515: 20th Century Analytic Philosophy II (History; Metaphysics and Epistemology)
- 520: Existentialism (History; Value Theory)
- 524: Contemporary Ethical Theory (Ethics)

- 525: Studies in Metaphysics (Metaphysics)
- 530: Deconstructionist and Postmodernist Philosophy (Value Theory)
- 532: Studies in Theory of Knowledge (Epistemology)
- 535: Studies in Philosophy of Mind (Metaphysics)
- 540: Studies in Social and Political Philosophy (Value Theory)
- 542: Rationally and Relativism (Variable: consult advisory committee)
- 545: Recent Analytic Philosophy (Variable: consult advisory committee)
- 550: Advanced Symbolic Logic (Logic)
- 551: Philosophy of the Natural Sciences (Philosophy of Science)
- 552: Philosophy of the Social Sciences (Philosophy of Science)
- 555: Critical Theory (Variable: consult advisory committee)
- 557: Medieval Political Thought and Philosophy (History; Value Theory)
- 560: Studies in Eastern Philosophy (Variable: consult advisory committee)
- 575: Problems in Aesthetics (Value Theory)
- 576: Philosophy and Literature (Value Theory)*
- 610: Seminar in Recent Continental Philosophy (Variable: consult advisory committee)
- 624: Seminar in Ethics (Ethics)
- 650: Advanced Topics in Logic (Logic)
- 665: Philosophy of Language (Philosophy of Language)
- 672: Philosophy of Logic (Logic)
- 683: Studies in Continental Rationalism (History)
- 684: Studies in British Empiricism (History)
- 685: The Philosophy of Kant (History)

For further detailed information, consult the Philosophy Department's guide titled Graduate Study in Philosophy.

Appendix C

Courses coordinated with Traditional Areas of FLL are defined by each language area. Consult the FLL manual to consider available course options in Spanish, French, German, Portuguese or by permission, a classical literature or language such as ancient Greco-Roman literature or languages.

